



# **Alberta Soccer Association Referee Development Committee**

## **Referee Manual - 2007**

An Alberta Referee Handbook

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## 1. A.S.A. REGISTRATION

The Alberta Soccer Association is responsible for the administration of soccer programs across Alberta, including referee registration.

The A.S.A. referee registration period runs from **April 1<sup>st</sup>** each year to **March 31<sup>st</sup>** the following year. This helps to encompass both the Outdoor and Indoor Seasons. Each year in December you will be sent a letter asking if you wish to renew your registration for the upcoming year. Registration fees are based on your class. Anyone who has newly qualified as a referee by taking one of the entry-level referee courses is automatically registered with the A.S.A. for that year. (See Entry Level Referee Courses)

FIFA	\$110
National and Nominated National Referees / Instructors / Assessors	\$110
Class 1	\$80
Class 2	\$70
Class 3	\$60
Class 4	\$32
X-Class	\$11

## 2. BENEFITS OF REGISTERING WITH A.S.A.

- Each year you will receive a free copy of the current year's FIFA Laws of the Game.
- Local soccer associations will only assign games to A.S.A. registered referees.
- As a referee, you are covered by A.S.A. insurance. This covers you against personal injury at a game, or on the way to or from a game, when you are refereeing. Even more importantly, it covers you against liability if a player is injured at a game in which you are officiating.
- A.S.A. support regarding legal matters arising from assaults by a player, coach or spectator.
- You will be eligible to be assessed (at no cost to the referee) for maintenance or requirements for upgrading to a higher classification.
- Depending on your current classification, you may be eligible for A.S.A. competitions (indoor and outdoor Provincials, College and University, Alberta Major Soccer League). You may also be considered for out of Province assignments as requested by C.S.A. **Note:** Commitment to referee in your local District / Area is **mandatory** before Provincial assignments may be expected.
- Annual mandatory or optional indoor and/or outdoor refresher clinics are offered at no charge.
- Cooper Fitness Tests are scheduled and offered at no cost to the referee.
- As an A.S.A. member you qualify for upgrading clinics and have the opportunity to qualify as an instructor and/or assessor.
- If you move or visit anywhere else in the world, A.S.A. will forward your referee qualifications to your new local soccer association. It's a great way to meet new people.

If you chose not to re-register as an A.S.A. referee, then please note:

**After 1 year absence, your referee qualification expires.** For example, if you first qualified in 2005, and didn't register again in 2006, then you would need to take a qualifying course to be able to register as a referee in 2007.

Supplies available directly from the A.S.A.:

A.S.A. Referee badge	\$8.00
Red /Yellow card set	\$5.00
Blue card	\$2.50

### 3. THE REFEREE DEVELOPMENT COMMITTEE

#### a) Membership and General Responsibilities

Administration of all soccer programs within Alberta is the responsibility of the A.S.A. Board of Directors. However, when the Board sets policy that affects referee programs or makes decisions that involve interpretation of the Laws and rules governing the game of soccer, the Board may seek the advice of the Referee Development Committee.

The Chair of the Referee Development Committee is an A.S.A. Board member, appointed by the A.S.A. President. There are 6 District Nominated Committee Members: three from the South (2 must be from Calgary area) and three from the North (2 must be from the Edmonton area) and one ASA/CSA Referee Committee member.

The Referee Development Committee is responsible for:

- Recommending referee policies to the Board and implementing Board policies.
- Arranging for referee education and upgrading services to members.
- Providing advice and support regarding referee assignments to local districts and affiliated organizations that are hosting Provincial soccer games.

In addition, members of the Committee have specific responsibilities for coordinating:

- Assessments
- Education
- A.S.A. Assignments

The A.S.A. has instituted a position called "District Referee Assistant" or DRA. This person, nominated by their respective District, is responsible for:

- Ensuring timely annual referee registration.
- Advising the Referee Development Officer when:
  - Referee technical courses are required,
  - Referee assessments are required,
  - Referee assignments to other Districts.
- Facilitating the Cooper Fitness tests in rural areas.

#### b) Assessment Program

The assessment process is designed to evaluate how well an official can referee a soccer game under ideal conditions. An assessment is not an attempt to catch the official doing things wrong. It is an attempt by a more experienced referee to help a less experienced referee by describing how he/she looks through someone else's eyes. Assessments are a key part of the referee upgrading process.

The RDC Assessment Chair is responsible for recruiting assessors, assigning them to games, and ensuring a written copy of the assessment is delivered to the individual referee, with a copy kept at the A.S.A. office.

