



**General Board Meeting Minutes
December 13, 2009**

1. The general board meeting of the Shakopee Soccer Association was called to order at approximately 6:02 pm at the Shakopee Library by Mark Teslow.

Present: Mark Teslow, Darla Teslow, Tom Bailey, Aaron Teslow, Patti Isensee, Jon Poppen and Ben Kroll

Absent: Tom Temple, Robert Harder, Michele Monroe, Julie Maynard-Johnson
Guests: Melonie Kroll

2. **Agenda:**

- Agenda reviewed with no modifications. Approved by consent.

3. **Approval of minutes:**

- Meeting minutes from November 15, 2009 were reviewed. Approved by consent.

4. **Director of Coaching Report:** Jon Poppen

See attached report

Futsal

- Futsal will be wrapping up this week. We had great number for the first session. Kids seem to have fun.
- Second session will start Jan. 14, 2010 in Bloomington. We will continue with the same times, U11-U14 from 6:00-7:30pm and U15-U19 from 7:30-9:00 pm. We need to post second session information on the website.

TRAVEL

- Jon is concerned whether we will be able to field a Boys U16C3 team. Numbers are still low.
- No new information regarding the U14 and U15 Girls team. Jon will follow up with Michele.

TRAINING

- Winter training begins Jan. 4, 2010.
- Jon has 5 trainers and will look to hire more depending on the numbers.
- Need to develop a winter training flyer to distribute to the indoor coaches/kids next weekend.
- Need to advertise winter training in the Shakopee paper. We will not distribute flyers to the schools.

SPRING REC

- The city is planning a community event at the soccer complex on May 8, 2010. They have indicated to us the fields will not be available that day. Jon does not want to cancel spring rec on May 8, 2010. Moving spring rec to Sunday, May 9th is not a good option since its Mother's Day. He would like Mark and Darla to contact the city to see if we could use the fields for spring rec from 9:00 am – 12:00 pm.
- Jon is concerned about running two nights a week, Monday and Tuesday. It may be difficult to find enough trainers. Also, Jon will be focusing on two nights with the rec kids and would like to focus more time with the traveling teams. Mark suggested getting an assistant to help Jon with the rec program.

MISC.

- Jon attended a PACT (Parents and Coaches Together) parent seminar. He thought the seminar was very interesting. He believes the seminar would benefit the club. He would like



Shakopee Soccer Association
1160 Vierling Drive #124
Shakopee, MN 55379
952-953-7246
www.shakopesoccer.com

SSA to host a parent seminar and a coach seminar. The seminars are two hours long and it would not be mandatory.

Boys Director: Robert Harder

- No report

Girls Director: Michele Monroe

- No report.

Recreational Director: Julie Maynard-Johnson

- No report

5. **Director reports:**

President:

- Mark is on the MYSA technology committee. They are looking at how to export online registration information into keeper. Also looking at removing team contact information on the MYSA website.

Treasurer: Open

- Checking and savings account balances are good.
- Some members have made their second payment for summer travel.
- Current on our bills.

Registrar: Mark Teslow and Patti Isensee

- See attached report.
- Mark will be working on the online registration form for the Shakopee Festival. Will need logo for the festival to order t-shirts.

Admin. Assistant – Patti Isensee

- Received job description comments from Tom B. Everyone needs to review and comment on their job descriptions before the next meeting. Mark would like to approve the job descriptions at our next meeting.

Referee / Field Director: Darla Teslow

- Scheduled three referee classes
Grade 8 entry level recertification (less than than 3 years) – March 20, 2010
Grade 8 intermediate level recertification (more than three years) – March 6, 2010
New Referee Grade 8 - Feb. 20 & 21, 2010. We will also need a gym for this class.
- Darla will be attending the referee assignor training class in January.
- Darla will be attending a referee and field coordinator seminar.
- Equipment / Field grant is due January, 15, 2010. We would like to purchase benches or bleaches for the fields.

