

To Do While at Home, With an Internet Connection:

- Install or launch the Sport NGIN LIVE electronic gamesheet tool
- Open the software and use your existing website password to log in
- The program will then sync, which will take a couple of minutes
- Once logged in, confirm that you see the schedule and the game you wish to score

To Do at the Rink:

- Navigate back into the application and choose to score the game for this evening
- You will then be asked to confirm the evening's game info, including Referees
- You will then be asked to select the players that will be playing and each starting goalie
- Then, when you are at the Game Input screen, you will simply move through the game by "action" - so, if a goal is scored, please click goal on the side of the team that scored and then follow the prompts. The same goes for a penalty. Most all leagues only track Goals/Ass/PTS/PIM's, all of which are derived off of the Goal and Penalty buttons

To Do Between Periods:

- At the end of the period, click the "Shot" button once for each team. Then look down to the play actions and click edit next to the shot. Here you can enter the period shot quantity (you can track shots in real time one by one if you prefer).
- You can then toggle to the next period to prepare and may Swap Sides if you wish

After the Game:

- At the end of the game, you can click to submit game. Here you will be asked to choose the Game Winning Goal, the Winning Goalie and the Losing Goalie. You may also enter Referee notes.
- At this time, you should also click to Print Scoresheet. This will then pull up in a browser window. You may then print that sheet, save it as a PDF or just save it as a web page. You can then use that score sheet to submit to the league.
- If you have Internet access during the game, you will be continually syncing with the system and thus posting live results. If you do NOT have Internet access, then you will want to bring your PC home, open it up and then sync the data to the system. This may take 3-5 minutes.
- Following the syncing process, you may navigate to your website and to the game you've just scored. You can now verify that the data has transferred. Here you may also find a copy of the official gamesheet.