

# MBA Storm Hockey Player/Parent Handbook

Approved by both Benson and Morris Hockey Associations January 2011

## **TABLE OF CONTENTS**

MORRIS-BENSON AREA STORM HOCKEY	3
SECTION I POLICIES AND PROCEDURE	4
A. Eligibility	4
B. Registration	4
C. Teams	
D. Association Fee / Fund-raising	
E. Changes to Handbook	6
SECTION II COACH, PLAYER, MANAGER, PARENT RESPONSIBILITY	6
Coaches Responsibility	6
Player Responsibility and Sportsmanship Agreement	
Parents'/Guardians' Responsibility and Sportsmanship Agreement	7
APPENDIX	9
Grievance Policy	9
Zero Tolerance Policy	9
Consumption/Use/Abuse of Mood Altering Substances	
Application for Advanced Level of Play	
Refund Policy	13
Refund Request Form	
Coach's Code of Conduct:	
Morris-Benson Area Storm Hockey Sportsmanship Agreement	
Locker Room Policy	18
Fundraising (Morris only)to be distributed	
Family Work Hours (Benson only) to be distributed du	uring registr

#### **MORRIS-BENSON STORM HOCKEY**

Welcome to the Morris-Benson Storm Hockey Program. Our goal for this season is "striving for excellence through sportsmanship, player development, and teamwork." It is our goal to have every participant, whether he/she be a player, parent, or coach, have the opportunity to improve their knowledge and development of the game of hockey while experiencing the enjoyment in a team experience. Our theme supports the following core values USA Hockey has adopted to guide our Program in planning, programming, and play.

- 1. **Sportsmanship** Foremost of all values is to learn a sense of fair play, become humble in victory, and gracious in defeat. We will foster friendship with teammates and opponents alike.
- 2. Respect for the individual. Treat all others as you expect to be treated.
- 3. **Integrity:** We seek to foster honest and fair play beyond mere strict interpretations of the rules and regulations of the game.
- 4. **Pursuit of excellence at the individual, team and organizational levels**: each member of the organization, whether player, volunteer, staff, should seek to perform each aspect of the game to the highest level of his or her ability.
- 5. **Enjoyment**: It is important for the hockey experience to be fun, satisfying and rewarding for all participants.
- 6. Loyalty: We aspire to teach loyalty to the ideals and fellow members of the sport of hockey.
- 7. **Teamwork**: We value the strength of learning to work together. The use of teamwork is reinforced and rewarded by success in the hockey experience.

We would like to take this opportunity to encourage every member to get involved in whatever capacity you may chose to continue to improve our program. Let's exhibit STORM PRIDE!

The MBA Joint Committee has established some policies and procedures that serve as guidelines for our players, parents, and coaches who participate in the MBA Program. The following policies and procedures have been approved and supersede any previous policies and procedures.

NO EXCEPTIONS TO THESE POLICIES AND PROCEDURES WILL BE PERMITTED UNLESS PRESENTED TO AND APPROVED BY THE MBA JOINT COMMITTEE.

Morris-Benson Area Joint Committee

#### SECTION I POLICIES AND PROCEDURES

#### A. ELIGIBILITY

- 1. The Morris-Benson Area Hockey program is open to youth currently residing within the Morris-Benson Area boundaries as defined by District 15. MBA is a participating member of the Minnesota Amateur Hockey Association (Minnesota Hockey) and abides by all Minnesota Hockey rules and regulations, and USA Hockey rules and regulations.
- 2. Statement of Responsibility. As a player, parent, and coach in the Morris-Benson Area Storm Hockey Program, you have voluntarily obligated yourself to certain team commitments including 100% participation in practices, scrimmages, league and tournament games, as well as team meetings. Any player unable to attend a team function should notify the coach by a time specified by the coach prior to the scheduled activity. Any player not meeting team commitments may be subject to disciplinary action by the Coach or the Joint Committee.

