

## **FARGO YOUTH HOCKEY ASSOCIATION**

The January, 2008 meeting of the Fargo Youth Hockey Association Board of Directors was held at 6:30 a.m. on Tuesday, January 15<sup>th</sup> at the Fryn' Pan Restaurant, 302 Main Ave., Fargo, ND.

**PRESENT:** Jeff Woods, Jeff Lockhart, Chris Birmingham, Jonna Bischof, Dan Moffett, Leon Klein, Tim Raftvold, Bruce Thompson, Russ Tweiten

**MINUTES:** Minutes presented for approval. Minutes approved.

### **TREASURER REPORT:**

- \$10,000 net positive balance as of 1-15-08
- Discussion regarding cash reserves and contingency fund. No action.

### **ARENA MANAGER REPORT:** (Jeff Lockhart).

- Receivables report —60 days + past dues as of 1-14-08:

Drills for Skills (Dave Bjugson)	=	\$1,900.00
FM Jets (Chad Johnson)	=	\$2,452.50
Grizzley's (Terry Leabo)	=	\$151.50
North High School (Jay Erickson)	=	\$1,818.00
- Update on Bantam Tourney-revenue and profit up from last year by \$1,100
- Zamboni expenses at normal levels

### **COMMITTEE REPORTS:**

1. Ice Makers (Al Hintz): No report
2. NDAHA (Jeff Kamstra): No report

### **OLD BUSINESS:**

- Bruce Thompson reported on efforts to recruit and promote hockey to new players (squirt and pre-squirt level). He is seeking help from help from the Fargo Park District to have open ice time in February. In addition, a Saturday recreational league is being discussed and marketed to young kids at the squirt level and below especially in schools with minimal or no hockey activity. Costs approximately \$50 per season. The FYHA Board supported this effort.

### **NEW BUSINESS:**

- Request from the Angles for a \$500 refund due to lack of games and an effort to schedule an appropriate number of games especially at the "A" level. Jeff compared 2007 games to 2008 games. No refund as actual 2007 games scheduled are very close to the 2008 games scheduled. Request denied.

### **NEXT MEETING:**

Wednesday, February 20<sup>th</sup>, 6:30 a.m. @ The Fryn' Pan-302 Main Ave, Fargo

Respectively Submitted,  
Russ Tweiten, Secretary.

## FARGO YOUTH HOCKEY ASSOCIATION

The February, 2008 meeting of the Fargo Youth Hockey Association Board of Directors was held at 6:30 a.m. on Wednesday, February 20<sup>th</sup> at the Fryn' Pan Restaurant, 302 Main Ave., Fargo, ND.

**PRESENT:** Jeff Kamstra, Jeff Woods, Jeff Lockhart, Chris Birmingham, Jonna Bischof, Dan Moffett, Leon Klein, Scott Kazmierczak, Russ Tweiten

**MINUTES:** Minutes presented for approval. Minutes approved.

### **TREASURER REPORT:**

- Net income is up vs. same time last year by \$45,000. Biggest factors are ice rentals and a successful Bantam Tournament in January.
- Kim Bjoralt filed an unemployment claim of \$2,300.
- Motion to approve paying Jeanie Baskerville an additional \$50 per month for gaming administration. Motion passed.

### **ARENA MANAGER REPORT:** (Jeff Lockhart).

- List of receivables distributed totaling \$13,038. Notables are FM Jets @ \$2,452 and Dave Bjugson @ \$1,900. Dave is cooperating and has indicated he will clear this up, Jet's not responding.
- Building heaters (above seats) repaired.
- Sizable increase in skate sharpening revenue and supply sales.
- Jeff will be inviting input from vendors on reworking the sound system.
- Camps are starting to book ice for summer programs.

### **COMMITTEE REPORTS:**

1. Ice Makers (Al Hintz): No report
2. NDAHA (Jeff Kamstra):

### **OLD BUSINESS:**

- None

### **NEW BUSINESS:**

- None

### **NEXT MEETING:**

Wednesday, March 19<sup>th</sup>, 6:30 a.m. @ The Fryn' Pan-302 Main Ave, Fargo

Respectively Submitted,  
Russ Tweiten, Secretary.

APRIL 16<sup>th</sup>  
First MTC as Pres.

## **FARGO YOUTH HOCKEY ASSOCIATION**

The March, 2008 meeting of the Fargo Youth Hockey Association Board of Directors was held at 6:30 a.m. on Wednesday, March 19<sup>th</sup> at the Fryn' Pan Restaurant, 302 Main Ave., Fargo, ND.

