

**Mankato Area Hockey Association  
 Monthly Meeting Minutes  
 October 11, 2006, 7:00 p.m.  
 Winland Electronics**

**Board Members attending:** (X = present, E= excused absence)

Brian Lawrence	X	Jason Westerlund	E	Donna Majeskie	X
April Austin	X	Darren Bruns	X	Steve Isakson	X
Chris Kaufman	X	Ruthann Kragh	X	Jamie Kunst	E
Kent Kvislen	X	Holli Loe	X	Jeff Nickels	X
Clayton Oachs	E	Joe Sieberg	X	Sherry Stagg	X
Traci Hays	X	Lynette Cline	X	Lisa Zellmer	X

**Others Present:**

Dan Devenport  
 Mark Kaufman  
 Carolyn McCourtney

**Meeting Called to Order:** President Brian Lawrence called the meeting to order at 7 p.m.

**Review and Approve Minutes of last meeting**

September 18, 2006, Regular Board meeting  
 M/S/P: Joe/Holly

**Review and Approve current agenda**

M/S/P: Joe/Holly

**Gambling Manager Report and Expense Approval:** - Jo Nickels presented

Net Profit \$10,005 for the month  
 Net Profit \$6,647 last year for the month

Jo reviewed bills to be paid in October.

**Discussion:**

Jo will transfer \$10,000 to the general fund in October.  
 Joe Sieberg will review the compensation plan goals set for the Gambling Manager and report to the Board.  
 Boomtown wants to start "Bar Bingo".

**Motion to accept Gambling Report**

M/S/P Jeff/Hollie

**Treasurers Report:** - Donna Majeskie presented

Discussion:

Donna reported that business is normal for September. We had large deposits for registrations and the golf fundraiser.

Twenty Three percent (23%) of member registrations (about \$21,000) are outstanding at this point. The second half registration payments are due on 10/15/06. MAHA will invoice outstanding payments.

Motion to accept Treasurer report

M/S/P Joe/Chris

**Fundraising Report** – Sherry Stagg presented

Schwans- Two families have requested to change from selling the Schwan's products to a "buy-out". Currently thirty six (36) families have elected to "buy-out" the Schwan's fundraiser.

General Discussion: A question was raised regarding where the proceeds of any excess Schwan's sales go if a family sells more than the required \$225 per family. The consensus was that any excess Schwan's funds would go to the general fund.

**Expansion and Growth** – Dan Devenport

Dan reported that there is an Arena meeting scheduled for this coming Saturday. They want to know if we are interested in a dry land facility.

**Operations Committee** – Dan Devenport

HOC Committee

Schultz Arena situation - Dan was wondering if MAHA had any funds available to have Lon Sorenson perform maintenance on Schultz's zamboni considering we don't have to pay for the ice time.

Placements

The Bantams are going to two teams rather than three. The revised Bantam registration number would allow for only 10-11 players per team if we stay with three teams. If we go to two teams, they will be larger but more practical. It is impractical to have less than 14 players per team.

See full report attached.

## **Communications – Kent Kvislen**

Kent plans to send out the newsletter on October 20. Please send in articles for content. Kent has updated the web page for improvements. Puck Systems is willing to meet with MAHA to show us more on their web page software and options. Dan Devenport is very interested in their scheduling software.

See full report attached.

## **Follow-up Business**

Grievance Policy –

Steve Isakson and Mark Kaufman presented a grievance policy in draft form. The Grievance Policy will be posted on the MAHA website. Joe Sieberg presented a motion to accept the grievance policy as drafted and to review it again in a year.  
M/S/P Joe/Sherry

Schwans Fundraiser – See discussion above

General Discussion: The question was raised regarding where the proceeds of any excess Schwan's sales go if a family sells more than the required \$225 per family. The consensus was that any excess Schwan's funds would go to the general fund.

## **New Business**

Refund Policy

The MAHA Board adopted the current refund policy several years ago and since then, the Board has made changes to the methods in which the registration fees are calculated. There was general discussion that the policy needs to be reviewed and updated to consider the recent changes to the registration fees. Brian Lawrence presented a draft amendment to the Refund Policy to strike the words October 1<sup>st</sup> and replace it with Placements. As revised, the refund policy will read as:

85% of the regular season registration fees will be refunded if the refund request is made prior to Placements. 50% of the registration fees will be refunded if the request is made prior to November 1<sup>st</sup>. 10% of the registration fees will be refunded if the request is made prior to December 1<sup>st</sup>. No fees will be refunded on requests submitted after December 1<sup>st</sup>.