#### **B. REGISTRATION**

- 1. Registration will be conducted during September.
- 2. All youth wishing to participate in the MBA program *MUST* complete registration.
- 3. It is the sole responsibility of the parents/guardian to verify their son/daughter is registered at the correct level and association.
- 4. Players wishing to move up to a higher level of play than the level that is recommended for their current age, must make application to do so by completing the "Application for Advanced Level of Play" found in the Appendix. The form along with the check in the amount of the difference of the registration fee for the next level must be submitted to a member of the Registration Committee prior to or during the registration process.

The Registration Committee will review the application and bring a recommendation before the MBA Joint Committee for approval.

Movement may be granted when:

- a. Coaches and the Committee members determine that it would be beneficial to move players up to fill a small team (Mites or Squirts).
- b. The coaches and parents/guardians of a player feel that he/she cannot find comparable competition at his/her age level and the move would not adversely affect the numbers of either team involved.

The number of participants on both teams will affect movement of player(s). The coaches and the Registration Committee will evaluate the necessity of adding an additional team by determining the number of registered players at appropriate age level and number of players requesting to be moved up to the same.

In the event of more players requesting movement that positions available, an assessment of each player will be made by coaches and the Registration Committee and selection based on the same assessment and maturity of player.

All Players must begin the season skating with their age appropriate team unless a final determination and board approval has been made for the movement and all appropriate fees have been paid.

A player's acceptance to the team will be based on the determination of a player's maturity and abilities

to succeed at that level. Careful consideration will be given to ensure that each player matches the appropriate skill and maturity levels for maximum development, safety and enjoyment of the game. There will not be any age appropriate player cut to allow a younger player to participate at any level of hockey.

5. Players deciding not to play may request a refund of their registration fee according to the refund policy found in the appendix and by submitting the Refund Request form. USA Hockey and Minnesota Hockey membership fees will not be refunded.

#### C. TEAMS

- 1. MBA may have the following traveling hockey teams entering Minnesota Hockey District 15 League at the A, B, or C levels of play: Squirt, Girls 12U, Girls 14U, Peewee, Bantam
- 2. MBA will have the following house teams: Mites (up to age 8)
- 3. The final number, the declaration and the splitting of teams will be the decision of the Joint Committee after a meeting with team coaches and parents.
- 4. All coaching staff will be certified according to District 15 requirements, complete a background check release form and sign the Coach's Code of Conduct.
- 5. Mandatory practices that interfere with a fall sport, religious or school function will not be scheduled by the coaches.
- 6. Late night practices will not be scheduled during the school week (Sunday through Thursday). Concluding times are as follows for any time scheduled by the coach and/or team manager.

Mites --8:00 p.m. Squirts, Girls 12U --9:00 p.m. Peewees, Girls 14U --9:30 p.m. Bantams --10:00 p.m.

This rule does not apply to any ice assigned by the MBA scheduling coordinator preparing for Minnesota District and/or Region Hockey tournaments.

- 7. All coaches are approved by the MBA Joint Committee based on the recommendations of the Hockey Operations Committee. Assistant coaches may be recommended by the head coach but will also have to be approved by the MBA Joint Committee.
- 8. There will be no inter-level play between any Morris-Benson Area teams except in a controlled scrimmage.
- 9. The maximum number of regular season games, and scrimmages and tournaments recommended by the MBA Joint Committee for each level is as follows:

Squirts, Girls 12U - 25 Peewees, Girls 14U - 40 Bantams - 45

These numbers do not include District or State-Regional tournaments. No team may participate in more than four (4) invitational tournaments unless approved by a two-thirds (2/3) vote of the team parents.

- 10. Tournaments each team will be allowed two (2) away tournaments. The head coach for each team may submit tournament entry fees expenses, not to exceed the maximum as set forth by the Joint Committee. Squirts, Girls 12U -\$500 Peewees, Girls 14U, Bantams -\$700 11. Travel Policy -Buses may be used to transport players, coaches and their fans to Minnesota Hockey sponsored games. Busing is scheduled for trips that are over 100 miles. If the team does not wish to take a scheduled bus the Coach or Team Manager must notify the Scheduler at least three weeks in advance. If team does not cancel scheduled bus before three weeks the team may still be responsible for the bus fee.
- 11. MBA will supply one goalie stick per team (Squirts thru Bantams), per year as needed up to \$125 at the discretion of the Board.