Communication Coordinator: Tom Temple

- Advertise winter training in Shakopee Paper for two weeks. We will not distribute flyers to the schools.
- Additional U9/U10 tryouts will be held on January 25, 2010 at Soccer Blast. We will advertise in Shakopee paper and distribute a flyer to the schools to the 2nd – 4th grades. The flyer should be in English and Spanish. This tryout is for new players only. Players currently on a roster will not be participating in this tryout. We would like the flyer to be distributed on January 11, 2010.



Shakopee Soccer Association
1160 Vierling Drive #124
Shakopee, MN 55379
952-953-7246
www.shakopesoccer.com

-
- Need to post the following information on the website:
 - Futsal second session information.
 - Uniform / warm up fitting dates. We should also send out an email.
 - Develop a winter training flyer to distribute to the indoor coaches/kids next weekend. Mark will send out another winter training email.

Equipment Director: Aaron Teslow

- Summer and fall coaches have not returned their equipment. Aaron is waiting for coaches contact information from Robert. Aaron will set a date to return the equipment.
- Aaron worked with Denise Hennen on uniform / warm up inventory. We need to decide how much inventory (uniforms / warm ups) we should have on hand.
- Looking to purchase new practice and game balls.
- Denise Hennen will order the winter training t-shirts.

Volunteer Director: Patti Isensee

- No report

Concessions Director: Ben Kroll

- No report
- Ben and Melonie have a lot of questions regarding the operation of the concession stand. Mark suggested contacting Karen Bohn who has operated the concession stand for the past two years.

Tournament Director: Tom Temple

- No report

Secretary: Tom Bailey

- See attached report.
- Try and reschedule uniform fitting for Tuesday, January 26, 2010.

6. **Adjourn Meeting:**

Motion to adjourn at 7:13 pm by Darla Teslow, second by Patti Isensee. Motion passed unanimously.

Next meeting January 3, 2010 at the Shakopee Library at 6:00 pm.

Minutes submitted by:
Tom Bailey
Secretary



Shakopee Soccer Association
1160 Vierling Drive #124
Shakopee, MN 55379
952-953-7246
www.shakopesoccer.com

Director of Coaching Report
12/13/09

- 1. Futsal I Status/Feedback**
- 2. Winter Training Numbers and Advertising**
- 3. MYSA PACT Attendance in Maple Grove**
- 4. Teams**
 - a. U13 Boys: Need to follow up??**
 - b. U15 Boys:**
 - c. U14 Girls: Update and putting a date down to combine U14/U15?**



Shakopee Soccer Association
1160 Vierling Drive #124
Shakopee, MN 55379
952-953-7246
www.shakopesoccer.com

Registrar Report

General Board Meeting

Submitted by: Patti Isensee

Date: 12/13/2009

Number of registration for each program:

2010 Summer Travel 293 players

Refund request Katie Coffel

Refund request Payton Marker- switched to rec

Refund request Tommy Marker- switched to rec

2010 Winter Training 34 Players

U8=6

U9=11

U10=1

U11=3

U12=3

U13=3

U14=3

U15=2

U16=1

U19=1

Futsal session 2 26 players

U11-U14=14

U15-U19=12

2010 Spring rec 21 players

U5=7

U6=6

U7=6

U8=1

U9=1



Shakopee Soccer Association
1160 Vierling Drive #124
Shakopee, MN 55379
952-953-7246
www.shakopesoccer.com

Secretary Report

General Board Meeting

Submitted by: Tom Bailey

Date: 12/13/09

President - Mark

1. Review Bylaws and Handbook, Club Forms.
2. Prepare for annual team meeting.

Treasurer – open

1. Request and receive 1099's

Secretary – Tom B.