**PRESENT:** Jeff Kamstra, Jeff Woods, Jeff Lockhart, Chris Birmingham, Dan Moffett, Leon Klein, Scott Kazmierczak, Al Hintz, Tim Rafevold, Russ Tweiten

**MINUTES:** Minutes presented for approval. Minutes approved.

### **TREASURER REPORT:**

- Net income is up vs. same time last year by \$18,000. Biggest factors are continued good ice rentals, concessions are up and tournament revenue is up.
- Jeff L. will check on real estate taxes, \$0 last year and \$2,344 this year.

### **ARENA MANAGER REPORT:** (Jeff Lockhart).

- Pee Wee B1 state netted +\$2450 .
- Jets have paid most of past due. Scheduling more ice time.
- Dave Bjugson payment plan worked out.
- 3 part time workers have been hired for summer months
- Discussed the condition of the Zamboni. May need to replace sometime in the next 18 to 24 months. May try to work in a major sponsor with the beverage contract.

### **COMMITTEE REPORTS:**

#### 1. Ice Makers (Al Hintz):

- Update on the U-18 tournament
- Reviewed Force schedule
- \$14 million bank loan approved—BND closed the \$600,000 gap
- Continuing to target an opening of fall, 2009

#### 2. NDAHA (Jeff Kamstra):

### **OLD BUSINESS:**

- Motion made to raise scheduling service fee from \$500 to \$750 leaving termite and mites at \$500. Motion approved.

### **NEW BUSINESS:**

- Reviewed compensation for the Teamsters Rink Manager. Motion made to pay Rink Manager a \$5,000 one time bonus. Motion approved. Annual compensation to be reviewed at a separate meeting.

### **NEXT MEETING:**

Wednesday, April 16<sup>th</sup> , 6:30 a.m. @ The Fry'n' Pan-302 Main Ave, Fargo

Respectively Submitted,  
Russ Tweiten, Secretary.

ESM  
VBA  
JEFF L.  
JEFF W.  
JEFF K.

## FARGO YOUTH HOCKEY ASSOCIATION

The April, 2008 meeting of the Fargo Youth Hockey Association Board of Directors was held at 6:30 a.m. on Wednesday, April 16<sup>th</sup> at the Fryn' Pan Restaurant, 302 Main Ave., Fargo, ND.

PRESENT: Jeff Kamstra, Jeff Woods, Jeff Lockhart, Tim Loven, Chris Birmingham, Leon Klein, Al Hintz, Russ Tweiten *John -*

MINUTES: Minutes presented for approval. Minutes approved.

### TREASURER REPORT:

- No Treasures Report

### ARENA MANAGER REPORT: (Jeff Lockhart).

- Good April vs. April 2007—May 2008 bookings may exceed 2007. Jeff distributed a detailed Rink Usage chart by customer.
- Jets 100% paid!
- Reviewed past dues
- Reviewed new sound system proposal from HB Sound and Light. Bid amount was \$1574. Motion to approve bid and install new sound system. Motion approved.
- Looking at upcoming contract with Pepsi
- FYHA will host the Bantam 2009 A1-A2 state tournament

### COMMITTEE REPORTS:

1. Ice Makers (Al Hintz):
  - Financing is 100% completed
  - Forming committees and looking to expand the volunteer list
  - Tight on cash. Looking at paying at least ½ of the funds borrowed from FYHA with the remainder paid off over time.
  - World Junior Hockey contract signed for 2008

2. NDAHA (Jeff Kamstra):

### OLD BUSINESS:

- Discussed possibly changing meeting time to evenings.

### NEW BUSINESS:

None

### NEXT MEETING:

Wednesday, May 21st , 6:30 a.m. @ The Fryn' Pan-302 Main Ave, Fargo

Respectively Submitted,  
Russ Tweiten, Secretary.

# Metro Sports Foundation

## Meeting Minutes

### May 7, 2008

The regular meeting of the Metro Sports Foundation was called to order at 7:00 am on May 7, 2008 by Todd Berning.

**Present:**

Directors: Todd Berning, Mike Beaton, John Goff, Al Hintz, Kurt Kohlman, Ed Lockwood, Mike Montgomery, Daren Pladsen

Others: Lance Johnson, Nina Sand

**Not Present:** Kim Bjoralt, Bruce Furness, Mike Hartel, Randy Nelson, Wade Storey

**Minutes:** Motion by Kurt and second by John to accept the minutes of 4/30/08 as submitted. The board unanimously approved the minutes.

**1. Committee Reports:**

**a. Finance:**

- Al passed out budget to actual statement of operations from start up to April 3. Overall, we are below budget.
- Nina is working with Denise Larson to make a transition to a permanent accounting system to be in place by September of 2008.

