

## **Prep Coordinator**

Responsibilities: Carry out the direction of the Board of Directors as it relates to the Prep Program.

Board Decisions and Responsibilities:

- Establish the Prep Program format, including but not limited to the number of teams / players per team, practice to game ratios, tournaments, and coaches
- 1. Schedule all games / practices, and tournaments for all Prep teams communicate and educate the Prep coaches on the Prep Program format and Board of Directors expectations as it relates to the Prep Program.
- 2. Ensure consistent communications with parents and coaches throughout the season.
- 3. Develop the skill set to be covered during the prep season communicate and educate coaches on the drills and skills to be implemented.
- 4. Work with the Equipment Coordinator to get uniforms and equipment to all Prep teams.
- 5. Work with Umpire Coordinator to get umpires scheduled accordingly.