#### D. ASSOCIATION FEES & FUNDRAISING

- 1. All players will participate in home association fund-raising as set forth by the Board of Directors at each association.
- 2. Individual team fundraising activities should be reported to the Fundraising Coordinator of each association and brought before the Joint Committee for approval.
- 3. Jersey use fees will be part of registration fees and will be due annually.

#### E. HANDBOOK

Requests for changes to the handbook should be submitted in writing to any of the Joint Committee members anytime prior.

## SECTION II MBA COACH, PLAYER, PARENT RESPONSIBILITY

#### COACHES RESPONSIBILITY

A. It is the policy of the MBA Joint Committee that "comparable" ice time is the guide for coaches. This means that all players should have comparable playing time as the norm during the regular season. It is realized that there are special situations, i.e. power play, short handed play, tournament play and discipline issues, which may prohibit "comparable ice time". MBA's overall philosophy is the establishment and development of team play and good sportsmanship.

At the Squirt level and below equal playing time among players shall be the goal.

During District and State-Regional tournaments, playing time shall be at the discretion of the team coaching staff.

- B. Each coach must possess a coaching certificate at or above the level he/she is coaching at. This training will be coordinated by the Hockey Operations Committee. Coaches are also asked to attend additional clinics to improve there coaching ability.
- C. At the request of the player, or player's parent a coach may be asked for a verbal or written evaluation of the player's skill level, attitude, or hockey knowledge.
- D. Coaches are expected to follow the MN Hockey development guidelines as set down and presented to them by the Joint Committee. All coaching clinics that are designated by the Hockey Operations Committee for a specific group or team shall require the attendance of that teams coaches.

- E. Each coach must have a minimum of one (1) team meeting with the parents prior to the beginning of the season. The meeting should take place prior to the first practice, so parents will understand the coaching staff's policies and philosophy for the upcoming season. Joint Committee Members may be present and should be invited to the first team meeting of the season.
- F. All head coaches should try to have at least one (1) assistant coach and (1) team representative/manager. A goalie coach is also highly desirable. The team representative shall assist the coach with team administrative duties.
- G. Coaches shall never instruct a player to deliberately injure another player.
- H. Use of alcohol is not permitted in the arena, players' box or locker rooms and should not be used at least 3 hours prior to meeting with the team or before a game.
- I. The use of illegal substances is strictly prohibited by any coach or player representative. The use of illegal substances will cause immediate suspension of coaching duties.
- J. Each coach shall sign the Coach's Code of Conduct (see Appendix).

Coaches found in violation of these regulations and the Coaches' Code of Conduct may be subject to disciplinary action which may include suspension and/or dismissal Any disciplinary action shall only take place after a complete investigation, recommendation by the Grievance Committee and a vote in favor of such action by the MBA Joint Committee at a special joint meeting held to only review this issue. Any disciplinary action will be carried out by the Benson Board and Morris Board President in person, shall be hand delivered to the coach, in writing and signed by both presidents.

## PLAYER RESPONSIBILITY and SPORTSMANSHIP AGREEMENT

Each player is expected to sign the Player's MBA Sportsmanship Agreement

- A. Sportsmanship Agreement (see Appendix). Players found in violation Sportsmanship Agreement may be subject to disciplinary action by the Joint Committee which may include suspension and/or dismissal.
- B. Consequences for Players
- 1. Failing to shake hands after a game (sit one period).
- 2. Intentionally breaking a stick on the ice or hitting the boards or glass with a stick (sit one period).
- 3. Yelling obscenities or giving obscene gesture to referees, other players, coaches or parents (sit one game)
- 4. Abusing arena or locker room (sit one game).
- 5. Unnecessary roughness or retaliation during a game (sit one game in addition to misconduct penalties issued by referees).
- 6. Discrediting a teammate or coach (sit one period).
- 7. Absent from practice without notification or permission (sit one period).