**b. Construction:**

- Vandalism is still being evaluated, however insurance companies have been very cooperative in keeping things moving.
- The City of Fargo Inspectors have had some issues with the parking, staging areas on public roads, etc. The site has been cleaned up and the City department is working with MSF representatives to make sure the issues are being resolved.
- The social held last week went very well. Area coaches and youth hockey representatives attended and were impressed.

**c. Executive:**

- Will continue to meet every other Wednesday at noon

**d. Ongoing Foundation:**

- Committee has met and discussed community members that could be asked to serve. Looking for a group of about 14 including many who are not currently active in other areas of the arena project.

**e. High School Ticketing:**

- Mike B. reported that they discussed using a tiered punch card ticket setting price according to number of games. A small fee may also be charged in conjunction with these tickets at each use.

**f. Tournaments & Schedules:**

- The NDAHA is meeting in Minot . Todd will attend to discuss long term UPA plans and any concerns other arenas may have.

**g. Sales:**

- Lance reported 3 people were interviewed for the marketing position and an offer will be made to one of them today.

**2. Miscellaneous:**

**a. Social:**

- The next social will be scheduled for May 28 @ 4:00. School Board Members will be invited to this one too.

**b. Board Member:**

- There are two candidates and each have a few questions before committing. We should have a decision at the next board meeting.

**c. Meeting with Youth Hockey Presidents:**

- All Youth Hockey Board Presidents will be invited to the next executive board meeting (May 14, @ noon) to discuss overall arena plans, high school ticket sales, and anything else they may have questions about.

**d. Green Mark:**

- Todd reported on meetings with GreenMark, a marketing company out of Minneapolis, that specializes in development assistance and sponsorship of projects that are environmentally friendly. They may allow the arena to gain access to nationwide companies.

**3. Next Meeting:** Executive Meeting – May 14, 2008 @ noon @ the trailer

**4. Adjournment:** Meeting adjourned by Todd.

Minutes submitted by: Nina Sand

Approved by: \_\_\_\_\_

(EVERY OTHER WED.)

Metro Sports Foundation, Inc. - Executive Meeting  
Agenda  
May 14, 2008, Noon  
Trailer

Don't go through life without goals. ~Hockey Saying

BOARD - OPPOSITE @ 7 AM.

- 1) Call to Order
- 2) Introductions
- 3) Review of Agenda
- 4) Reading and Approval of Minutes of Past Meeting
- 5) Construction Social - May 28<sup>th</sup> - Noon (NOTIFY BOARD S) CONTACT LANCE JOHNSON W/ #5
- 6) Bank Social - Recap LATE JUNE - JULY - NEXT
- 7) Insurance - Bank of the West - LOTS OF POLICY'S
- 8) 2011 World Juniors U18 - NEEDS - REVIEW DAWSON - BID PROTEST DUE AUGUST. REA
- 9) Cost Effective Hockey Camp JOINT FCHA - UP CENTER.
- 10) Committee Reports
  - a. Finance Committee - KAREN BURCHETT AL HINTZ
  - b. Construction Committee 10:30 AM - COMMITTEE @ MEXVILL
  - c. Executive Committee
  - d. Foundation / Tournament Fundraising - Kim - "CREATING LIST OF PEOPLE" FOR FOUNDATION - EXTRA SHEETS
  - e. U18 - LANCE - 2 SHEETS - UP & M4D - \$130 FOR 4 TEAM GAMES - 100, 15 GAMES
  - f. High School Ticketing (MIKE BEETEN) \$200 - UP
  - g. Concessions - LHC LHC. BEING SEWING
  - h. Tournaments & Schedules
  - i. Sales - MGR POSITION - (STEVE RATTI) - ADVERTISING -> THEN FOUNDATION
- 11) Urban Plains Center & Tournament Facility
  - a. Accounting and Financial
  - b. Event Services
  - c. Marketing and Sales
    - i. Steve Ratti
    - ii. Sales Update - COKE PEPSI - 3 BEERS IN
    - iii. Suite and Club update MONDAY -
  - d. Facility EXP - WILD CAM.
- 12) Next Meeting
- 13) Adjournment FORCE DRAFT DAY - 13 MORE PLAYERS CHASE DAWSON.

\$12 mil  
How Youth Groups  
Can Help w/o  
FORCED SALES BY  
YOUTH. (PUNCH CARDS  
WITH ALL EVENTS)



## July 14, 2008 FYHA Minutes

### **Fargo Youth Hockey Association**

The July, 2008 meeting of the Fargo Youth Hockey Association Board of Directors was held at 8:00 p.m. on Tuesday July 15<sup>th</sup> at the Northtown Grill 3500 12<sup>th</sup> Ave North, Fargo, ND.

