

NBAHA

Board Meeting Minutes

December 17, 2009

Meeting called to order at: 8:40 p.m.

Board Members Present: Tim Cashill, Paige Lee, Janelle Olson, Kristi White, Tim Hink, Tom Garin, Lisa Isaacson

Members Present: None

Secretary: Motion was made to appoint Cherie Turek as Secretary to fill term through March for vacant position. Tim Cashill made motion to appoint Cherie Turek as Secretary, Tom Garin seconded. Motion passed.

Budget Discussion: Briefly looked through the new budget spreadsheet created by Lisa and Paige. It was noted that the board will need to watch the budget closer next year. There were some unexpected fees this year that included website fees, heater in the shack and chamber fees going up by an additional \$25. Checks will be broken down by type and person. Recommendation to add a heading for unexpected expenditures, YTD remaining and YTD spent columns in the spreadsheet.

Carl has been asked to purchase more equipment. We need to approve more goalie gear for the Mite and U8 teams. The U8 team is now using equipment that is much too large for the players. Carl did receive some donations and traded equipment. Paige will talk with Todd and provide a list of equipment. It was noted that the GDI Clinic is using most of our goalie equipment and there are no sessions scheduled until January. We currently do not have a documented list of who has association gear. Carl will need to provide a list of what equipment we have and where it is. Tim Cashill will ask for an inventory from Carl before we look at purchasing more gear.

Registration Fee Credit: There has been discussion around providing a registration credit to all players above the mite level. The total amount returned to the players would total \$7,000. Distributing this credit to parents of these players would leave us with about \$3000 spending room. There was full agreement by all board members that we wait on providing this credit to players at this point in the year. This will be addressed at a later date.

Collecting Past Due Payments: Need to consider bad debt for this 2009/2010 season. We have some families that owe \$3000 or more for their registration fees and have not made a payment or taken part in a payment plan. There is currently \$18000 in collectibles this year and \$12000 of this is from only 5 families. Collecting registration fees in December of this year. This is much earlier than the collection date of February for the 2008/2009 season last year. This change was made to help the Treasurer know who is not paying earlier in the year and to have the funds to pay the ice bill in a timely fashion.

Lisa Isaacson is going to research how to provide the option of paying registration fees online using a credit card. There is a 2% fee to use credit card to pay for sport association fees.

As a last resort for collecting funds from those parents that are not paying their kids registration fees came to the following conclusion. We are not willing to pull a skater off the ice as a last resort if payment is not made by a certain date. Paige will send out an email to all families that still owe money and will inform them that they must either be on a payment plan or paid up through January 31st. If funds are not received by January 31st, we will look to a collection company to collect these funds even though they will take 25-30% of these payments.

Job Descriptions: Still missing 1/3 of the job descriptions reviews by board members. There is talk of moving board member responsibilities around.

Mite Program: Kristi is responsible for the Jamboree registrar. It has been noted that it does take a long time to get rosters signed by mite players. Kristi will be collecting the "Learn to Skate" registration paperwork and Tim will get the roster.

Kristi will get copies of the roster from Cambridge Isanti and the current levels of play

There were not enough coaches willing to provide a skills session for older players following the "Learn to Skate" sessions. They may possibly run an "Open Hockey" from 7-8pm on Friday nights following the "Learn to Skate" sessions for the upper level hockey players.

Outdoor ice schedule will be coming out on 12/18/2009.

Voicemail: Need to return all calls in a timely manner when received.

Arena Update: Still stuck in legal discussions. The land lease agreement is holding up the progress of this project. Mite Committee members expressed their frustration on the progress of the arena and their limited communication on what is going on.

Many of the Mite parents do not participate in the membership meetings which discuss the arena status every month. A newsletter has been sent out in previous months communicating the status of the arena project. There will be no newsletter this month as the status has not changed in the last couple of months. Tim will talk to Craig and find out what is holding things up. Tim will talk with Jeff and suggest assigning this to Craig to get things moving. Tim would like to give Craig responsibility of following up on the Arena project as Jeff is currently over committed.

Grants: Need to begin working on grants this winter. Some of the grants are due in March 2010. Need to get exact numbers on the arena project, breaking ground, costs? Need specific receipts for materials and design plans. Currently there are no formal drawings for a design plan. This information is needed to apply for some grants. Email Linda about the Mighty Duck money.