## PARENTS' /GUARDIANS' RESPONSIBILITY and MBA SPORTSMANSHIP AGREEMENT

- A. It is the sole responsibility of the parents/guardians to pay bills and other expenses to the team coach/representative on schedule. If you have difficulty meeting your financial obligations speak with the team coach/representative and/or treasurer from your association.
- B. Parents/guardians are not permitted to confront the judges while they are in the process of player

#### assessments.

- C. Parents/guardians should discuss the Player's Rules and Responsibilities and MBA Sportsmanship Agreement with their child.
- D. Parents/guardians should refrain from publicly ridiculing or verbally abusing any coach, official, team parent, visitors anywhere.
- E. Parents/guardians are expected to volunteer to operate the time clock and/or scoreboard, and assist in the penalty boxes and the concession stand as necessary at both arenas when their team is playing.
- F. All families at each level are expected to work tournaments that their level is hosting and any tournaments that the association is hosting as a fund raiser. Tournaments are critical to our Program fund raising efforts, and require all to participate.
- G. Each parent will sign the MBA Sportsmanship Agreement. (see Appendix).
- H. Parents are encouraged to review the Hockey Education Program (HEP).

Parents and family members found in violation of these regulations and the MBA Sportsmanship Agreement will be subject to disciplinary action by the Joint Committee which may include suspension and/or dismissal.

#### A. Consequences for Parents

- 1. First Offense: warning by coach, referee, team representative, or Joint Committee member
- 2. Second Offense: one week suspension from all arenas
- 3. Third Offense: suspended from all arenas until the matter has been reviewed by the MBA Joint Committee and subject to District 15 disciplinary action. (See Appendix)

#### **APPENDIX**

Morris & Benson Boards of Directors Directory District 15 Disciplinary Action Grievance Policy Zero Tolerance Policy Refund Policy and Refund Request form Application for Advanced Level of Play Coach's Code of Conduct MBA Sportsmanship Agreement Fundraising Volunteering (Benson Only)

## Morris & Benson Hockey Association boards of directors (see website)

## **GRIEVANCE POLICY**

A grievance is defined as an alleged violation of the specific terms and conditions of this Handbook.

Procedure: All parties involved must observe a 24 hour cooling off period and then attempt to meet and resolve issues before initiating a grievance.

Parent/Coach claiming a violation concerning the interpretation or application of this handbook shall, within 14 calendar days after such alleged violation has occurred, present such grievance in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the handbook allegedly violated and the <u>remedy</u> requested, to the Parent/Coach.

#### Step 1

The Parent/Coach will give their answer in writing within (3) calendar days to the Parent/Coach that claimed a violation of the Handbook

A grievance not resolved in Step 1 shall be appealed to the Grievance Committee within (3) calendar days after the Parent/Coach answer in Step 1. Any grievance not appealed in writing to the Grievance Committee within (3) calendar days shall be considered waived.

#### Step 2.

If appealed, the written grievance/response shall be presented to the Grievance Committee. All Parties shall have a meeting with the Grievance Committee. The meeting shall be scheduled and held within (7) calendar days of the notice of appeal. The Grievance Committee shall present the facts to the MBA board along with their recommendation in writing.

The board will answer in writing to all parties within (3) Calendar days after such board meeting. The board's decision is final.

## ZERO TOLERANCE POLICY (USA Hockey Handbook)

In an effort to make ice hockey a more desirable and rewarding experience for all participants, the USA Hockey Youth, Junior and Senior Councils have instructed the Officiating Program to adhere to certain points of emphasis relating to sportsmanship. This campaign is designated to require all players, coaches, officials, team officials and administrators, and parents/spectators to maintain a sportsmanlike and educational atmosphere before, during and after all USA Hockey sanctioned games. Thus, the following points of emphasis must be implemented by all On-Ice Referees and Linesmen:

#### A. PLAYERS

A minor penalty for unsportsmanlike conduct (Zero Tolerance) shall be assessed whenever a player:

- 1. Openly disputes or argues any decision by an official.
- 2. Use of obscene or vulgar language at anytime, including any swearing, even if it is not directed at a particular person.
- 3. Visually demonstrates any sign of dissatisfaction with an official's decision. Any time that a player persists in any of these actions, they shall be assessed a misconduct penalty. A game misconduct shall result if the player continues such action.

