



## **General Board Meeting Minutes October 2, 2011**

The general board meeting of the Shakopee Soccer Association was called to order at approximately 6:00 pm at the Shakopee Soccer Complex by Mark Teslow.

Present: Mark Teslow, Darla Teslow, Julie Maynard-Johnson, Michele Monroe, Ryan Chase, Patti Isensee, Ben Kroll, Jon Poppen, Mike Poole, Tim Johnson, Bill Stekly, Chuck Millis

Absent: None.

Guests: None.

- **Agenda:**
  - Approved by consent.
- **Approval of minutes:**
  - Approved by consent.
- **Welcome and Introductions of all Board Members.**
- **Code of Conduct/Expectations/Service vs. Status**
  - Mark Teslow read through the Board Goals. Suggestion to modify the wording around supporting “Shakopee school soccer” vs. high school and junior high.
  - Mark Teslow read through the SSA Board Code of Conduct. Moved & seconded by Tim & Patti. Approved.
  - Mark Teslow presented the current Organizational Chart
    - Add Webmaster
    - Add Tournament Director
    - Add Fall Travel Director
    - Add Summer Travel Director
    - Add Trainers (bottom left)/Fall Rec Trainer
    - Add Technical Director
    - Change Age Group Coordinator split to be U11-13/U14-19. U9/10 have Age Group Trainers. \*\*In November, meeting will be held to determine roles. Meeting will include Mark Teslow, Michele Monroe, Chuck Millis, Bill Stekly, Jon Poppen.
    - Board Members – fees are reduced 100%
    - Coordinators – fees are reduced 50%
  - Darla Teslow and Julie Maynard-Johnson presented expectations of board members to help understand the role more clearly:
    - You have just volunteered to be in a servant vs. status role.
    - Every time you are at the soccer complex, you are representing SSA, and you are a host. Check in with the volunteers – ask if they need anything, and thank them for helping out.
    - You are required to support every SSA event in speech, and in presence. You are also expected to make sure you do NOT schedule practices or tournaments that conflict with SSA events.
    - You must remember that you represent SSA and Shakopee at all AWAY events as well, including involvement at Soccer Blast.
    - You are expected to attend all board meetings, and will be expected to report on your activities since the previous board meeting, along with future plans in your area.
    - You are expected to “own” your area of responsibility. Please take initiative, and follow up on any areas that need addressing.



## Shakopee Soccer Association

1160 Vierling Drive #124

Shakopee, MN 55379

952-913-9351

[www.shakopesoccer.com](http://www.shakopesoccer.com)

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- If you are approached about an area that is NOT your responsibility, do what you can to help the person, but offer a name and the appropriate SSA email address.
  - Show courtesy to those emailing or calling on SSA related items, by returning their phone calls or emails in a timely manner. If you do not have an answer right away, then call/email them back and let them know when you will be able to get them an answer. 24 hours is acceptable.
  - Wear your SSA wear whenever you are representing SSA at your games and at SSA scheduled events. All board members will be given “board” shirts when they are ordered. All board members will be given fleeces.
  - Refrain from using cell phones and computers for reasons other than board purposes during board meetings.
  - Do not hold side conversations during board meetings
  - Use the term “Financial Aid” vs. “Scholarship” due to the potential impact on receiving college scholarships – directive by MYSAs. Understand that our Financial Aid package is a 50% reduction in registration fees, not uniform fees, and not tournament fees.
- **Election of Positions**
    - President: Mark Teslow
    - Vice President: Julie Maynard-Johnson
    - Treasurer: Mike Poole
    - Secretary: Patti Isensee
    - Girls Director: Chuck Millis
    - Boys Director: Michele Monroe
    - Equipment Director: Ryan Chase
    - Concessions Director: Ben Kroll
    - Rec Director: Tim Johnson
    - Volunteer Director: Bill Stekly
    - Ref/Field Director: Darla Teslow
  - **Director of Coaching Report:** Jon Poppen
    - We need more tryout pinnies. #'s 101-200 in youth sizes.
    - We need to keep parents away from tryout area – they cannot be coaching their player.
    - The January tryouts are supplemental
    - Doyle Voss (Fall Rec Trainer) has names of potential travel players
    - Teams will be posted first, with coaches being posted later
    - Academy needs a different space, or an additional location. This year Academy will be a stub year with Winter/Spring commitment of \$120. Next year we will run with the MYSAs soccer year and have a Fall/Winter/Spring commitment of \$180.
    - Greg Wheaton will join us as our Technical Director in November. He'll start with Thursday evening Winter Training.
    - Reported on Fall Team statuses.
  - **Boys Director:** Vacated
    - No report
  - **Girls Director:** Michele Monroe
    - Should PACT be required? Discussion. Perhaps require a minimum of 4 representatives per team? Next year at registration perhaps we could tell parents it is mandatory at that time.