Tim will follow up with Craig and Jeff and find out what our next steps are with the arena so we can move forward on writing grants for this project. AHO is lined up to do a formal drawing. Holding off on legal documentation.

Website Advertising: There is a cost of \$250 per add for the year. Looking at a rotating add. Currently running "Google Analytics" to get statistics on hits per page on the North Branch Hockey website. Will need to update who will get these reports and add Tim Cashill to this list.

HEP Requirement: There are 50 families that did not complete this requirement. This is a District10 requirement that is required by all families with kids in the hockey association. In 2006 there was a 90-minute video of a speaker (Frank White) that families had to listen to complete their HEP requirement for the season. In 2008 nothing was done to fulfill the HEP requirement. In 2009 the HEP requirement was an online quiz that each family is required to complete. The association did receive enough to win the Grant of (\$2500).

Need to look at a better way to get all families to fulfill this requirement for the 2010-2011 season. Send out another email to those that have not fulfilled their HEP requirement. May look at putting a video on the website and have families sign off after watching the video. Will overlook those that do not complete the requirement this year and will focus on a new method for next season.

Service Requirements: 32 families have varying levels of commitment completed. There is currently 1 team that is taking care of flooding the outdoor rink. Will soon cash \$200 checks for those that have not participated in the required District10 volunteer events.

Learn to Skate Walkers: Looking to build new walkers instead of fixing existing walkers. 6-8 walkers are currently broke and will need 8-10 for the "Learn to Skate" session starting on January 8th. Paige and Tim will coordinate getting a group of volunteer together at the shack or in someone's garage to build these walkers.

Co-Op: Tim and Cory will discuss issues. It was informally decided that Cory will deal with CI parent and Tim will deal with the NB parents. A-Bantams are not scoring high in games – kids seem to be okay with not winning. B1-Bantams are not happy with team losing games consistently.

Paige – We must back up our decision to co-op with Cambridge Isanti as forming the Co-op outweighs the not having a Co-op with CI.

Joint Board Meeting in January with Cambridge (Cory) that will look at mistakes and determine how to not make these same mistakes next year. Look at level-of-play for next year.

January Joint Meeting: The last joint meeting with CI there were twice as many CI board members as North Branch. Need to determine who will be in this joint meeting so the numbers are even between CI and NB for voting purposes. This upcoming meeting needs to talk about the whole tryout process. The coaches selection did not go well. We need a coaching director that is involved.

Do we need to add Board Members? Is everything getting done? Removed Building and Maintenance position from the board. Do we need level directors under coaching director? Need a coaching director that is committed and organized. Goalie clinics have been very successful. Look at doing a better job in recruiting mites using methods like cheaper registration, goalie training, etc...

Outdoor Ice: Mites are getting precedence on times over other teams as they were shorted ice on the indoor arenas. Mites will be assigned the 6-7pm time slots. Outdoor ice schedule will be available on 12/18/2009.

Flooding Volunteers: How do we coordinate volunteers to help Pete flood the outdoor ice arena? Don needs to put volunteers in contact with Pete. Pete is unwilling to set specific dates and times

on when he will be onsite to flood the outdoor rink. Now that the rink is in use on a daily basis, most flooding will take place following the last practice session. There was discussion of having sign-up sheets on-line and have Pete contact volunteers when needed. Talk about having volunteers stay later after outdoor practice and learn how to flood the rink.

Old Business:

- Every Board Member – Make a list of what you do so we can create accurate job descriptions.
- Lisa I – Follow up with Shaan Hilber on Aflac Advertising
- Tim C – Follow up with Carl on equipment inventory update
- Paige – Collection status of payments received for player registration
- Tom G – Publish new outdoor practice schedule
- Tim C – Follow up with Craig and Jeff on handing the arena project over to Craig
- Lisa I – Start working on Grants
- Lisa I and Cherie T – Update Member Handbook By-Laws
- Lisa I – Will work with Paul Edoff on website advertising/Paige on selling advertisements.
- Pull together volunteers to build new walkers for “Learn to Skate” program

New Business:

- Review Budget Spreadsheet – Discuss budget estimated/actual
- Review credit of payments needed.
- Registration Credit to families
- Joint Board Meeting with CI
- January “Learn to Skate”
- January Mite Committee Meeting Status
- Update Member Handbook By-Laws

Next Months Meeting: January 28th at 7:00pm

Motion to adjourn – 11:10pm. Motion carried.