#### **B. COACHES**

A minor penalty for unsportsmanlike conduct (Zero Tolerance) shall be assessed whenever a coach:

- 1. Openly disputes or argues any decision by an official.
- 2. Use of obscene or vulgar language in a boisterous manner to anyone at any time.
- 3. Visually displays any sign of dissatisfaction with an official's decision including standing on the boards or standing in the bench doorway with the intent of inciting the officials, players or spectators. Any time that a coach persists in any of these actions, they shall be assessed a game misconduct penalty.

#### C. OFFICIALS

Officials are required to conduct themselves in a business-like, sportsman-like, impartial and constructive manner at all times. The actions of an official must be above reproach. Actions such as "baiting" or inciting players or coaches are strictly prohibited. On-ice officials are ambassadors of the game and must always conduct themselves with this responsibility in mind.

## **D. PARENTS/SPECTATORS**

The game will be stopped by on-ice officials when the parents/spectators displaying inappropriate and disruptive behavior interfere with other spectators or the game. The on-ice officials will identify violators to the coaches for the purpose of removing parents/spectators from the spectator's viewing and game area. Once removed, play will resume. Lost time will not be replaced and violators may be subject to further disciplinary action by the local governing body.

This inappropriate and disruptive behavior shall include:

- 1. Use of obscene or vulgar language in a boisterous manner to anyone at any time.
- 2. Taunting of players, coaches, officials or other spectators by means of baiting, ridiculing, threat of physical violence, or physical violence.
- 3. Throwing of any object in the spectators' viewing area, players' bench, penalty box or on ice surface, directed in any manner as to create a safety hazard.

## CONSUMPTION/USE/ABUSE OF MOOD ALTERING SUBSTANCES

(USA Hockey Handbook)

It is the considered judgment of the Boards of Directors of USA Hockey that consumption/use/abuse of mood altering substances is detrimental to a healthy state of mind, body, and spirit in an athletic participant. This is especially true for those participants aspiring to develop their talents in the furtherance of their playing, or coaching, or officiating careers in the sport of ice hockey. Therefore, with the best interests of its participants in mind, USA Hockey and USA Hockey InLine prohibit use by any participant of mood altering substances during active participation in its programs, and, upon discovery of any violation, shall take action to remove the participant from participation in its programs using guidelines set forth in the Minnesota Hockey handbook, section XIII. MOOD-ALTERING CHEMICALS (see A below). Further, USA Hockey and USA Hockey InLine hereby recommend that each and all of its teams, associations, programs, and affiliates adopt reasonable regulations concerning the prohibition of consumption/use/abuse of mood altering substances, and a reasonable enforcement procedure thereafter, in order to maintain the health of our athlete participants, the integrity of our programs, and the eligibility of all of our competitors for national, international, and collegiate competition. For purposes of this policy, the words "mood altering substances" shall include the following:

- 1. Intoxicating beverages, including, but not limited to, alcohol.
- 2. Non-prescription or prescribed controlled substances.
- 3. Prescription or prescribed controlled substances when used to an excess in violation of doctors orders, or to produce the state of intoxication in the participant. Further, a participant shall include players, coaches, referees, and all persons involved in the conduct of an ice or inline hockey contest.

#### A. PENALTIES (XIII. MOOD-ALTERING CHEMICALS Minnesota Hockey Handbook)

The use, consumption or possession of mood altering chemicals, regardless of quantity, is expressly prohibited during the entire playing season. Included are: (1) beverages containing alcohol, (2) tobacco (including chewing tobacco), (3) controlled substances defined by law as drugs (including marijuana), and (4) buying, selling or giving away controlled substances. It is not a violation for a player to be in possession of a controlled substance specifically prescribed for the player's own use by the player's physician.