The **priorities** for allocating assessors to games are:

1. Referees who are eligible for upgrading to Nominated National, Class 1 or Class 2.
2. Nominated National referees and above (assessment requirements are set by the C.S.A.).
3. Referees where there have been some concerns raised about their performance.
4. Referees who request an assessment as part of their personal development.

All referees who wish to upgrade should note that, while every effort is made to get copies of local district schedules and assign assessors to games, it is the responsibility of the referee to notify of **any changes to their schedules** to the RDC Assessment Chair.

Please check the A.S.A. website for the document describing the criteria for promotion for referees.

### **c) Education Program**

The responsibility for referee training actually belongs to the C.S.A. This includes training programs for referees, for referee assessors, and for referee instructors. However, the C.S.A. has delegated the responsibility for instructing referee courses for Class 4 and Class 3 referees to the Provincial Associations. Therefore, the A.S.A. arranges introductory referee training courses and courses for upgrading referees from Class 3 to Class 2.

Traditionally, the busy time of year for the RDC Education Chair is the spring. At this time, the local districts recruit referees for the coming outdoor season. The Referee Development Officer is responsible for recruiting referee instructors, who will then be assigned to courses by their respective R.D.C. Education Chair.

The Referee Development Officer, through the RDC Education Chairs, is responsible for arranging the Class 3 to 2 upgrade Referee Courses, contacting the C.S.A. to host Class 2 to 1 upgrade course and for Instructor and Assessor courses.

### **d) A.S.A. Assignments**

The A.S.A. hosts or oversees several competitions throughout the year. These include the Provincials at Senior, A, B, C levels (both indoor and outdoor), the Alberta Major Soccer League (AMSL), College and University leagues, etc.

The A.S.A. Assignor has various responsibilities:

- Ensure local districts use suitably qualified referees for Provincial “B” and “C” level events.
- Assign officials to College and University games.
- Liaise with local District referee schedulers and/or assigning the officials used for AMSL games.
- Verify the classification of local officials.

Senior and A-level Provincials are very important events for the A.S.A. For the Outdoor season, the winners of these events represent Alberta at the various National Club Championships. Senior and A-level Provincials are normally the responsibility of an appointed “referee-in-chief” that is typically a senior official with responsibility for the appointment of both referees and assessors to the tournament.

Officials are assigned to A.S.A. events according to the following priorities:

1. All Officials assigned to referee in the Senior Club Championships and A-level Provincials, AMSL, College and University games will be Class 1 or above, wherever possible, and must have successfully completed the Cooper Fitness Test annually and adhered to the eligibility guidelines as outlined in the Provincial Referee Code of Ethics.
2. Referees currently in the process of upgrading.
3. Referees who have successfully completed the Cooper Fitness Test.
4. Other active referees.
5. Retired referees.

A new payment will be implemented for the Referee in Chief for each event. The Referee in Chief plays an integral role with regards to organizing and monitoring the competition. A payment of \$250 will be provided to partially compensate them for the amount of time worked at the event, their expenses and their loss of Referee game income.

Any RDC Committee member who must schedule referees for AMSL, CIS, ACAC, Rocky Mountain Cup, Soccer Fest, Alberta Summer Games or A.S.A. Provincials will be compensated an honorarium of \$10.00 per game to a maximum of \$500.00.

#### 4. ENTRY LEVEL REFEREE COURSES

All courses in Alberta are two days in duration (except Mini Soccer). On completion of the two-day course and having successfully passed the Class 3 exam your designation will be determined by your age:

- 12 through 16 years old will be classified as Class 4.
- **Note:** Class 4 Referees must be 2 years older than the age group that they are officiating.
- 17 years and older will be classified as Class 3.

Every referee who has turned age 17 who previously refereed, as a Class 4, must take a 2-day course designed for transitioning to a Class 3 Official. In the past, youth referees were occasionally upgraded automatically to Class 3. This is no longer the case.

#### 5. REFEREE UPGRADING

Every year the A.S.A. holds one or more upgrading courses. To be eligible to participate in an upgrading course you must meet certain Outdoor season requirements:

##### a) Upgrading from Class 3 to 2

To be eligible to upgrade you must have first been a Class 3 referee for two full outdoor seasons. You must have been the referee in games at least of the competitive U18 level, but preferably at the senior level.

