

PYHA Board Meeting
March 14, 2011
Called to order 6:33 pm
Minutes: Jill Jackson

Attendees: Jill Jackson, Todd Anderson, Chris Papesh, Dave Abrahamson, Deanna Lindquist, Bill Wright,
Chris Pulling, Karen Bromberg, Dawn Smith, Josh J, Andrea Ende

Agenda Item	Notes	Action	By Whom	Due Date
Monthly Standard Items				
Minutes from 2/14/11		Motion to approve; Chris Pulling, 2 nd Karen Bromberg; motion carried		
Gambling Report	Andrea	Report Tabled; outstanding items from January: Andrea and Becky will look at appreciation days for each location. April – bowling alley site appreciation Memorial Day – Old Log More to come depending Motion to approve by Chris Pulling; 2 nd by Todd Anderson, motion carried	Andrea/Becky	3/31/11
Treasurers Report	Dave shared	Report was discussed. Dave and Deanna will work on getting a general ledger put together and present LY and YTD, etc so we can start analyzing and monitoring our bottom line. Motion to approve; Todd Anderson, 2 nd Pulling. Approved.	Dave	4/11/11
D10 report	No March Meeting			
Arena Goals				
Arena Update	Josh presented	Motion to approve by Chris Pulling; 2 nd by Karen Bromberg.	Josh	3/14/11
Tiger Sports	Dates, hours What is Goal for 2011? What action steps being taken to ensure enrollment goals met?	Josh to provide complete detailed plan on how we are going to make our goals to ensure maximum amount of revenue. Goal is 15 kids per day – will increase our revenue 5k Advertise mass email, community ed book, word of mouth, newspaper	Josh	4/15/11
Spring League	Dates, hours; What is enrollment Goal? What action steps being taken to ensure enrollment goals are being met?	Josh to provide complete detailed plan on how we are going to make enrollment goals to ensure maximum amount of revenue. 24 teams; last year 18 teams; goal to revenue at 17k	Josh	4/15/11
Side of building	Josh to ensure this is budgeted and complete per City guidelines		Josh	4/15/11

Billboard	Determine ways to maximize the advertisement dollars for the Billboard within City Guidelines	Determine what we should charge. Find companies interested in advertising. Make advertisement happen.	Josh	4/15/11
1.5 hour practices	Josh will be reviewing and analyzing offering 1.5 hour practice times for the 2011-2012 season	Josh will reach out to those who can help survey the Coaches to see if they would be interested in this type of model. If there is interest, he will analyze how it will work and be sure it will not be a negative impact on financials or teams getting their overall hours in.	Josh	4/15/11 On-going
North Metro Camp	Goal 30 kids per group (mites/U8, Sq/U10, PW/U12, BT/U14)	Goal would 10k revenue from this program.	Josh	4/15/11
Open Skate/Hockey	Update on plans	Create Open Skate/Hockey schedule, costs, volunteers, workers. Advertise to maximize income. Provide complete detailed plan on how we are going to make our goals to ensure maximum amount of revenue	Josh	4/15/11
NEW BUSINESS				
Roundtable	Each board members Wildly Important Goals (WIGS)	Go around the table and everyone discuss current topics	All	4/15/11
	Chris Papesh	Bring tournament update next month	Papesh	4/15/11
	Anderson	See above/	Anderson	4/15/11
	Nelson/	On-line registration next years recommendation	Nelson	4/15/11
	Jackson	See above, Volunteer hours	Jackson	4/15/11
	Lindquist	See above, plan for next year	Lindquist	4/15/11
	Flor	See above	Flor	4/15/11
	Bromberg	See above	Bromberg	4/15/11
	Pulling	Bring fundraiser update;	Pulling	4/15/11
	Baumann	See above	Baumann	4/15/11
OLD BUSINESS				
Banquet	Year End Banquet – Karen reviewed			3/20/11
Registrar	Provided us the seasons information and next years projection	Dawn will start discussing Registration each month; sub-committee to determine registration issues: Bantam non-refundable amount Injury/Illness mid season Registration for 2011-2012 – formula for declaring levels Coaching certifications process HEP assessment scores Outside association members Tryouts – evaluators Dawn to provide rec skaters and non-active members to get idea.	All Dawn	On-going 4/15/11
Recruitment	Need subcommittee for recruitment.	Set goals, plan, and execute	??	4/15/11