- 1. First Violation Penalty: after confirmation of the first violation, the player shall be suspended for the next two (2) consecutive games or two (2) weeks of a season, whichever is greater. No exception is permitted for a player who becomes a participant in a treatment program.
- 2. Second Violation Penalty: after confirmation of the second violation, the player shall be suspended for the next six (6) consecutive games. No exception is permitted for a player who becomes a participant in a treatment program.
- 3. Third Violation Penalty: a. after confirmation of the third or subsequent violations, the player shall be suspended for the next twelve (12) consecutive games.

b. If after the third or subsequent violations, the player, on her/his own volition, becomes a participant in a chemical dependency program or treatment program, the student may be certified for reinstatement in MH activities after a minimum period of six (6) weeks. Such certification must be issued by the director or counselor of a chemical dependency treatment center.

INTERPRETATION -"Game" in this rule means regular league or playoff contest. Practice, games or scrimmages cannot be counted in determining length of suspension. Associations or individual teams may adopt a more prohibitive rule and/or more severe penalties for violation of this Rule.

## APPLICATION FOR ADVANCED LEVEL OF PLAY

Player's Name		
Last	First Player's	Date of Birth
Parent/Guardian Name Last	First	Phone number
Parent/Guardian Name		
Last	First	Phone number
Age Appropriate Level	Desired Level	
Reason for request (Last year's coach consulted)	n and coach at the level the player is	requesting to move to may be
Move-Up Policy. Players wishing to m for theircurrent age, must make applic Play" found in the Appendix. The form registration fee for the next level must during the registration process.	cation to do so by completing the "Ap a along with the check in the amount	pplication for Advanced Level of of the difference of the
I/we understand and appreciate that prisk to me/us of serious injury, includir observation at an accelerated level continuous recognize, accept, and assits Boards of Directors, its members, its members, its acknowledge that once this has been guardians must sign below.	ng permanent paralysis or death. I/would increase this risk of injury or dea ume this risk and release the Morris ts affiliates and its sponsors from an	e understand that participation of th. I/we voluntarily and & Benson Hockey Association, y liability therefore. I/we also
Player's signature	Date	
Parent/Guardian Signature	Date	
Parent/Guardian Signature	Date	
Joint Committee Approval:		
Joint Committee Chair Signature	Da	ate

#### **REFUND POLICY**

A refund should be requested by completing a Refund Request form to document the date that a player has stopped playing and to insure a timely refund to the player. It is the parent's responsibility to initiate a refund request. The percentage of refund is dependent upon the last day of participation as documented by the coach and varies according to level of play. The completed Refund Request form should be sent to:

Benson Assoc.: Morris Assoc.:

Benson Hockey Association PO Box 216, Benson MN 56215 Registrar, Morris Hockey Association PO Box 303, Morris, MN 56267

MBA must register all players with USA Hockey and Minnesota Hockey before any on-ice participation is permitted. Therefore, USA Hockey and Minnesota Hockey insurance and registration fees are NOT refundable.

#### Percentage of Refund

100% refund prior to the start of skills 50% refund between November 1 and November 15 No refund after November 15

#### REFUND REQUEST FORM

Player's Name		Birth Date	
Parents/Guardian Name			
Address			
City	State	Zip Code	
Name/Address the refund sho	ould be sent if different	t from above:	
	Coach		
Last Day the Player was on the			
Parent's signature Date			
Coach signature Date			
Office use: Date received Amount to be refunded	Cance		
Date Forwarded to Treasurer Refund Check No Notes:	Refund se	ent	

**COACH'S CODE OF CONDUCT: (USA Hockey Handbook)** 

## **GENERAL PRINCIPLES**

#### **COMPETENCE**

Coaches will maintain a standard of excellence with regard to education and information related to coaching and make an on-going effort to maintain competence in the skills they use.

#### **INTEGRITY**

Coaches will exercise integrity in the practice of coaching and be honest, fair and respectful of others.

#### PROFESSIONAL RESPONSIBILITY

Coaches will uphold professional standards, clarify professional roles and obligations, accept appropriate responsibility for behavior and adapt methods to the needs of participants.