#### **Present:**

Jeff Woods, Brian Werk, Al Hintz, Chris Birmingham, Jeff Lockhart, Bruce Thompson, Jonna Bischof, Jeff Kamstra

#### **Minutes:**

June 2008 minutes not available.

#### **Treasurer's Report (Jonna Bischof)**

Treasurer's report approved as presented.

#### **Rink Manager report (Jeff Lockhart)**

1. Jeff met with Loretta Bosch with Pepsi regarding renewal of contract
2. Excel energy will not do an energy audit for the arena—stating they do not conduct energy audits in North Dakota
3. Kathy Cruise, Concession Manager, will not return for the upcoming season. Jeff will develop a job description and will conduct a search for a new manager. The board discussed an internship position with area colleges. Jeff will contact local colleges for interest.
4. Jeff working on a plan to paint the interior of the Teamsters.

#### **Marketing and Advertising (Brian Werk)**

1. Recommended FYHA fund a common ad for the Flyers/Raiders in the Fargo Public Schools Ad-Ventures. Brian will coordinate with Raiders representative.
2. Recommended hanging signage behind each of the benches for the Flyers (south bench) and Raiders (north bench) home bench.
3. Advised the board the Flyers are planning to create championship banners for each of the organization's teams for League/State tournaments. Will research and report back next meeting.
4. Advised the board the Flyers are planning to begin a project to compile a list of alumni who have gone on to play at levels beyond high school. It would also involve obtaining photos of each player. Will coordinate with the Raiders to Raiders Alumni as well. All would be hung at the Teamsters Arena and potentially at the UP Center at a later date.

#### **Committee Reports**

##### **Ice Makers (Al Hintz)**

##### **NDHA (Jeff Kamstra)**



**Old Business**

**New Business**

FYHA Squirt Tournament – would like to conduct a Squirt tournament in early December.

**Next Meeting**

Tuesday August 19, 2008 Northtown Grill, 3500 12<sup>th</sup> Avenue North Fargo

Respectfully submitted,  
Russ Tweiten, Secretary

## FARGO YOUTH HOCKEY ASSOCIATION

<sup>AUG</sup>  
The May Meeting of the Fargo Youth Hockey Association Board of Directors was held at 8:00 p.m. on Tuesday, August 19<sup>th</sup>, 2008 at the Northtown Grille.

**PRESENT:** Jeff Woods, Al Hintz, Chris Birmingham, Jonna Bischof, Jeff Kamstra, Leon Kline, Brian Werk, Jeff Lockhart, Russ Tweiten

**MINUTES:** Minutes of the May and June 2008 Meeting of the Fargo Youth Hockey Association presented for approval.

### ARENA MANAGER REPORT: (Jeff Lockhart)

- Reviewed Pepsi proposal (Tabled: Jeff will be looking at other proposals). Pepsi summary as follows:
  - No up-front money for Teamsters events
  - 5 year contract
  - \$6.50/case rebate
  - 2 new machines
  - New signs in front of Teamsters
  - New clocks and signage inside
- September 20-21 scheduling meeting in Devils Lake
- Concession manager internship being placed on NDSU's Business Schools Website. Motion made and approved to move forward with an internship program.

### TREASURER 'S REPORT: (Jonna Bishoff)

- Trending ahead of last year 's net income by \$63,505 due to increased ice rentals, increased tournament fees and increased concession

### COMMITTEE REPORTS:

1. Ice Makers (Al Hintz):
  - Reviewed high school ticket campaign; youth groups are being encourage to sell ticket packets
  - Opening day is October 29.
  - Al asked for a motion for the Metro Sports Foundation to us the FYHS gaming license for a raffle. Motion carried.
  - A letter of understanding was presented indicating that FYHA will provide scheduling services for the Metro Sports Foundation, Fargo Public Schools and Shanley at a cost of \$750 per season. Board approved the letter and authorized Jeff to sign.
2. NDAHA (Jeff Kamstra):
  - Jeff reviewed discussion at the state level about consolidating all youth hockey boards in Fargo down to on main board. A committee will be formed to explore this idea and a meeting will most likely be held on a monthly basis to discuss and review alternatives.
    - Currently 100 people in the FM area supporting 600 skaters
  - 1. Positives:
    - Fewer Boards
    - Scheduling streamlined
    - Tournament Management streamlined

- Player Development centralized
- Possible C-League as a feeder to higher levels
- Website management streamlined
- Centralized and coordinated fund raising

2. Negatives:

- Each individual organization (Raiders, Flyers) could lose their identity
- Players may not skate at high school level with same group at youth level

**OLD BUSINESS:**

**NEW BUSINESS:**

**NEXT MEETING:**

September 16<sup>th</sup>, 2008 Northtown Grille, Fargo, ND

Respectively Submitted,  
Russ Tweiten, Secretary.