If you are not successful in upgrading because of assessments, or failing to attend a fitness test, you may complete these requirements the following outdoor season. Eligibility for upgrade will continue as determined by the RDC Members.

##### b) Upgrading from Class 2 to 1

To be eligible to upgrade you must have first been a Class 2 referee for two full outdoor seasons and must have officiated in the Senior, Premier and First Divisions.

If you are not successful in upgrading because of assessments, or failing the fitness test, you may complete these requirements the following outdoor season. Eligibility for upgrade will continue as determined by the RDC Members.

##### c) Upgrading to Nominated Referee

Each year, A.S.A. may nominate referees to the C.S.A. for promotion to National referee. To receive such a nomination you must have been a Class 1 referee for at least two full outdoor seasons. Also you must have consistently performed at a high level, and be active in other areas of soccer (such as referee instruction, referee assessment, serving as a mentor to younger referees, etc.).

The C.S.A nominates officials to F.I.F.A for inclusion on the Referee's list and the Assistant Referee's list. These nominees are often, but not necessarily, taken from the National Referee's list.

**Please refer to the RDC Document "Promotional Criteria and Checklists for Referees"**  
**For detailed requirements and a promotional checklist.**

## 6. COOPER FITNESS TEST

At the start of every outdoor season A.S.A. arranges for referees to attend a physical fitness test called the Cooper Fitness Test. This test is a very useful gauge for officials to check whether their conditioning will meet the physical demands of outdoor soccer. Unless otherwise agreed to by the Referee Development Committee, the **Cooper Fitness Test must be completed by May 15<sup>th</sup> annually.**

Attendance at the Test is open to any official. Referees wishing to upgrade to Class 2 or who wish to maintain their Class 2 level must **complete** the Cooper Fitness Test annually. Referees wishing to upgrade to Class 1 or who wish to maintain their Class 1 level must **meet** the Provincial standards of the Cooper Fitness Test annually.

Any Class 1 or Class 2 referee who does not meet the Cooper Fitness Test requirements for their Class for two consecutive seasons may be downgraded one level.

The Cooper Fitness Test must be completed in a two-hour time frame and consists of, in the following order:

- 12 minute run (must continue to run: **no walking or stopping is permitted**)
- 50 metre sprint
- 200 metre sprint
- 50 metre sprint
- 200 metre sprint

National and F.I.F.A. Referees must meet the Cooper Fitness Test standards as set by F.I.F.A.

<b><u>CLASSIFICATION</u></b>	<b>12 Minute</b>	<b>50 Metres</b>	<b>200 Metres</b>	<b>50 Metres</b>	<b>200 Metres</b>
<b>MALE</b>					
<b>FIFA</b>	2700	7.5 Seconds	32 Seconds	7.5 Seconds	32 Seconds
<b>National</b>	2700	7.5 Seconds	32 Seconds	7.5 Seconds	32 Seconds
<b>Class 1 under 40 yr</b>	2700	7.5 Seconds	32 Seconds	7.5 Seconds	32 Seconds
<b>Class 1- 40 to 48 yrs</b>	2400	8.5 Seconds	37 Seconds	8.5 Seconds	37 Seconds
<b>Class 1 over 48 yrs</b>	2200	9.5 Seconds	41 Seconds	9.5 Seconds	41 Seconds
<b>Class 2</b>	2200	9.5 Seconds	41 Seconds	9.5 Seconds	41 Seconds
<b>FEMALE</b>					
<b>FIFA</b>	2400	9 Seconds	40 Seconds	9 Seconds	40 Seconds
<b>National</b>	2400	9 Seconds	40 Seconds	9 Seconds	40 Seconds
<b>Class 1 under 40 yrs</b>	2400	9 Seconds	40 Seconds	9 Seconds	40 Seconds
<b>Class 1- 40 to 48 yrs</b>	2200	10 Seconds	42 Seconds	10 Seconds	42 Seconds
<b>Class 1 over 48 yrs</b>	2000	10.5 Seconds	44 Seconds	10.5 Seconds	44 Seconds
<b>Class 2</b>	2000	10.5 Seconds	44 Seconds	10.5 Seconds	44 Seconds

**Please note that A.S.A. has modified the fitness standard for other classes, according to age.**

## 7. REFEREES WITH "X" CLASSIFICATION

Referees in good standing with A.S.A. who have reached their 45<sup>th</sup> birthday and had been actively registered for 5 years previously, are entitled to retire from the A.S.A. Referees List simply by applying in writing to A.S.A. As such, when they register each year the registration fee will be \$11.00 and they will not be downgraded if they do not attend or meet the standards for the Cooper Fitness Test.

