

CCHA Board Meeting Minutes
Monday, July 8, 2002
CMSE Room #30

Present:

Susie Blake	Cathie Koob	Cindy Hromatka
Pete Bigaouette	Rob Nordby	Kevin Kohler
Kaj Doerring	Bob Jones	Brian Dahlke

Absent:

Rick Fiebiger
Steve Labatt

Discussion

- **President Report**
 - Registerfest – CCHA will hold a walkup registration for new players at the CCC Registerfest August 24, 2002.
 - Action Item: Kevin Kohler, Cathie Koob, and Steve Labatt will be responsible for coordinating this event
 - Registrar – The CCHA is please to announce Lori Swan as our Registrar for the 2002-03 Season. Thanks to Laurie Bigaouette, past registrar for two years for her hard work. District 6 Registration meeting is set for August 10, 2002 at Plymouth arena. Susie Blake and Lori Swan will be representing CCHA at that meeting. The CCHA is continuing to look for ways to streamline the registration process. Lori will be working closely with our newly hired administrator, Melissa Hallman to see if we can improve the process. Lori's responsibilities will include transmitting player information to the District and creating team rosters to be signed once tryouts are completed.
 - Victoria Rink: Groundbreaking ceremony for the Victoria Field house is scheduled for later this month. Plans are to have the ice available by December 1, 2002. CCHA Ice Coordinator, Bob Lanzi, will be meeting with representatives of Waconia, Minnetonka, and the City of Victoria later this month to finalize hours for this next season. By partnering with the City of Victoria, the CCHA was able to secure 80 additional weekday hours for our skaters for the next seven seasons. The Arena Manager at Pagel will be responsible for overseeing the day-to-day activity of the new Field house..
- **Secretary**
 - June meeting minutes were approved.
 - The CCHA has submitted room requests to the CCC for 2002-03 meetings. CCHA events include monthly board meetings, pictures, and coach meetings. Team needing space during the season for meetings should contact Debbie Allen at the CCC direct. These meetings are considered separate from the CCHA official business and subject to availability and fee for use.

- **Treasurer**
 - Financials statements and related listing of disbursements were approved
 - Administrator position is working out well. Registration packets were mailed in June.
 - We still have a few outstanding receivables from two years ago. We discussed checking into our options in small claims court
 - Action Item: Cindy will research and submit a proposal to the Board at the September 2002 meeting.

- **VP Competition-** Absent

- **VP of Business**
 - Gold cards will be mailed shortly after registration is received on July 15, 2002. Format will run the same as last year. More information the process will be emailed to all members prior to the mailing.
 - Sponsorship – Rob is in the process of updating our sponsorship request form to include additional offerings for rink dasher board advertising.
 - Action Item: Rob Nordby, Steve Labatt, and Kaj Doerring to meet with the City of Chaska to finalize arrangements for the Concession/Dasher Board Advertising arrangement. Contract should be in place no later than September 1, 2002.

- **VP of Communication**
 - Merchandise: Kaj discussed opportunity of the CCHA to make money and establish a “brand identity” by consolidating our team apparel orders and leveraging the volume order with various vendors. The plan would be to solicit three bids that meet CCHA requirements and take orders in the fall for delivery prior to Christmas.
 - Action Item: Kaj will research and provide a proposal to the Board August/September timeframe.
 - Booster Club: The Board discussed the establishment of a separate CCHA Booster club presented at the June meeting. The Board was in agreement regarding the concept but had reservations regarding how this group would align with the CCHA.
 - Action Item: Kaj Doerring will investigate reporting structure of Booster Club with local association at other communities and submit a proposal to the Board and proposed Booster Club organizers in August 2002.
 - Marketing: We plan to distribute school flyers again this year. District 6 wants all players submitted by October 1, 2002. Plans are to distribute the first week of school and complete registration before the October deadline.
 - Action Item: Kevin Kohler and Cathie Koob will revise the flyer to reflect any changes for this season
 - Fall Rally Day - Kevin Kohler and Kaj Doerring will discuss option of a Fall Rally Day in September. A decision will be made at the August board meeting

- **District 6 -**
 - District 6 Special meeting set for July 17, 2002 at Braemar. Presidents, Ice Coordinators, District 6 Representatives, and Tournament Directors from across the District will be meeting to discuss plans for the 2002-03 Season.
- **Bantam Commissioner –**
 - Bantam A coach selection process is still underway. Update on the progress to date was provided. The committee plans to select a candidate by August 1, 2002.
- **Pee Wee Commissioner –** No report
- **Squirt Commissioner –** Absent
- **Girls Commissioner**
 - Cathie Koob, Girls Commissioner and Susie Blake held a meeting prior to the board meeting to answer parent questions regarding plans for the girls program. The plan is to encourage everyone to register by 7/15 to get better idea of where we stand. Once the status of all returning players is determined, a separate meeting will be set up with the parents to discuss options.
- **Mite Commissioner**
 - Team Names: 16 team names were selected last year. Eight team names will rotate every other year. Preliminary counts have been forwarded to Gold Medal Sports to insure jerseys are available on time.
- **Mini Mite Commissioner**
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New Business

Next Board meeting set for Monday, August 12, 2002 at CCC Rainbow Room

Update on Action Items

Action Items	Owner	Due	Status
Submit proposal to the Board regarding CCHA process for granting scholarships to graduating seniors	Susie Blake	9/02	