Association Sub Committee	Discussion about Subcommittee	Recommendations? Current Business Owners and/or President in the community Jill to talk to Joe Glenn at Glenn Metalcraft Chris Flor to talk to Crystal Cabinets person Jeff Hammer. Provision in our loan indicate we need to create a Subcommittee that will ensure supervising and maintaining of the building occurs. Will Meet Quarterly.	All Jill Chris Flor	3/14/11
Allocation of hours	Post a summary of hours that were assigned to each team by the Ice Scheduler only.	Joel provide a summary of hours that were allocated to each team by him no later than 2/28/11	Joel	4/15/11
Jamboree	Kyle requested 2011-2012		Kyle	4/15/11
Injured players	Determine formula for 2011-2012 Subcommittee???	Board to discuss what should be done when a player is injured. How do we determine appropriate credit that will be fair to all of the administrative costs etc of running the youth program. Karen to do research; minimum weeks missed; based on months missed; consider combined injuries; doctors noted required.	Karen	4/15/11
Past due bills	Continue to collect on \$12k of receivables	Deanna to handle uncollected receivables. Jill to provide cleaned up list to Deanna. Deanna will follow up with outstanding bills.	Jill Deanna	3/20/11 On-going
AAA	AAA program is coming this summer	Josh to facilitate and manage; give board updates on ice usage, etc.	Josh	On-going
Girls program	Discussion about mandating that Girls play on the Girls programs and not be eligible for the Youth Programs.	Create a forum to discuss all recruitment and retention options around balance of programs; co-ops; policy; etc for 2011-2012 year. Jill provide Chris Papesh list of current female players in Associations. Chris to draft and communicate we are looking to create forum to improve the success of our Girls Program. Jill to forward information from MN Girls Rep. Karen and Deanna agreed to help where needed.	Papesh	4/15/11
Proposed By Law Changes	Honor board members; Board of 13	Todd to ask Andrea if she can sit on board and will that meet the requirement so the Board has the voting rights? Dave to look into if we can change; other associations, etc.	Todd Dave	3/20/11 4/11/11
Coaches	Paid for performances; non-parent coaching	Coaching Director; coaching surveys; Coaching director to place survey on website; look at the pay structure; Director, Manager to send out to managers the surveys. Kyle to update form and send to Jill and Todd	Kyle	3/20/11
Fundraising	Absorb a small percentage on all fundraising		All	2011
Managers	Todd to develop survey	Managing Director – to send out surveys; develop a survey	Todd	3/20/11

Gambling	Board reviewed Andrea's proposal. It was determine that more information is needed.	Jill will work with Andrea. Looking for a more thorough explanation of duties. Would like Job Description as it's outlined with the State of MN gambling, would like detailed description of daily, weekly, monthly, quarterly and yearly duties for both Manager and Assistant. Determine a better way to absorb when costs when gambling is down and trips to sites is limited. Jill ask her more questions; outside events/raffles incentive	Jill	3/20/11
SPRING				
Outdoor Rink	Lights Netting	Need to raise money for these efforts	All	Spring
Outside Association Skaters	Should we allow them to come in and tryout	If an outside skater wants to come and play it would be recommended that they make the top of the team or just let them land where they land? Girls with non tryouts, how should they be evaluated? Evaluate the fees for tryouts and make it more; make it worth our while. If they don't make the team they desire, should we make them stay? No decisions made; to put on Spring Agenda		Spring
City Requirements	Back driveway	Chris to go to planning committee and negotiate		SPRING
City Requirements	4 acres; no noxious weeds	Chris Papesh to arrange brush mower Joel Nelson will arrange sprayer; \$180 Kyle Baumann to arrange tiller Seed; \$300 can be sent Brillion/seeder – Chris Flor - work with Princeton Rental		SPRING
Princeton Community Education	Work with PCE – hockey instructional camp	Beginner Hockey Camp - Boys– 2 – 1 hour sessions Beginner Hockey Camp Girls – 2 – 1 hour sessions k-5; skates and helmets available Non-PYHA Members Monday and Wednesday, 5:50 and 7:00 Who's leading? Kyle will call HS coach and try and get players; possibly mention in ad. Come ½ early for equipment		SPRING
	Meeting Adjourned 9:50 pm	Motion to approve, by Kyle Papesh; 2 nd by Karen Bromberg; passed.		