## **FARGO YOUTH HOCKEY ASSOCIATION**

The November Meeting of the Fargo Youth Hockey Association Board of Directors was held at 8:00 p.m. on Tuesday, November 8th, 2008 at the UP Center.

**PRESENT:** Jeff Woods, Al Hintz, Barry Halvorson, Jeff Kamstra, Leon Klein, Brian Werk, Jeff Lockhart, Tom Meyer, Bruce Thompson

**MINUTES:** Minutes of the October, 2008 Meeting of the Fargo Youth Hockey Association presented for approval. Amended minutes to add in regards to use of Gaming license by FACYH "Request was declined due to associated risks and previous scrutiny by the gambling authority" – to the New Business comment concerning gaming license use. Motion by Birmingham, seconded by Meyer.

### **ARENA MANAGER REPORT:** (Jeff Lockhart)

- 175 hours, 20 down from last year
- Due to rate increase income is ok.
- 760 games scheduled – Raiders, Flyers, Angels, 10 and up
- Tournaments are overflowing – considering a 12 team Squirt tourney next year.
- Jake's work on concessions are progressing nicely. All on track.
- Valley video games bringing new bubble hockey and air hockey games.
- Schedule fee invoices going out this week.
- Angels bantam change – dropped from A to B and only have 8 players.
- We should take the ice out this summer. Need to decide when.

### **TREASURER 'S REPORT:** (Jonna Bishoff)

No report

### **COMMITTEE REPORTS:**

#### **Ice Makers (Al Hintz):**

- Youth night is Sunday – kids in free and should bring their skates (can skate with Force after game).
- Focusing on high school games
- **NDAHA:** No report.

### **OLD BUSINESS:** None

*BOARD STATES PAVING*

**NEW BUSINESS:** Northern Improvements working with park district to fix parking lot. Looking for our lease contract to ascertain the park districts responsibilities to maintain parking lots.

**NEXT MEETING:** Tuesday December 19<sup>th</sup> at the UP Center

Respectively Submitted,  
Russ Tweiten, Secretary.

- Jeff
- BRUSH - Zamboni
  - BUG - FIRE Suppression - Replacement.

1000 O'Brien.

DAVE SORENSON.

\* EIDER - Cuckles - START STOP SWITCH.

13,604. SQUIRT TOWN. 9403 EXP. - 4203 PROFIT.  
GATE  
3,000  
2,500  
20  
900  
700  
200

\* Rec:

BANTAM - MTG -

MARCH 13-15<sup>th</sup> -  
STATE TOURNAMENT.

EAGLES CONCERT! Sunday Night  
Block Rooms -

\* BRIAN LEON BRUCE JEFF L Chris, JEFF.

Jan + 30 HRS - Schedule.  
\* SCHEDULING FEES - All Billed.

— NEXT MTG —

\* NEW BUSINESS -  
NEXT MTG -

JAN - 20<sup>th</sup> - 8 PM.

## Al Hintz

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**From:** Jeff Lockhart [jeffl@fargohockey.org]  
**Sent:** Wednesday, August 20, 2008 2:06 PM  
**To:** 'Jeff Woods'  
**Cc:** 'Jeff Kamstra'; ahintz@kineticlease.com; christopher.j.birmingham@ubs.com  
**Subject:** a couple of discussion points for yearly review

Jeff,

Thanks for letting me know last night that we will be reviewing and discussing my position over the past year and also upcoming year sometime soon. A couple of things I was looking to discuss during the review, in case you are meeting soon with the others:

1. Possibility of improving or tying in an with Metro Sports Foundation for a 401k or retirement plan of some sort for myself in then next year. I could see myself wanting continue to grow with FYHA for years to come and a retirement match or contribution plan of some kind would really be appreciated and show the commitment of FYHA to the growth of the position. Just want open up some conversation to see if this has been discussed before or there are plans to add this to the compensation package.
2. FYHA Cell/Smart Phone possibility – Looking at my personal phone usage, during the 8 month season, roughly 80% of my phone usage is FYHA related. I was wondering if the board would be willing to discuss a package that would allow me to get a blackberry or similar type of phone for making scheduling calls and keeping up on email when I am away from the office. I would not want to have 2 phones, so if they would be willing to set up some sort of plan that I could use for personal use as well, I would be willing to pay for a percentage of the calls I make for personal use. Also if it is possible, maybe we could look at getting a 2<sup>nd</sup> phone number that would ring to the same phone and make it an "On Call" number so if the arena isn't opened or there is a scheduling question by any of the organizations we could get that number out to the schedulers. This could be valuable in UP Center scheduling as well. I'd feel much better about being able to give out my number for scheduling questions (not to all parents!) but to make me accessible to all board members and organization schedulers for questions. Also I know that Fargo Park employees receive a nice discount for working for a non-profit (20%) from Verizon so maybe we could get a really good business plan with a similar discount.

