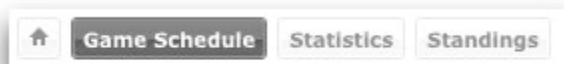


How do I add a game?

1. **Login** to the organization's website using your User-ID and Password
2. Ensure you are in **Edit Mode**



3. Go to the Team Page that you would like to add a game to.
4. Click on the **Game Schedule** button



5. Click **Add Game**



6. Enter Game Details (Select **Home** for Team 1, Enter your opponent in Team 2, Select **Scheduled** for Status, Enter the date of your game in Game Time, and enter the tournament name in Location (i.e. Farmington Tiger Classic, Lakeville North, SOTR))

A form with a yellow background. It contains the following fields:

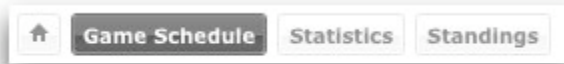
- * Team 1: Demo Eagles (dropdown), Home (dropdown)
- * Team 2: Demo Eagles (dropdown)
- * Status: Scheduled (dropdown)
- * Game Time: 10/09/2009 (date), 10:03 am (time), US/Central (timezone)
- Location: (text input)
- Location URL: http:// (dropdown), (text input)
- Referee 1: (text input)
- Referee 2: (text input)
- Referee 3: (text input)
- Referee 4: (text input)

A 'Create Game' button is at the bottom.

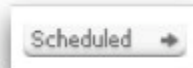
7. Click **Create Game**

How do I add a score to a Game?

1. Click on the **Game Schedule** button



2. Find the game you would like to add a score to, click on the **Scheduled** button in the status field.



3. Click on **Edit Game Details**
4. Change Status to **Completed**
5. Click **Edit Team Stats**



6. **Enter 1st and 2nd half scores** for the away and home teams in the Points by Half section.
7. Click **Save Team Stats**
8. Click on **Edit Game Details**
9. Change the status from Scheduled to **Completed**.
10. Click **Save Details**.