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- The coaches need to educate the parents and communicate what they are working on and what to let go.
  - Jamie Halvorson's U12Girls Team received the MYSA O.A.T.H.S. Award for their age.
  - **Recreational Director:** Julie Maynard-Johnson
    - Fall Rec is going well. Doyle Voss is fantastic. Can we hire him for the spring?
    - We have a "sunset" issue – it's getting dark before Rec is done for the evening. For the last 3 weeks we will move the 6:30-7:30 time slot to 5:30-6:30 – and we'll set up pugs & cones to accommodate.
    - We need to purchase an air compressor. This year we had very bad balls, that didn't hold air.
    - Academy balls/shirts need to be ordered. What about size 3 balls?
    - We are purchasing a banner to advertise Shakopee Soccer, to be placed on the fence on 17<sup>th</sup> Avenue. Darla will check with the city.
    - We should order a "tryout" yard sign to advertise all over the city.
    - The bathrooms are very smelly. Can the city help with cleaning?
    - Saturday, October 15 is the final day of Rec, Tournament style. Any Board Member presence/ help would be appreciated from 9am-12pm.
  - **Director reports:**
    - President:** Mark Teslow
      - We have hired Greg Wheaton, as Technical Director
      - Registrar duties, that Mark has been covering, will move to Patti Isensee
    - Treasurer:** Mike Poole
      - Any Board Member can always ask to see any financials. Mike will provide monthly financials going forward.
      - Per agreement, Mike will attend the first board meeting of the month.
      - We will have an independent audit conducted of the 2010 calendar year at a cost of \$1500.
      - Monthly sales tax plus City Revenue of 10% Gross is due soon.
    - Club Administrator/Volunteer Director:** Patti Isensee
      - We had 8 failed payment for spring travel – this is the most ever. Patti will follow up.
      - 17 players at tryouts didn't pay online as they promised.
      - Currently processing volunteer checks, approx ½ done, and already have 20-30 checks to be cashed.
    - Referee/Field Director:** Darla Teslow
      - Before the next board meeting, all games will be completed, and all refs will be paid. We had 27 home games this fall, and used 16 referees to cover those games. The last game date is Sunday, Oct. 9. We have 5 games remaining.
      - This will be the last season using RefCoord.com. We plan to switch to a new referee scheduling website called GameOfficials.net, so I will be very busy during the off season learning this software and preparing for spring.
      - We successfully facilitated check in for U9/10 Tryouts. Thank you to Michele Monroe, Tim and Julie Johnson, Chuck Millis, and Londyn Valentin for their help. Tryout jerseys have been washed and sorted. We are missing 13 jerseys.
        - EVEN (green w/ black #s) 4,8,12,22,34,36,42,44,62,80,96



- ODD (red w/ white #s) 5,53

We are predicting we will need more than 100 for next season's tryouts ... should we order another 100? Some of the current jerseys also need new numbers. Any thoughts on ordering youth size tryout pinnies also? The younger kids struggle with the adult size.

- We successfully hosted the District Select Tryouts on Oct. 1 from 9am-4pm. Everything went smoothly due to some pre-planning with the principal from SACS, MYSA, the City, and the Shakopee Police Department. We have been asked to submit a request to host again next fall. We worked with Ivan Woyno, John Curtis, and Andy Coutts from MYSA.
- Contact info on the web has been updated. We just need details to complete it.
- We need to update the Handbook, and review the Bylaws.

**Communication Coordinator/Tournament Director:** Vacated

- No report.

**Equipment Director:** Ryan Chase

- Presented some online store ideas
- Will order tryout pinnies
- Will return Rec balls to Sia at Planet Soccer due to inability to hold air
- November we will have "sizing" opportunities during Futsal.
- Warm ups will be available in January.
- Will conduct an inventory to determine what we need to purchase

**Concessions:** Ben Kroll

- Due to Ben's current work/school schedule, Melonie (Ben's mom) has been filling in when needed. Ben has school M/T/Sat and works full time
- Will get tax info to Mike Poole
- Will sell leftovers to the Hockey Association
- Plan to purchase a new freezer in the spring.

**Secretary:** Vacated

- No report.

- **Additional items:**

Thank you cards were signed for each of the exiting board members (Robert Harder, Stephanie Brown, and Tom Temple)

- **Adjourn Meeting:**

Motion adjourn at approximately 8:00pm by Michele Monroe, second by Darla Teslow  
Motion passed unanimously.

**Next meeting October 16, 2010 at the Shakopee Soccer Complex at 6:00 pm.**

Minutes submitted by:  
Darla Teslow