1. Scheduled meetings / events – see attached memo.
2. Scheduled referee classes, Feb. 20 & Feb. 21 and March 6 & March 20
3. Need to cancel January 14th uniform / warm up fitting since Denise Hennen is not able to attend due to a school concert. Looking at January 26 or January 28 as another date.
4. Updated the website calendar.
5. Still need to schedule indoor training time. I'm waiting for information from Robert and Michele.
6. Schedule spring rec coaches meeting?
7. Futsal location for second session?

Registrar – Patti & Mark

1. Registrations that are currently open – futsal second session, winter training and spring rec

Communications Coordinator – Tom T.

1. Advertise winter training in Shakopee paper.
2. Advertise additional U9/U10 tryouts in the Shakopee paper. The tryouts will be held at Soccer Blast on January 25, 2010.
3. Post a notice on the website where we are in need of players.
4. Post a notice on the website regarding uniform and warm up fitting dates. Should we send out an email too? Coordinate information with Denise Hennen.

Boys / Girls Directors – Robert and Michele

1. Coordinate indoor training time with Secretary.

Recreational Director - Julie

1. Develop spring rec program with Director of Coaching

Referee Director & Field Director – Darla

1. Goal / Equipment Grant due January 15, 2010.

Equipment Director – Aaron

1. Fall equipment return...status?
2. Equipment inventory...status?
3. Determine equipment order – order between Dec. 1 – Dec. 15
4. Order winter training t-shirts – Denise Hennen?

Volunteer Director - Patti

1. Coordinate volunteer schedule (Dibbs)

Tournament Director – Tom T.

1. none



Shakopee Soccer Association
1160 Vierling Drive #124
Shakopee, MN 55379
952-953-7246
www.shakopeesoccer.com

MEMO

To: Board Members
From: Tom Bailey
Date: November 29, 2009
Re: Scheduling Meetings & Events

The following meetings and events have been scheduled through the City of Shakopee.

1. Board Meetings:
Nov. – March board meetings have scheduled at the Shakopee Library.
2. Uniform / Warm Up Fittings:
January 14, 2010 at the log cabin from 6:30 – 8:00 pm
January 19, 2010 at the log cabin from 6:00 – 8:00 pm
Note: I reserved the log cabin from 5:30 – 8:30 pm. We will need to coordinate key pick up and who can help out with Denise Hennen.
3. Team Meeting:
February 2, 2010 at the Shakopee Middle School Cafeteria / Commons
I reserved the cafeteria from 5:15 – 9:15 pm
4. Coaches Clinics:
Sunday, January 31, 2010 at Shakopee High School Main & Auxiliary Gym from 6:00 - 8:00 pm
Sunday, February 28, 2010 at Shakopee High School Main & Auxiliary Gym from 6:00 - 8:00 pm
Sunday, March 14, 2010 at Sun Path Elem. from 6:00 – 8:00 pm
Tuesday, March 23 at Shakopee Middle School from 7:00 – 9:00 pm
Note: Jon Poppen will open and close the building on Sundays
5. Team Managers Meeting:
Tuesday, March 2, 2010 at the log cabin from 6:30 – 7:30 pm (note: the library was not available)
I reserved the log cabin from 6:00 – 8:00 pm
6. Off the Ball Training:
Tuesday, March 2, 2010 at Sun Path Elem. from 6:00 – 8:00 pm
Thursday, March 11, 2010 at Eagle Creek from 6:00 – 9:30 pm
Tuesday, March 16, 2010 at Eagle Creek Elem. from 6:00 – 9:30 pm
Thursday, March 25, 2010 at Eagle Creek Elem. from 6:00 – 9:30 pm
Thursday, April 8, 2010 at Sun Path Elem. from 6:00 – 9:30 pm
Thursday, April 15, 2010 at Sun Path Elem. from 6:00 – 9:30 pm
Thursday, April 22, 2010 at Sun Path Elem. from 6:00 – 9:30 pm
7. MYSA Clinic:
Saturday, April 10, 2010 at Sun Path Elem. from 9:00 am – 1:00 pm
Note: Jon Poppen will open and close the building.