Thanks for relaying this along,

Jeff Lockhart  
Central Scheduler, Fargo Youth Hockey  
831 17th Avenue North  
Fargo, ND 58102  
Phone: 701.235.4300  
Fax: 701.235.0090  
[jeffl@fargohockey.org](mailto:jeffl@fargohockey.org)

**Jeff Woods**

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**From:** Al Hintz [ahintz@kineticlease.com]  
**Sent:** Monday, July 07, 2008 7:03 PM  
**To:** 'Daniel A. Bueide'  
**Cc:** jwoods@borderstatespaving.com; jeffl@fargohockey.org  
**Subject:** RE: Central Scheduler

Hi Dan- I had a major meltdown of my hard drive here at work, and lost most of my old e-mails. As such, thanks for the quick reminder that I owe you this.

As I discussed with Dave Suppes, the Fargo Youth Hockey Board made a motion and unanimously approved an increase in the scheduling fee per team from \$450.00 to \$750.00. This change in scheduling fees did not affect any of FACYH teams that were being charged a lower rate (ie: termites, mites and U8 girls).

See the attached Scheduling Agreement which contains the scheduling rates per team for the upcoming season. If you would like to get together to discuss our reasoning for the increase, I can pull a meeting together with Jeff Woods (FYH President) and Jeff Lockhart.

On a side note, I know that Jeff Lockhart is planning to meet with the person heading up the Scheduling Committee for Fargo All City Youth.

Thanks  
Al

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**From:** Daniel A. Bueide [mailto:dbueide@vogellaw.com]  
**Sent:** Monday, July 07, 2008 11:51 AM  
**To:** Alan Hintz  
**Subject:** Central Scheduler

Al,

We're in the last stages of budgeting. Please forward to me the proposed scheduling rates for this year.

Regards,

Dan



Manager's report August 19, 2008

1. Ice Rental comparison 07 vs. 08:

August 2007 - 64.75

September 2007 - 85.5 (109) with fall camp events

August 2008 - 77.5

September 2008 - 69.25 (doesn't include camp)

2. Receivables

a. As of July 31 - \$14,303.65

b. As of August 19 - \$9523.75

Those to note 60+: Giauque Group 665.00, Lind Group 101.00, Ice Hogs 969.50

South Boys 115.00, 98 Grizzlies (Devold) 151.50, Bjugson 1,520.00

3. Pepsi Negotiations

a. Contract discussions

b. Sales up 4 cases over last year, not much but the first year without a decline in 4 years

4. Scheduling

a. UP Center

b. Youth Scheduling

5. Tournaments

a. FYHA Bantam A & B - 4 teams out of 32 so far Jan 9-11, 2009

b. FYHA Force Squirt A & B Dec 5-7, 2008

c. State Bantam A1 & 2 March 12-14, 2009

d. State PeeWee A1 & 2 March 6-8, 2009 (possibility)

6. Concessions Manager

a. Internship opportunity

7. Rink Update

a. Painting and Maintenance

i. 2 or 4 locker rooms completely done, 3<sup>rd</sup> is 75% weren't done till Sept. 25 last season so we are ahead

ii. Concessions area cleaned, stripped and waxed - 3 coats

iii. Upcoming projects - new color scheme in lobby bathrooms, doors painted, upstairs hallway and bleachers, downstairs hallway clean and paint also install edge to keep mats tight together.

b. Sound System

i. New system installed and working well

ii. One tweeter is blown in ceiling speakers, will take down when replacing light bulbs and get fixed by HB Sound & Light

8. Rink energy report

a. Overall cost for July 07 - August 08 = \$56,069

b. Overall cost for July 06 - August 07 = \$47,149

## CENTRAL SCHEDULING AGREEMENT

**THIS CENTRAL SCHEDULING AGREEMENT** (the "Agreement") is entered into as of \_\_\_\_\_, 2008, by and between **Fargo Youth Hockey Association ("FYH")** and **Fargo All City Youth Hockey League, Inc. ("FACYH")**.

**WHEREAS**, FYH desires to provide various ice rental/scheduling services to FACYH and its various youth hockey teams at the Termite and Mite levels and various age groups of girls hockey.

**WHEREAS**, FYH is providing such services to FACYH as a request of the Fargo Park District to centralize ice rental for all youth hockey organizations in Fargo.

