

APPLICATION FOR LEAGUES RECOGNIZED BY MWAHA – revised 16 November 2010

League Name: _____

Contact person: _____

Contact phone number: _____

Contact email address: _____

Brief explanation of the league structure and area in which the league will operate:

Instructions;

To submit your application indicate if you meet each point below, Yes or No will suffice.

If you do not meet any of the requirements please explain why; giving a reason why it may not apply or you have a plan to meet the requirement.

Also send a copy of your bylaws, guidelines / procedures and policies

1. The government and authority of the League shall be vested in a Board of Directors.
 - Yes or No. If No please explain. _____
2. The Board of Directors shall include at a minimum;

President	_____	Phone	_____
Vice President	_____	Phone	_____
Commissioner	_____	Phone	_____
Secretary/Treasurer	_____	Phone	_____
3. A majority of the board must always be composed of individuals selected through an annual democratic and secret ballot election process by the membership. Not all board members need to be elected annually.
 - Yes or No. If No please explain. _____
4. Members of the league shall include, at a minimum, one representative from each USAH registered team or association in the League, also provide a list of teams or associations, include name and location.
 - Yes or No. If No please explain. _____
5. An annual meeting must be held for purpose of electing the Board of Directors and conducting business as brought forward by the board and its members.
 - Yes or No. If No please explain. _____

6. Statement of revenues and expenses of the league should be readily available to its members prior to the annual meeting as well as the MWAHA Executive board.
 - Yes or No. If No please explain. _____
7. All teams must be registered as a team through USA Hockey at the appropriate age level as governed by USA Hockey.
 - Yes or No. If No please explain. _____
8. League's are required to develop and maintain a set of bylaws and policies available to all members and voted on and approved by such members.
 - Yes or No. If No please explain. _____
9. The bylaws and policies will at a minimum outline the roles of the board and in general how the league shall be run and managed.
 - Yes or No. If No please explain. _____
10. The League will be required to develop a mission statement which at a minimum addresses the intent and audience of the league.
 - Yes or No. If No please explain. _____
11. The League will develop and approve by membership a set of guidelines and policies to specifically address items not covered to the extent or not addressed at all by USA Hockey or the MWAHA. These guidelines and policies' cannot lessen required USA Hockey Guidance but can increase.
 - Yes or No. If No please explain. _____
12. At a minimum an appeal process must be outlined and approved.
 - Yes or No. If No please explain. _____
13. Changes to Bylaws, Guidelines or Policies must be approved by a majority of the membership after an appropriate review period.
 - Yes or No. If No please explain. _____

The MWAHA will grant official sanctioning to the League based on the strength of its Bylaws, Guidelines, Policies and performance in governance of it affairs.

Once approved by the MWAHA the League will receive sanction within MWAHA and be posted on the MWAHA website.

Additional information;
