

Sun Prairie Youth Hockey Association  
Board of Directors Unapproved Minutes  
12-11-2008  
The Cannery 7:30-11:50 pm

Attendance – Board Members:

President – Jon Elvy  
President Elect – Jason Harkins  
Past President – vacant  
Treasurer – vacant  
Secretary – Michael Sanders

High School Rep – Mark Dammen  
Bantam Rep – Patty Winger  
Pee Wee Rep – Michelle Welch  
Squirt Rep – Tracy Butcher  
Mite Rep – Jim Tuttle  
Girls Rep – Jeff Sefzik  
In house Rep – David Carlson  
In house Rep – Chris Herwig

PLAYER MOVEMENT POLICY: As a board we need to take a closer look at SPYHA player movement policy.

FINANCIALS – TAXES: Have not yet been filed. Filed for an extension past the 11/15/2008 deadline. New due date is 02/15/2009.

FINANCIALS - BALANCE SHEET: Not done yet.

FINANCIALS – ACCOUNTS RECEIVABLES: Motion made and seconded to instruct Hanrahan to contact all banner and dasherboard sponsors past due by 12/18/2008. Hanrahan needs to report as to which companies will pay up past due accounts as well as a timeline. Resolutions need to occur by 01/15/2009. Winger will contact Hanrahan.

FINANCIALS – RECONCILING:

1. Hire accounting firm to straighten out Quickbooks from the beginning of our fiscal year to end of December. (Cost estimate \$1000 - \$2000).
2. Hire accounting firm to maintain monthly books from January – June. (Cost estimate \$300/month).
3. Hire accounting firm to do payroll. (Cost estimate \$125/month)
4. Hire Wagner to do all tax work.
5. Treasurer's responsibilities would then include reporting to board and membership, money transfers, monitoring funds.

Agreed not to farm out payroll at current time. Sanders and Sefzik will make phone calls prior to next meeting to “firm up” price estimates.

CONCESSIONS: Winger reported Kathy Dammen cannot find paperwork for the donut machine and safe. Also wondering if the coffee machine was purchased or under contract. Elvy will attempt to find answers and contact Kathy Dammen.

RAFFLE: Each family will receive 10 tickets priced at \$10.00/ticket. First place will be \$5000, several smaller prizes will need to be found (determined). Tickets should be printed and distributed before the end of the December. A winner of free dues for a year will be selected from sold tickets. Men's leagues will also have an opportunity to sell tickets and a chance for free dues for a year.

#### EXECUTIVE DIRECTOR POSITION:

Next meeting will occur December 18, 2008. More information to follow. Patty Winger will coordinate.

Michael Sanders  
SPYHA Secretary