



Shakopee Soccer Association
1160 Vierling Drive #124
Shakopee, MN 55379
952-953-7246
www.shakopeesoccerclub.org

General Board Meeting Minutes September 7, 2008

1. The general board meeting of the Shakopee Soccer Association was called to order at approximately 6:05 pm at the Soccer Complex Building by Mark Teslow.

Present: Mark Teslow, Darla Teslow, Tom Bailey, Dan Meehan, Dan Kubitz, Tom Temple, Michele Monroe, Mike Poole

Not Present: Cheryl Besser, Steve Curren, Jon Poppen
2. **Approval of agenda:**
Motion to approve the agenda was made by Darla Teslow, Dan Kubitz 2nds. Motion passed.
3. **Approval of minutes:**
Minutes from August 17, 2008 were reviewed. Correction to August 17 minutes: Miss spelling of Steven Curren last name. Motion to approve corrected minutes was made by Darla Teslow, Tom T. 2nds. Motion passes.
4. **Director of Coaching Report:**
No report
5. **Director reports:**
Treasurer:
Mike reported on the year end.
Receipts = +\$136,000 Expense = +\$108,000 Remaining Balance = +\$28,000
End of July the checkbook had a balance of +\$41,000 and saving +\$10,000
We still need to pay city fees for the season.

Registrar:
Tom T. is still working on fall travel coach's passes. Some coach's have been late on completing their background check. MYSA will not release coach's passes until their background check are completed.
Tom T. will be registering fall rec players with MYSA soon.

Referee Coordinator:
Darla reported she is assigning referees for fall travel. Of the 48 referee positions for the fall travel games scheduled in Shakopee, 30 of them are filled. Any referee who is 18 years or older must complete a background check. Darla stated all scheduled referees have completed their background checks.

Communication Director:
Dan M. submitted the AGM information to the Shakopee News Paper on Aug. 28, 2008. The AGM notice was supposed to be in the paper on September 4th and it was not. Dan sent an email on September 5th indicating his disappointment. We hope the AGM notice will be in the paper on September 11.
Dan sent a flyer to Sherry regarding the U9-U10 tryouts. The flyer will be distributed to kids in grades 2 through 4. We hope the flyer will go out in red folders on September 8th.
Dan contacted Jorge Brenes, the Spanish liaison, at the Shakopee Middle School. Dan was inquiring if there's any interest from the Hispanic kids to play soccer. Jorge said there is some



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interest but when they ask it's too late for them to get involved. In the future Dan will provide a flyer to Jorge Brenes. Jorge will translate the flyer into Spanish and distribute to the Hispanic kids. Next opportunity for these kids to get involved is winter training. Dan will begin developing a flyer for them.

Equipment Coordinator:

All fall travel teams are set with uniforms.

The new 2009 uniforms and warm-ups will be available at the AGM. Mark asked Dan to check if we can get our logo on the jersey in time for the AGM.

Field Coordinator:

The city decided to close Fields 1 and 2 due to their condition. They will remain closed until next season. Darla has sent our fall game schedule to the city as requested. Dan will provide fall travel practice schedules to the city per their request. The city is painting Fields A – H for fall rec. This is not necessary since they are using Fields 6A – 6C. Dan will notify the city regarding this. SACS will be hosting an event on Oct. 4. They are requesting SSA to limit the parking at the complex.

The gym at Central will not be available for off the ball winter training. Dan indicated a cafeteria would be acceptable since no soccer balls will be used. We will not be able to schedule this until November 1st.

Volunteer Coordinator:

No report.

Rec. Coordinator:

Rec Tournament - Dan M. and Tom B. thought the season end tournament on September 27th should to be revised. Currently the tournament begins at 9:00 am and ends at 2:00 pm. They felt the tournament was too long and could be shorten by couple of hours. The following will be the tournament format.

Each team will play three games. Each game will consist of (2) 15 min. halves and 5 min. halftime. Game 1: 9:00 – 9:45, Game 2: 10:00 – 10:45, Game 3: 11:00 – 11:45.