#### RESPECT FOR PARTICIPANTS

Coaches will respect the fundamental rights, welfare, dignity, values, opinions and worth of all participants and will be aware of cultural and individual differences including those due to age, gender, race, ethnicity, national origin, religion, sexual orientation, disability, language and socio-economic status.

#### **CONCERN FOR PARTICIPANTS**

Coaches will be sensitive to different roles and responsibilities of all participants and not exploit or mislead them.

#### RESPONSIBLE COACHING

Coaches will be aware of ethical responsibilities to society and the community in which they work and live as well as comply with the law and encourage the development of policies which serve the interest of the sport and USA Hockey.

## ETHICAL STANDARDS

#### APPLICABILITY OF THE ETHICS CODE

Although many aspects of personal behavior and private activities may seem far removed from the official duties of coaching, Coaches will be sensitive to their positions as role models for participants and will consistently obey the standards of the Code.

#### **DISCRIMINATION**

Coaches will not engage in or condone discrimination based upon age, gender, race, ethnicity, national origin, religion, sexual orientation, disability, language, socioeconomic status or any other basis prescribed by law.

#### **SEXUAL HARASSMENT**

Coaches will not engage in sexual harassment which includes but is not necessarily limited to sexual solicitation, unwelcome physical advances and verbal or non-verbal conduct. Coaches will not deny any participants the right to participate in any activity based upon their having made or their being the subject of a sexual harassment claim.

#### HAZING/BULLYING

Coaches will not engage in or condone behavior which is harassing, harmful or demeaning to participants.

#### PERSONAL PROBLEMS AND CONFLICTS

Coaches will recognize a personal problem may harm participants. Coaches have an obligation to take reasonable steps to prevent impaired performance by recognizing a personal problem and seeking assistance for it.

#### **AVOIDING HARM**

Coaches will take reasonable steps to avoid harm being caused to participants whether it be physical, verbal or through electronic/social media.

#### MISUSE OF INFLUENCE

Coaches will guard against the misuse of influence and understand any action or judgment may have an effect on participants.

#### **OUTSIDE RELATIONSHIPS**

Coaches will refrain from entering into personal, professional, financial or other relationships with anyone if such a relationship may impair objectivity, interfere with properly performing coaching functions or directly or indirectly exploit or harm participants. Coaches will refrain from taking on obligations if a pre-existing relationship may create a conflict of interest.

#### **EXPLOITATION**

Coaches will not exploit or have a sexual or intimate relationship with participants.

#### **STATEMENTS**

Coaches will not make a statement which is deceptive, false, fraudulent or misleading.

#### **COMMUNICATION WITH PARTICIPANTS**

To avoid any misunderstanding with participants, coaches will discuss the nature and course of training with them and answer any questions they may have.

#### RELATIONSHIP INVOLVING COACHES, PARTICIPANTS AND PARENTS

Coaches will clarify the role of each party and any service provided relative to a relationship with participants and parents.

#### ALCOHOL. DRUGS AND TOBACCO

Coaches will refrain from using and discourage the availability or use of alcohol, tobacco or performance enhancing or recreational drugs in conjunction with, including traveling to or from, any USA Hockey competition, training or practice session and prohibit the use of alcohol, tobacco or performance enhancing or recreational drugs by participants.

#### **GAMBLING**

Coaches will refrain from and prohibit gambling of any kind in conjunction with, including travelling to or from, any USA Hockey competition, training or practice session.

#### **PORNOGRAPHY**

Coaches will refrain from and prohibit the use of pornographic or sexually explicit material in conjunction with any USA Hockey competition, including travel to or from any USA Hockey competition, training or practice session.

#### RECRUITING

Coaches will not recruit a participant who is already a member of another USA Hockey team. Direct contact by a coach or his/her staff or indirect contact through an agent or parent during the playing season with a participant who is a member of another USA Hockey team is considered tampering and is prohibited.

#### **EVALUATING PARTICIPANTS**

Coaches will evaluate participants on actual ability, attitude and performance and in a manner consistent with the Code.

#### **RESOLVING ISSUES**

#### **FAMILIARITY WITH CODE**

Coaches will be familiar with the Code. Lack of awareness or misunderstanding of general principles or ethical standards included in the Code will not excuse violations of the Code.