Joe Sieberg made a motion to revise the refund policy as presented.  
M/S/P Joe/Jeff

All fundraising proceeds will be refunded if the registration refund request is made prior to Placements.

#### Potential Fundraiser

Carolyn McCourtney from Corporate Graphics presented a potential fundraiser for MAHA. Corporate Graphics is partnering with Brian Fowler at Sport Pix and Quality One Hour Photo to produce team photo books for purchase by the parents. Corporate Graphics has developed the on-line software to produce the books, Brian Fowler will be present at the arena to take the photos and Quality One Hour will print the books. The books will cost about \$25 each and MAHA will receive a rebate of \$2 per book sold.

#### Promotional Event

April Austin reported that eight MAHA kids participated in a promotional event whereby they were filmed with selected Maverick hockey players working with them on skill development. The MAHA kids were chosen to participate at random.

#### Bantam B1/B2 Tournament

April Austin volunteered to help the tournament committee fill volunteer slots for the upcoming home tournament. With the elimination of the second Bantam B team, they will need help running the tournament.

#### **Next Meeting Agenda items**

Review Gambling Manager compensation goals

#### **Adjournment:** 9:20 PM

Motion to adjourn

M/S/P: April/Donna

#### **Next Meeting**

November 13, 2006

7:00 p.m.

Location North Mankato Fire Hall



## October 2006 Operations Report

Fall Hockey: Since our last meeting our Bantams and Peewees have started, and finished, their Fall hockey sessions. All went well, and I believe the change to add \$5 to everyone's fee in order to pay coaches to be out there was a good one. Coaches seemed a little more willing and energized to be out there when they were making a little money. Currently our Squirts/Girls and Mites are running Fall hockey, and all is going well.

Team Assignments: There has been some chaos in regards to the bantam portion of team assignments lately, as many of you may have heard, but here is the final breakdown as I see it now.

Bantams- We lost eight players just three days before placements, causing myself and the HOC to make some quick decisions. As a result of only having 33 skaters and four goalies (a grand total of sixteen MAHA eligible Bantams are playing high school this year) we will be fielding two larger teams rather than three smaller ones. I will be explaining our rationale for going with two larger as opposed to three smaller at the meeting tonight. We will be fielding an "A" and a "B" team at this level.

Peewees - Forty four skaters and five goalies leads us to three teams of pretty optimal sizes. We will be going with an "A", "B1", and "B2" team this year. The question might be why we don't go with an "A2" team....but it is difficult to field two "A" teams when you only have three teams worth of numbers.

Squirts- Numbers remain strong enough here to field four teams of 13 skaters. Once again we will go with an "A1", "A2", "B1", and "B2" teams.

Girls - Number worked out great here as we are going with fifteen girls on each of our U12B and U10B teams.

On a side note.....when we first started the "A2" system, one of our goals was to get to the point at our bantam level where we were deep enough to carry two "A" teams. Two months ago we were looking at this possibility, finally. Obviously it is not an option now, but I wanted the board to know that the end result was showing the desired results, and that it is something that I/we (the HOC) feel is a good program when numbers warrant.

### Some other quick hits on the Operation's Side:

- The master schedule has been finalized (as much as it can anyway...we all know how that goes) and it looks like we are sitting very well with ice only at ASA and MWCC. I have not had to, at this time, schedule any ice in New Ulm or LeSuer.
- I have been in contact with Stacy Schulz, and it looks like we have a plan set for their facility this Winter. She is planning on getting it all set up (not herself of course) and running, and she has asked that we simply provide maintenance to the building and the ice when we use it. She will be asking the same of St. Peter when they use it. I am requesting that we approach Lon from ASA to see if he is willing to act as our "lead man" out there for this. I believe we should try to train a half a dozen people on running the zamboni and such and count on our teams to maintain it when they are out there. I am asking the board what resources might be available for me to offer Lon, or if you would prefer me to seek him out on a volunteer basis only.
- Bantam and Peewee placements are going well. They both conclude with team postings this Sunday. This year I am personally scheduling their team meetings the first two nights of practice to ensure they all get done quickly, and that Brian and/or I can be at those to dispense any MAHA information. Squirts will be starting placements after MEA, and the girls will need no placements at all. However, to be fair with ice time I have scheduled some time for the U12 girls to get on the ice while the Bantams and Peeweews are having their placements.
- Jerry Billiar recently donated a copy machine to MAHA. I currently have it in my office, and he simply asked for a receipt of some sort showing his donation for tax purposes. I will be working with Donna on that.
- A special thanks to Darren Blue who put in about 15 hours with me in early September putting together a very thorough coaches booklet, as well as our presentation at the coaches meeting. Attendance at the meeting was fantastic, and I took those interested out for wings afterwards as part of our preseason meeting/party.
- I will have the in house teams and schedule mailed out to all members of the program by the end of the week. Numbers in our in house program remain steady, and we are looking pretty good for coaches and team managers once again.
- Due to their hectic travel schedules, Brian and I were unable to sit down with both Troy and Darren to discuss their role in our association. I would imagine we will have more success now that they have started their season, but we will keep you updated as we go.