Referees are not required to retire at age 45, but if they wish to remain on the A.S.A. Referees List to be eligible to officiate A.S.A. scheduled games, including AMSL, Provincials, University or College, they must continue to pay A.S.A. registration fees annually and to meet the Cooper Fitness Test requirements for their Classification.

***All "X" Category officials must continue to register annually with the A.S.A. and must pay an annual administration fee of \$11.00 to receive their current Laws of the Game Book.***

***All "X" Category officials who wish to be involved with the Referee Development Program by either instructing or assessing must pay an annual administration fee of \$11.00***

## 8. PROVINCIAL GAME FEES AND HONORARIA

"Senior" is classified as games of U16 and higher plus U14 Tier 1

"Youth" is classified as games of U14 Tier 2 and lower

- Referee and Assistant Referee game fees (outdoors):

	<b>Senior</b>	<b>Youth</b>
Referee	\$47.00	\$27.00
Assistant Referee	\$32.00	\$18.00
4th Official	\$21.00	\$10.00

- Referee and Assistant referee game fees (indoor):

	<b>Senior</b>	<b>Youth</b>
Referee	\$27.00	\$20.00
Assistant Referee	\$22.00	\$17.00

- Referee Assessor honorarium (Outdoors):**  
**Includes: Referee \$30.00 and both Assistant Referees \$15.00 = \$45 per game**

- Referee Evaluation honorarium (Indoors):**  
**Includes: Referee \$10 per game.**

- Referee Instructor honorarium:

Class 1 & 2 Course	\$225.00
Class 3/4 Course	\$225.00
Class 6 Course	\$115.00
Refresher Course	\$45.00
Look Sharp Be Sharp	\$45.00
Conversion Course	\$85.00
Assessor Course	\$225.00
Instructor Course	\$225.00
Futsal	\$95.00



## 9. TRAVEL AND SUBSISTENCE: Match Officials, Assessors and Instructors

Officials, assessors and instructors required to travel on A.S.A. business are entitled to receive a meal allowance of \$37 per day (\$8.00 for breakfast, \$11.00 for lunch and \$18 for dinner).

Any Referee, who has been assigned by the A.S.A. for Major League, Youth and Senior Provincials, Rocky Mountain Cup, Jubilee Shield and Challenge Cup, that requires accommodation;

- Accommodation will be arranged and paid for by the A.S.A with 2 Referees per room.
- In special circumstances the A.S.A. Referee Office may grant a single occupancy request.

Where an overnight stay is required for College and University games, the respective leagues will be responsible for those costs associated with the accommodation, meal per diem and travel arrangements.

Where travel is required, the driver of a vehicle will be reimbursed either through a pre-arranged flat rate, based on the flat rate chart or \$0.40 per kilometre traveled or in a pre-arranged mutual agreement, gas receipts may be reimbursed and car rentals or air travel may be provided.

## 10. TRAVEL AND SUBSISTENCE: Referees Development Committee

Where the members of the Referee Development Committee are required to travel, they will receive a meal allowance of \$37 per day (\$8.00 for breakfast, \$11.00 for lunch and \$18.00 for dinner).

Where an overnight stay is required, accommodation will be arranged and paid for by the A.S.A. and accommodation will be one person per room where circumstances permit.

Where travel is required, the driver of a vehicle will be reimbursed either through a pre-arranged flat rate, based on the flat rate chart or \$0.40 per kilometre traveled or in a pre-arranged mutual agreement, gas receipts may be reimbursed and car rentals or air travel may be provided.

### ***Travel rates for round trips:***

Calgary - Lethbridge	\$75.00	Calgary - Medicine Hat	\$75.00
Calgary - Red Deer	\$50.00	Calgary - Edmonton	\$100.00
Calgary - Grande Prairie	\$250.00	Calgary – Ft.McMurray	\$250.00
Edmonton – Grande Prairie	\$150.00	Edmonton – Ft.McMurray	\$150.00
Edmonton – Red Deer	\$50.00	Edmonton – Calgary	\$100.00
Edmonton – Lethbridge	\$175.00	Edmonton – Medicine Hat	\$175.00
Red Deer – Medicine Hat	\$125.00	Red Deer – Grande Prairie	\$200.00
Red Deer – Ft.McMurray	\$200.00	Lethbridge – Ft.McMurray	\$325.00
Lethbridge – Medicine Hat	\$50.00		