Each participant will receive an award. A 2008 Shakopee Soccer Association pin.

We will need two additional U9-U10 fields on Field 5. The two fields shall run the east/west direction and be painted yellow or gold. Dan K. will coordinate this with the city. Dan M. will set up the temporary goals on September 26.

Boys/Girls Director:

U9 – U10 Boys and Girls tryouts will be held on Sunday, September 21 beginning at 3:00.

Michele will coordinate check-in process and necessary volunteers. We will need someone there at 2:30. Michele will follow up with Jon to see if he needs anything else.

Project Director:

Tom B. sent out an updated timeline schedule last week. The additions or modified are in blue. Next scheduled board meeting will be on October 5th at the Soccer Complex beginning at 6:00.

Tournament Director:

No report.

6. **Board Structure/Reorganization Report:**

Mark presented a new board member organizational chart, see attached. This was based from an earlier meeting with Tom T. and Tom B. We would like to see more people get involved and start sharing the work load.



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The number of board positions would remain the same, eleven positions, Executive Board and Directors (in green). We would combine the current Referee Coordinator and Field Coordinator into one position, Referee / Field Director. We believe the current Concession Coordinator needs to be a board position because they are handling assets. The Volunteer Coordinator would fall under the Concessions Director. The current Communication Director would be a non board position and fall under Registrar. The Referee / Field Director, Concessions Director and Registrar would need at least one support person. We would Re-name the Boys & Girls Commissioner to Boys and Girls Director and Rec Coordinator to Rec Director.

We would add Age Group Coordinators under Boys / Girls Director and Rec Director. These people would support the Directors. For traveling we would have an Age Group Coordinator for U9-U12 Boys and U9-U12 Girls and U13-U19 Boys and U13-U19 Girls. For rec we would have an Age Group Coordinator for U5-U6, U7-U8 and U9 – 12. The Age Group Coordinators would be a non board member position but a board member could hold this position along with their other board member duties.

We need to decide how often everyone needs to meet. We will need to rewrite the following current positions: Referee Coordinator, Field Coordinator, and Registrar. We will need to develop job descriptions / responsibilities for the following positions: Concession Director and Age Group Coordinators. We will also need to decided what kind of incentives we can offer people to get them involved, example waive volunteer fee, discount on registration fees. Mark will send out a letter to the members regarding our needs once we have everything in place.

7. **AGM:**

Mark is working on the Power Point presentation. He will be adding information received from various board members. The format will be very similar to last year. Each parent will be able to vote, whether they have 1 or 4 kids in the program. The AGM begins at 6:30 and Mark would like everyone there by 6:00 pm. Speakers will be Mark, Mike and Jon. Tom T. will bring the membership list. Michele and Darla will check people in and hand out ballots. Darla will create the ballots. Michele and one other person will count the ballots.

8. **Adjourn Meeting:**

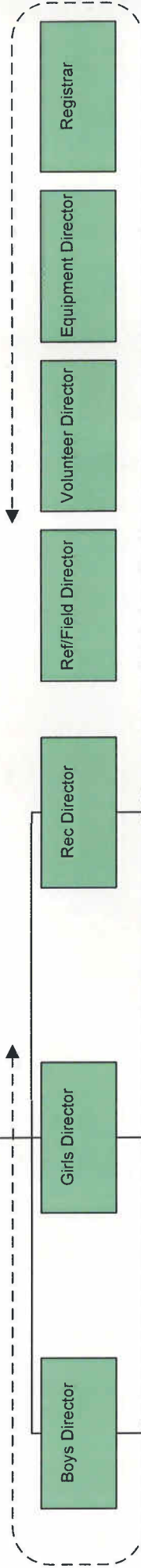
Motion to adjourn at 7:40 pm by Michele Monroe, Dan Meehan 2nds. Motion passed.

Phone message pick-up duty for September 1 – September 14: Darla Teslow.

Minutes submitted by:
Tom Bailey
Project Director



Executive Board



Directors

