



Shakopee Soccer Association  
1160 Vierling Drive #124  
Shakopee, MN 55379  
952-953-7246  
[www.shakopeesoccerclub.org](http://www.shakopeesoccerclub.org)

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## General Board Meeting Minutes October 5, 2008

1. The general board meeting of the Shakopee Soccer Association was called to order at approximately 6:03 pm at the Soccer Complex Building by Mark Teslow.

Present: Mark Teslow, Darla Teslow, Tom Bailey, Dan Meehan, Dan Kubitz, Tom Temple, Michele Monroe, Mike Poole, Steve Curren, Jon Poppen

Guest: Mike Blair, Tim Kratzke, GarthThoulouis
2. **Approval of agenda:**  
Motion to approve the amended agenda was made by Darla Teslow, Dan Kubitz 2nds. Motion passed. Add 13. Concession Stand Winterize
3. **Board Positions:**  
Currently there are eleven volunteer positions. Mark reminded us that we have two open board positions available. He would like to fill one of them tonight. The following officer positions were determined with nomination.

President: Tom Temple nominates Mark Teslow for President, Darla Teslow second, motion passed 8-0.

Vice President: Tom Bailey nominates Tom Temple for Vice President, Mike Poole second, motion passed 8-0.

Treasurer: Darla Teslow nominates Mike Poole for Treasurer, Tom Temple second, motion passed 8-0.

Secretary: Darla Teslow nominates Tom Bailey for Secretary, Michele Monroe second, motion passed 8-0.

Mark Teslow nominates Patti Isensee for Volunteer / Concessions Director. She helped Karen Bohn with concessions this past session and is interested in helping the club. Michele Monroe second, motion passed 8-0.

This leaves one remaining board position open. Mark and Tom are meeting with a person that is interested in getting involved.
4. **Approval of minutes:**  
Minutes from September 7, 2008 were reviewed. Correction to September 7, 2008 minutes: No. 5 Directors Reports Treasurer - revise net income to remaining balance. Motion to approve corrected minutes was made by Darla Teslow, Dan Meehan 2nds. Motion passes.

Minutes from September 14, 2008 were reviewed. Correction to September 14, 2008 minutes: No. 7 Treasurer's report – revise net income to remaining balance. Motion to approve corrected minutes was made by Darla Teslow, Dam Meehan 2nds. Motion passes.
5. **Director of Coaching Report:**  
Jon is working on assigning coaches to teams. He hopes to have this complete by January. Jon is leaning towards having equal teams at the U9 and U10 age groups. In the past we have created "A" and "B" teams. If we go with equal teams it was suggested we develop what our philosophy and expectations are.

Jon will be contacting the Fall Rec coaches for feedback on the season and see if they recommend any players for traveling soccer.



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Winter training: There was a mix up when Jon was reserving Blast time. Jon requested the whole dome from 5:00 – 7:00 and half dome from 7:00 – 8:00 on Monday evenings. We ended up with the whole dome from 5:00 – 7:00 and no time from 7:00 – 8:00. We still need additional time. The Blast has offered Tuesday evenings from 9:00 – 10:00 pm half dome and Wednesday evenings from 5:00 – 6:00 pm half dome. We discussed the options and felt Wednesday evenings would work better because of time. We had a few comments last year from parents stating 9:00 - 10:00 was too late. Jon will contact Soccer Blast and confirm Wednesday evenings.

Winter training schedule:

Monday	5:00 – 6:00	U9 – U12 Boys and Girls
Monday	6:00 – 7:00	U13 – U15 Boys and Girls
Wednesday	5:00 – 6:00	U16 – U19 Boys and Girls

Jon announced there will be another tryout session for the U15 Girls. Given the situation Jon felt it was necessary for another tryout. This is in accordance with SSA Tryout Policy. There were a number of girls absent during the tryout session in August. They did inform the Club they would be unable to attend tryouts. We have approximately 26 girls and 20 of them attended tryouts in August. Jon and Michele will coordinate this event...reserving indoor time and getting qualified evaluators, etc. We will need to do what is best for the team as well as the club. Jon will send out a letter to the parents explaining the situation and that this is a one time deal and they'll need to understand this. It was also suggested to have a parent meeting prior to the tryouts to discuss the situation and answer any question they might have. As a Club we can't begin doing this each year otherwise other members will expect this to happen.

6. **Director reports:**

**Treasurer:**

No report

**Registrar:**

Dan Meehan requested a coach's pass for his assistant. There was a discussion and we will not be issuing any new coaches pass since the fall league ends October 12, 2008. Coaches should have received their pass at the beginning of September.

**Referee Coordinator:**

No report.

**Communication Director:**

Community Ed. Winter Booklet information is due Oct. 15, 2008. Dan will provide 2009 summer registration and winter training information to Sherry D. Dan will begin developing a flyer about winter training for school distribution in early November.

**Equipment Coordinator:**

Dan spent some time organizing the storage room at the Soccer Complex. He will be collecting fall travel equipment soon.

**Field Coordinator:**

No report.

**Volunteer Coordinator:**

No report.



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**Rec. Coordinator:**

Fall Rec is done and went well. Jon would like to see the High School teams, boys & girls, get more involved next year. The year end tournament went well. The three hour format was the right amount of time. Parents and kids had a fun time. The concession stand was open and grossed \$180.00. Steve will be looking at Spring Rec with more structure and organization.