**Please note that in no case is any travel or subsistence amount payable**  
**For journeys of less than 50 Km round trip**  
**Or that involve same city travel from point "A" to point "B".**

## 11. CHECKLIST FOR NEW REFEREES

*Here are a few reminders of things to consider, before, during and after the game:*

### **Before the game:**

- If you were phoned with an appointment, note the name and phone number of the person who called you, in case you require further information, or if you have to cancel due to an emergency.
- Be sure to know where the field is and the travel time it will take you to get there.
- Know the rules of the competition, the length of the game, substitutions etc.
- Ensure that you have all your equipment, neat and clean uniform, shoes, whistle, badge, pencils, coin, water, sun block, etc.

### **Arriving at the game:**

- Introduce yourself to the team coaches.
- Inspect the field for dangerous objects or conditions.
- Check the goal posts and nets (if any) to ensure player safety and that the nets are pegged down and without holes for the ball to pass through.
- Check the players to make sure that they are not wearing anything dangerous and that they are wearing the proper equipment.
- If game sheets are required, collect them prior to the kick-off.

### **During the game:**

- Try hard to keep up with play, and be fair to both teams.
- Ignore the parents and other spectators.
- Deal firmly with any players or coaches who offend the Laws of soccer.
- Keep a record of the game.

### **After the game:**

- Complete the game sheets, if any, and return them to the coach or league as required.
- Keep your game record for at least one month, in case there are questions.
- Be sure to complete and send in a Disciplinary Report if you dismissed a player or coach.

*And don't forget - if you have any questions at all about incidents or decisions that you had to make during the game, or if you require assistance to complete a discipline report, call a senior referee in your area or a Referee Development Committee member.*

## 12. THE A.S.A. MISCONDUCT REPORT

Generally, anytime that you send off a player during a game, you should complete a discipline report.

Most local leagues have their own requirements for discipline reports, as does the AMSL, College and University leagues. If you are refereeing in an A.S.A. organized competition, and you have occasion to caution or dismiss a player, you must complete a Misconduct Report.

In an A.S.A. tournament, such as the Provincials, you must ensure that the discipline report is handed in within 2 hours following the game to the A.S.A. Field Representative or to an A.S.A. Board member or to one of the A.S.A. staff.

***In all cases of alleged physical or verbal abuse of a game official, the A.S.A. must be notified of the incident with-in 48 hours to be followed up with the written report with-in seven days, copied to the respective league/district association.***

Local Districts may issue further instructions in cases of physical assault or abuse:

- Abandon the match immediately, record on the game sheet.
- Work with Assistant Referees to achieve the most correct report.
- Ensure that guilty players/coaches are properly identified in the report.
- Retain all player cards and forward them to the local league together with a copy of the report.
- If you feel that legal issues are warranted, contact the A.S.A. office for assistance.

The A.S.A. Board has ruled that a referee who has finished officiating a game but who remains on the premises for a period of time after the game will remain under the protection of the A.S.A. until he/she leaves the premises. "The premises" is deemed to include the facility parking lot.

## **A.S.A. Referee Code of Ethics**

**The Alberta Soccer Association is aware of its responsibility towards its referees and, having granted certain privileges to referees, it is obliged to ensure such individuals realize and respect their responsibilities and duties.**

**Specifically, an Alberta referee;**

1. Shall conduct him/herself with dignity both on and off the field of play and shall, by his/her example, endeavor to inspire the true principles of sportsmanship and to earn the respect of those whom he/she serves.
2. Shall not cause the Association to become involved in any controversial matters and shall abide by the rules and regulations of the jurisdiction in which he/she officiates.
3. Shall adhere to all Provincial standards and directives.
4. Shall maintain good standing with the Association by Registering each year in a timely fashion.
5. Shall always be neat in appearance and maintain a high level of physical and mental fitness.
6. Shall study the Laws of the Game and be aware of all changes, and shall enforce all said laws and changes.
7. Shall perform his/her designated responsibilities, including attending organized clinics, meetings, lectures, etc., and shall assist his/her fellow referees to upgrade and improve their standard of officiating.
8. Shall honor any appointments made for and accepted by him/her unless unable to do so by virtue of illness or personal emergency. ASA Provincial events or appointments shall take precedence over all others except for CSA, CONCACAF and FIFA.
9. Shall not publicly criticize other referees or any soccer association.
10. Shall not make public statement to the media (newspaper, T.V., radio, etc.) relating to any game officiated by him/her or regarding the quality of the match or the performance of the teams and its players.
11. Shall follow the correct lines of communication, by addressing all questions or concerns to the A.S.A. Office, either through the A.S.A. Referee Development Officer or to a member of the A.S.A. Referee Development Committee.
13. Shall be subject to disciplinary sanction for not complying with this Code of Ethics.