#### **CONFRONTING ISSUES**

Coaches will consult with other coaches when they are uncertain if a particular situation or course of action violates the Code.

#### **ORGANIZATIONAL CONFLICTS**

Coaches will clarify the nature of any conflict between the demands of an organization and the Code, make known their commitment to the Code and seek to resolve the conflict in a way which adheres to the Code.

#### **REPORTING VIOLATIONS**

Coaches will inform participants of any perceived violation of the Code and their right to report any violation to the president or other appropriate designee of their association and complete an Ethical Violation Form provided by the association. Any violation of the Code shall be addressed via the process explained in USA Hockey Bylaw 10 and referred to the appropriate law enforcement agency as required.

#### COOPERATION WITH INVESTIGATIONS, PROCEEDINGS AND RESOLUTIONS

Coaches will cooperate with any investigation, proceeding or resolution related to a perceived violation of the Code as mandated by USA Hockey or any of its member organizations. Failure to cooperate in itself is a violation of the Code.

#### **ACKNOWLEDGEMENT**

Coaches acknowledge the USA Hockey Coaching Ethics Code is administered under the authority of USAHockey and its member organizations. Any violation of the Code subjects the violating coach(es) the disciplinary processes of USA Hockey and its member organizations.						
certify that I have read and will abide by the guidelines listed bove for this season and understand that I can be removed from the appointed coaching position.						
coach's Signature Date						

#### YOUTH HOCKEY SPORTSMANSHIP AGREEMENT

As player and parent(s) of MBA Hockey, we are in agreement:

- 1. That it is a privilege, not a right, for our child to play youth hockey.
- 2. That sportsmanship and comparable play are essential to the sport of hockey.
- 3. That, because our children learn from example, we as parents need to exemplify the highest level of sportsmanship by supporting all players, coaches, referees and other parents.

THEREFORE, we agree to follow the sportsmanship disciplinary policy:

- 1. If my behavior results in eviction from any rink, I will accept a mandatory two-week suspension from all MBA hockey events both at the Benson Civic Center, Lee Community Center, and other arenas.
- 2. If my behavior results in substantiated unsportsmanlike behavior, as decided by the MBA Joint Committee, I will accept a one-week suspension from all MBA hockey events both at the Benson Civic Center, Lee Community Center, and other arenas.
- 3. If I do not support this sportsmanship disciplinary policy, I realize my child will be restricted from play for the term as set forth.
- 4. That we and our child agree to abide by the rules and guidelines as stated in the MBA Policies and Procedures Handbook and agree that any violation of the rules is subject to disciplinary action.
- 5. The MBA Joint Committee will make all decisions on action to be taken and will notify the individual(s) involved in writing of action to be taken.

I have read will abide by the rules set by USA Hockey, Minnesota Hockey, District 15, MBA, and the coaches.

I have read will abide by the rules set by USA Hockey, Minnesota Hockey, District 15, MBA, and the coaches.				
Parent's Name	Player's Name			
Player's Signature	Date			
Parent's Signature	 Date			

## LOCKER ROOM POLICY (USA Hockey Handbook)

USA Hockey is concerned with locker room activities between minor players, locker room activities between minor players and adult players, adults being alone with individual minor players in locker rooms, and non-official or non-related adults having unsupervised access to minor participants at sanctioned team events.

It is the policy of USA Hockey and USA Hockey InLine that all affiliates, districts, leagues and local hockey programs have at least one responsible adult directly monitoring the locker room during all team events to ensure that only participants (coaches and players), approved team personnel and family members are permitted in the locker room and to supervise the conduct in the locker room. Any individual meetings between a minor participant and a coach in a locker room shall require a responsible adult be with the coach.

Further, responsible adults must personally monitor the locker room environment at all times while participants are present and also make sure the locker room is appropriately secured during times when minor participants are on the ice.

All responsible adults serving as locker room monitors should be gender correct and the co-ed locker room policy must be followed as described in the current USA Hockey Annual Guide. Monitors must be screened and meet all USA Hockey screening standards.