**NOW, THEREFORE**, FYH and FACYH hereby agree as follows:

1. Hiring of FYH - It is hereby agreed that the FACYH is hiring FYH to provide the ice rental / scheduling services detailed below in the "Services Provided" section for the period of July 1, 2008 through June 30, 2009. FYH will assume the responsibility of hiring and maintaining a qualified employee ("Central Scheduler") to carry out the duties listed below in the "Services Provided" section.

2. Youth Hockey Organizations Utilizing the Central Scheduling Services provided by FYH:  
The services provided within this agreement will be provided to the following member organizations, only if those organizations ("Members") agree to pay the agreed upon scheduling fee (see section 5 below for details on the scheduling fee). Each of the following Members will appoint a representative from their organization to serve on a "Scheduling Committee" and be the contact and/or liaison between the FYH employee serving as the central scheduler and their hockey organization.

1. Fargo Flyers Hockey Club
2. Fargo North Raiders Hockey Club
3. Fargo Angels Hockey Club
4. Fargo All City Youth Hockey League, Inc.

3. Expectations of FYH employee responsible for carrying out the Central Scheduling Duties:  
This person must be able to and willing to work for each of these Member organizations in an unbiased manner, meaning that no organization or team within an organization will be given preferential treatment with respect to games, practices or tournaments.

This person will handle the day-to-day administration of scheduling all games, practices, and tournaments requested by each of the organizations listed above. The person hired in this position must be willing to work jointly with one representative from each of the four organizations listed above, and carry out each of their requests for practices, games and tournaments as best to their ability.

This person must be highly organized, detail oriented, and willing to expand upon and /or establish mutually

beneficial contacts / relationships with various hockey associations across ND and MN. In addition, this position will work very closely with the Fargo Park District to coordinate the ice rental time available to each of the youth hockey organizations and to enable the proper ice rental billings to take place each month.

4. Services Provided:

- a. Schedule all hockey practice times for each of the Members per the requests provided by the representative designated by each Member and serving on the Scheduling Committee. Priorities will be to schedule practices for teams based on their age group (ie: younger ages will practice from 4:00 pm to 6:30 pm, etc.)
- b. Use best efforts to honor requests from the Members to swap practices with other teams from any of the Members to meet requests for north-side practices and/or south-side practices (ie: FACYH termite team of North Fargo kids is scheduled to practice at Southwest Arena and Fargo Flyers Squirt B team is scheduled to practice at Teamsters - swap these two practices to provide less travel time for each respective team)
- c. Schedule youth hockey games, both home and away, for each team within each of the Member youth hockey organizations (including both league and non-league games). Each Members' designated representative will bring the "game wish-list" to the Scheduler to provide suggested games that that Member would like its teams to play. Both the Central Scheduler and FYH do not guarantee that all requested games from each of the Members will be fulfilled and/or scheduled. Best efforts will be made by the Central Scheduler to fulfill game requests from each Member, then secondly will fill game requests through other contacts. It will be the responsibility of the Central Scheduler to efficiently schedule games to maximize the number of games to be played by each organization per their "Wish-list".
- d. Schedule each of the Members teams at various youth hockey tournaments per the request from each Members designated representative as to which tournaments their teams would like to participate in. Again, as with games, both the Central Scheduler and FYH do not guarantee that each Members requests for specific tournament participation will be fulfilled. However, the Central Scheduler will use their best effort to schedule each of the Members teams in the number of tournaments requested by each member.
- e. Each Member organization that hosts a youth hockey tournament in the Fargo-Moorhead area will still retain their own solicitation and marketing of these tournaments. The Central Scheduler will not have the responsibility or duties to assist the Members in finding youth hockey teams to participate within their own hosted tournaments (ie: Flyers Squirt International Tournament, Raiders Pee wee Tournament, etc.)
- f. With respect to youth hockey tournaments for each of the teams within the member organizations, the Central Scheduler will also be presented with a "Tournament Wish-list" to enter each of the member teams into. In addition, the Scheduler will be looked upon to find quality tournaments for certain youth hockey teams to enter into based on requests from the representative from each Member organization
- g. The Central Scheduler will negotiate ice rental with other arenas in the surrounding area to meet the demand for additional ice rental needs for the Members that go beyond the ice rental times available in the Fargo Park District owned ice arenas and the Teamsters Arena. Such

additional ice rental will be negotiated with West Fargo Memorial Arena, Sunmart Arena, Moorhead Sports Center and Moorhead Youth Arena.

5. Fees to be paid to FYH:

- a. FACYH will pay to FYH a scheduling fee in the amounts detailed below for each respective team.

These fees are for the 2008 / 2009 hockey season.