**Boys/Girls Director:**

The next South District meeting will be held on Saturday October 11, 2008. Mark will be attending this meeting. Michele knows a goalie coach in Waconia. Michele would like to get her involved here in Shakopee to work with our goalies or even coach a team next summer. We could possibly offer goalie training this winter if this coach is interested. She is currently coming here once a week to work with some of our school goalies. Mark would like to know more about her background before we commit to anything. Michele will talk to her and see if she is the right fit.

**Project Director:**

No report.

**Tournament Director:**

Mandatory meeting on October 25, 2008.

7. **Secretary Information:**

Tom B. handed out a phone message pick-up schedule. He asked everyone to sign up for 3 time periods. He also handed out contact information. He asked everyone to review and confirm the information and make any updates.

8. **Background Checks:**

Each year Board Members, Coaches, Assistant Coaches and Team Managers must complete the MYSA Adult Background check. Background checks should be completed as soon as possible. Tom Temple will confirm and notify the people who need to complete the background check.

9. **Teams at Soccer Blast:**

Mark explained that indoor soccer at Soccer Blast is not sponsored by SSA. Soccer Blast waives the MN tax if teams / clubs hold non-profit status. Teams may complete the ST3 Certificate of Exemption form if their roster consists of 75% SSA players. If teams complete the Certificate of Exemption form, SSA will consider this as team training.

10. **Winter Training Schedule:**

See Director of Coaching Report.

11. **Board Structure:**

We reviewed and discussed the proposed board organization. Mark added the ages to the Age Group Coordinators and added Communication Coordinator under Registrar based on the comments from our last meeting. Additional modifications - add two coordinators under Volunteer / Concession Director, Concessions Coordinator and Volunteer coordinator.

We discussed reducing registration fees for board of directors, coordinators, and coaches for their volunteer time. As in the past SSA Board of Directors will have their registration fees waived. Uniforms are not included. Travel and recreational coordinators will receive a 50% reduction in their registration fee for each child in the program. Uniforms are not included. Traveling program coaches – volunteer head coaches will receive a reduction in their registration fees if he or she hold an "E" Certificate or higher. The fee reduction will be one child's registration fee. If the coach has two kids in the program the higher of the two registration fee will be used to reduce



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their fee. Assistant coaches will not receive reduced registration fees. Recreational program coaches – volunteer coaches will not receive reduced registration fees since minimal prep work is involved.

Michele Monroe motioned to accept the proposed board organization chart with the modifications discussed and proposed reduced fee structure. Tom Temple second, motion passed 8-0. See attached approved organizational chart.

Mark would like the following people to begin looking at revising or creating new job descriptions.  
Michele – new job description / duties for traveling program coordinators.  
Steve – new job description / duties for recreational program coordinators.  
Darla – revise the Referee / Field Director job description.  
Tom T. – revise the Registrar job description.  
Dan M. – review the Equipment Director job description.

We will need to identify who will be doing what for this coming year. Mark asked everyone to think about what they would like to do and be prepared to discuss at the next meeting. He would like everyone to continue in their role until the next meeting.

**12. Events – MYSA AGM:**

The MYSA AGM will be held on November 1, 2008. Mark and Tom T. will be attending this event. We will get three votes based on our numbers.

**13. Concession Stand Winterize:**

Mark indicated most of the food and beverages will be expiring before next season. We will need to figure out what to do with these items. Few suggestions...selling the items to the Shakopee Basketball or Hockey Associations. If we can't sell these items then we must give or throw the items away.

**Comments:**

Mike Blair asked the following questions. If people want to get involved who should they contact? What is the process in selecting coaches? How do we reach out to parents in the community to coach soccer? Are there people in the community with soccer experience? Can we get enough coaches to rotate every year? How do you select a coach if there are three or more people that want to coach the same team?

Jon Poppen: If people want to get involved they should contact Jon Poppen, or Michele Monroe, Boys / Girls Commissioner. Our registration form includes a section to volunteer as a coach, assistant coach or team manager.

There are a few people in the community with soccer experience. Most of them already have ties to another soccer club. Most of these clubs are paying their coaches and it's hard to get coaches here if they are not paid. The going rate for coaches depends on their qualifications. It can range from \$500.00 to \$7,000.00 per team. We will be looking at paying coaches in the future. Jon believes it would be difficult to get enough coaches to rotate every year. However, every two years is possible. We have a difficult time finding coaches for each team and most of our coaches are parent volunteers. Jon stated these changes will not happen overnight and we must inform the members of our plan because the overall cost will increase.

Jon wants us to become more competitive. He believes this begins at the recreation level. We had a great start last year with our first spring rec program. We had over 300 kids participate. We need kids to play and stay in the program so we can begin developing them and become



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competitive. However, we will not have a lot of premier teams since we are a community based club.

**14. Adjourn Meeting:**

Motion to adjourn at 8:31 pm by Michele Monroe, Dan Meehan 2nds. Motion passed.

**Phone message pick-up duty for October 6 – November 2: Darla Teslow.  
November 2 – November 16: Tom Bailey**

Minutes submitted by:  
Tom Bailey  
Secretary

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