## 1. ESSENTIAL A.S.A. RULES RELATING TO REFEREES

***Breaches of the Code of Conduct may result in disciplinary action  
As deemed necessary by the A.S.A. Board of Directors.***

### **A.S.A. Rule #13 Referees (partial), (Unsanctioned officials / games)**

- a) No person shall officiate as a referee in any competition under the jurisdiction of the Association excepting mini-soccer, unless he/she is on the Official List of Referees.
- b) If for unforeseen circumstances a referee is unable to act, Districts, leagues, or teams shall have the right to agree on some other person to officiate.
- c) Effective at the beginning of the 1992 Outdoors season, each senior team in Alberta will provide at least one individual to a Class III referee course. A male team will provide a male candidate and a female team will provide a female candidate.
- d) Failure to comply with c) above will result in disciplinary action being applied to the team or District.
- e) No A.S.A. registered referee may officiate in an unsanctioned game, competition or tournament, whether in or out of Alberta. Failure to comply will result in disciplinary action being applied to that individual.
- f) No A.S.A. registered referee may accept an appointment in any capacity in a game that involves a member of his/her immediate family as a member of one of the teams involved.
- g) No A.S.A. registered referee may officiate in any capacity in a game of a division in which he/she is also a player on any team in that same division, unless dispensation has been obtained in writing from the A.S.A. office.
- h) While officiating games under A.S.A. or A.S.A. member jurisdiction, no A.S.A. registered referee may wear any badge on his/her uniform other than the respective A.S.A., C.S.A. or FIFA badge indicating his/her current referee classification. Failure to comply will result in disciplinary action being applied to the individual concerned. ***This rule does not apply to any brand logo applied to the uniform by a recognized manufacturer of referee uniforms.***

***Please note: Referees register directly with the A.S.A. therefore they come directly under the A.S.A. jurisdiction should disciplinary action be required.***

A local District or league that has complaints against an A.S.A. registered referee is obligated to forward those complaints in writing to the A.S.A. office for action. With reasonable cause, a local District or league have the right to choose not to schedule an A.S.A. registered referee for games in that District or league.

## 14. H.I.V. POLICY

*Dealing with a bloody wound:*

- a) If bleeding occurs where other participants may be exposed to blood, **the individual's participation must be interrupted until the bleeding has been stopped**. The wound must be cleansed with antiseptic and securely covered.
- b) All clothing soiled with blood should be replaced prior to the athlete resuming training or competition. Clothing soiled with blood and other body fluids must be washed in hot, soapy water.
- c) If an athlete leaves the field, has his/her injury treated and covered and wishes to re-enter the game in another, differently numbered jersey that replaces a blood-stained jersey, he/she may re-enter **only after the referee has been advised of the change of number**.
- d) All equipment and surfaces contaminated with blood and other body fluids should be cleaned with a solution of one part household bleach to nine parts water. This solution should be prepared fresh daily. **This is particularly important on the artificial turf of indoor arenas.**
- e) While cleaning blood or other body fluid spills, the following must be done:
  - Wear waterproof gloves.
  - Wipe up fluids with paper towels or disposable cloths.
  - Disinfect the area as described in (d) above.
  - Place all soiled waste in a plastic bag for disposal.
  - Remove gloves and wash hands with soap and water.

Other wounds must be reviewed by medical personnel, including abrasions and all skin lesions and rashes on athletes, coaches and officials. All wounds, skin lesions and rashes must be confirmed as non-infectious and be securely covered prior to the athlete starting or continuing participation.

## 15. CAST AND BRACE POLICY

To: Members

Date: 9 April 1997

From: Executive Director

Re: **A.S.A. Policy on Rigid Casts**

---

This memo will advise that the A.S.A. Board of Directors at their April 5th meeting passed the following policy, which is in effect immediately:

**Rigid casts may not be worn in any game under the jurisdiction of the Alberta Soccer Association.**

Please pass this information on to your teams and referees.

***P.S. Please note that a player wearing a knee brace is still at the referee's discretion as to whether or not it is potentially injurious to another player.***