- Lastly, our new “Learn To Skate” program on Saturday mornings is drawing some good reviews. We have about 15-17 first year skaters out there for a half hour every Saturday morning, and their progress can be seen from week to week. This is definitely something we will continue next year and perhaps use in conjunction with our in house program in a larger capacity.

# MANKATO AREA

## HOCKEY ASSOCIATION

HOME OF Mankato Mavericks Youth Hockey

### October 9<sup>th</sup>, 2006 Communications Report

- 📧 Please have newsletter articles to me by **October, 20<sup>th</sup>** for the upcoming MAHA newsletter. Do you think we should mail this newsletter out or just post in on the web site?
- 📧 After entering in the email addresses from registration we currently have 282 addresses as of 10/9/06 in our email distribution list. I was unable to read some of the handwriting and some addresses that I entered came back undeliverable. I will put a note in the next news letter to remind members to submit their email address on the website.
- 📧 Design changes were made to our website by [VoyageurWeb](#). Please review the attached MAHAWebsiteChanges9-06.pdf document to review changes.
- 📧 Added MAHA apparel information to our website and sent a message around to the membership. [MAHA Apparel](#) Next Deadline is November 1<sup>st</sup>.
- 📧 We need pictures of our new board members for the web site; I will get them a manakato hockey.com email address from HickoryTech. This address will be forwarded to their personal email address. Should I use the addresses on this group board email list?
- 📧 I spoke with Carson from [Puck Systems](#) about having them host our web site. They are waiving the \$2000.00 set up fee for this entire season. If we decide to go with this format we could build the site keeping our current site up and running. Once we feel the site is ready to go we can make the switch. We would have to keep our mailing list until the online registration is set up for next year. The online registration seems to work well for them, data is stored in a database and can be exported into excel and other formats. We could generate a mass mailing or email lists from this database. We wouldn't need to keep our current mailing list hosted by VoyageurWeb.

The monthly hosting fee would be \$65.00 / Month. They offer two types of scheduling software; Dan would have to make this decision and maybe talk with people using this software. ScheduleWerks is new to them but he seemed to lean toward this software. He said it is very easy to use and people



seem to like this software.

There are also schedules built into the puck systems web site but they have to be updated individually. Using ScheduleWerks you make one change to the master schedule and it automatically updates all schedules.

- [Maximum Solutions](#) - Since 1994, Maximum Solution's products and services have enabled communities and organizations to deliver customer focused services and improve communications with residents and clients. There is a larger set up fee around \$800.00 and an annual fee of around \$200.00 to activate this module with puck systems.
- [ScheduleWerks](#) - A simple, easy-to-use program that allows you to enter teams, ice sheets and then automatically schedules practices in seconds. Games, tournaments and other events can be entered and it eliminates double-booking. Even put in blackout dates for a specific team or sheet of ice. Schedulewerks has a monthly fee of around \$35.00 / month. Many associations are using this product. ScheduleWerks Puck Systems Edition will do the work for you or you can enter the schedule manually.
- If you have any further questions about Puck Systems contact Justin @ 888-255-7840. He would be happy to come to one of our meeting and give a presentation on Puck Systems and show us more how this system works. If you have any dates in mind, let me know.

Please let me know if you have any further questions or comments. If anyone has anything they would like posted on our home page please let me know.

Respectfully Submitted,  
Kent Kvislen  
MAHA Communications  
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