- \$750.00 for each girls hockey team fielded at the U10, U12, U14, U16 and U19 levels.
- \$65.00 for all girls hockey teams fielded at the U8 level
- \$65.00 for each team fielded at the Termite level
- \$65.00 for all mite teams that are not involved with travel (ie: traveling to games outside of the Fargo area)
- \$250.00 for each team at the Mite level that is involved with travel hockey.

- b. The total fee as calculated in paragraph 5(a) above will be paid in three monthly installments to FYH beginning on December 1, 2008 and ending on February 1, 2009. The due date of each installment will be due around the 1<sup>st</sup> of each month, with an invoice to be provided by FYH approximately 15 days prior to the 1<sup>st</sup> of each month.

- c. If such scheduling fees are not paid within 20 days of the respective due dates, FYH reserves the right to cancel this agreement at any time.

- d. The scheduling fee will be remitted to the following address:

Fargo Youth Hockey Association  
831 – 17<sup>th</sup> Avenue North  
Fargo, ND 58102

6. Other Items

- a. Each Member organization shall inform its members to refrain from the following activities:

- i. Attempt to schedule games with other organizations without going through the Member organizations representative
- ii. Directly contacting the FYH Central Scheduler relating to a scheduling (game or practice) issue. Any direct contact with the FYH Central Scheduler will be made by the Member's designated representative, and as such, communication from the families within each Member will be channeled to the designated scheduling representative.
- iii. Directly contacting the Fargo Park District for any reason regarding the scheduling of a hockey game or practice.

7. Scheduling Reports:

- a. The Central Scheduler will use his/her best efforts to make available to each of the Members a practice schedule detailing practice times for the upcoming month by the 15<sup>th</sup> of each month (ie: practice schedule for December 2008 will be distributed by November 15<sup>th</sup>).
- b. The Central Scheduler will use his/her best efforts to make available to each of the members a listing of all upcoming hockey games for the 2008/2009 season for each of the Members by November 15, 2008. It should be noted that the scheduling of games is an ongoing process, and as such, it is understood by both parties that games will be added as the season progresses, however, the intent of the Central Scheduler is to produce a listing of the games that are scheduled as of November 15, 2008 to each Member. It is anticipated that this list of games will comprise 80% of all games to be played for each of the Members teams, both league games and non-league games.

8. Early Termination of Agreement - Although the intent of both parties is to have this Agreement cover the period of July 1, 2008 through June 30, 2009, FYH does reserve the right to cancel and terminate the services offered under this agreement in such case that FACYH does not remit the applicable Scheduling Fees as detailed in this Agreement. Likewise, FACYH reserves the right to cancel this Agreement and terminate its participation in the Central Scheduling if it can show due cause that FYH and its employee serving in the role of Central Scheduler is not adequately performing the services outlined in Section #4 above. In such a case that this Agreement is terminated by either party, any unpaid Scheduling Fees will no longer be due and payable by FACYH; however, no reimbursement of Scheduling Fees paid will be made by FYH.
9. Entire Agreement - This Agreement, constitutes the entire agreement of the parties with respect to the subject matter hereof, and supersedes all previous proposals, oral or written, and all negotiations, conversations, or discussions heretofore had between the parties related to this Agreement.

FARGO YOUTH HOCKEY ASSOCIATION

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

FARGO ALL CITY YOUTH HOCKEY LEAGUE, INC.

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

## LETTER OF UNDERSTANDING

This is a letter of understanding between the Metro Sports Foundation (MSF), Fargo Public Schools, Shanley High School, and Fargo Youth Hockey. The purpose of this letter of understanding is for MSF, Fargo Public Schools, and Shanley High School to pay a fee to Fargo Youth Hockey for the scheduling of games and practice time for each entity at the Urban Plains Center. The cost per team is \$750.00 per season. The following is a listing of teams, and the charges that will be invoiced to each entity on December 1, 2008.

- Metro Sports Foundation - Fargo Force - \$750.00
- Fargo High Schools - North High School Hockey, South High School Hockey - \$1,500.00
- Shanley High School – Boys Hockey Team - \$750.00

This letter of understanding is for one full year, and should commence on August 1, 2008 and shall remain in full force until July 31, 2009.

Metro Sports Foundation

By: \_\_\_\_\_

X: \_\_\_\_\_

Its: \_\_\_\_\_

Shanley High School

By: \_\_\_\_\_

X: \_\_\_\_\_

Its: \_\_\_\_\_

Fargo Public Schools

By: \_\_\_\_\_

X: \_\_\_\_\_

Its: \_\_\_\_\_

Fargo Youth Hockey

By: \_\_\_\_\_

X: \_\_\_\_\_

Its: \_\_\_\_\_