

# PYHA Board Meeting

June 20, 2011

Called to order 8:07 pm

Minutes: Christina Aune

*for*

Attendees: Deanna Lindquist, Kyle Baumann, Dave Abrahamson, Todd Anderson, Nate Cook, Christina Aune, Chris Flor, Jeff Swanson, Dawn Smith

Agenda Item	Notes	Action	By Whom	Due Date
Monthly Standard Items				
Minutes from 06/13/11		Motion by: Todd Anderson 2 <sup>nd</sup> by: Chris Flor		
Updated board members responsibilities	<p>Dave Abrahamson - President</p> <p>Chris Flor - Vice President</p> <p>Deanna Lindquist - Treasurer/Fundraiser Director</p> <p>Christina Aune - Secretary/Billing Director</p> <p>Equipment Director - Mark Zins</p> <p>Team Manager Director - Jill Jackson</p> <p>Scheduler/Referee Director - Jeff Swanson / Chris / Josh</p> <p>Manager of coaches - Nate Cook</p> <p>Volunteer Coordinator - Karen Bromberg</p> <p>Tournament Director - Todd Anderson / Karen Bromberg</p> <p>ACE Coordinator/Mite Coordinator - Kyle Baumann</p> <p>Coaching Director - Jeff Hanson</p>			

Coaching Director	<p>June 23 Dave needs to get details to Jeff Hanson.</p> <p>Need to add ADM model to website.</p>	<p>Motion: by Kyle Baumann to vote on Jeff Hanson being the Coaching Director</p> <p>Second by: Deanna Lindquist</p> <p>Motion carried</p> <p>Motion to adopt ADM coaching model by Todd Anderson, second by Joel Nelson, motion carried</p> <p>Action Items: As of July 30, 2011 to formally document guidelines, roles and responsibilities and the formation of a subcommittee. Add on the agenda for next June meeting.</p>	Jeff Hanson	
Gambling Report	<p>Andrea was not in attendance.</p> <p>Board, I have to inform you that a theft has occurred at one of our gambling sites, Madre Loca, and gambling funds were taken. The theft occurred Sunday and is being investigated by the Princeton police department with Erik Minks in charge. I don't have any information on how much but it's less than the total amount of start banks of \$2000. Erik is out until June 29th so nothing will move until after that. I will forward more information as it comes my way. Internally, the gambling control board (state) will do their own investigation to see about procedure being followed at the site to rule on how to handle the fund loss moving forward. This will not happen until a full police report is made available to me.</p>	<p>All Board Members: Present any opportunities to Andre that we may know of in Sherburne or Mille Lacs</p> <p>Motion to approve: Todd Anderson Second: Chris Flor; motion carried</p>	Andrea Ende	
Treasurers Report	<p>Reviewed Reports</p> <p>Due to audit we cannot go into quickbooks and make entries.</p> <p>Reviewed vendors that payment is outstanding or being questioned</p>	<p>Action Item: Investigate discrepancy in payroll in Arena report and Treasurer's report.</p> <p>Action items: Christina Aune will take the accounts receivable list and contact information and follow up with them. Josh and Deanna to pull reports for the Board meeting at the same date.</p> <p>Christina will also bring a recommended process to the June Board meeting for review for all past due fees and related future processes.</p>	Deanna Lindquist	



		-Motion to approve delayed until next month due to Arena reports/treasurers report needs to match.		
D10 report	<ul style="list-style-type: none"> <li>- Tag up rule discussing this being in squirts – this was voted down.</li> <li>- Discussion of a separation of current A teams into AA/A for Bantams and Pee Wee levels for 11/12 season, vote anticipated for next meeting. Discussion on how the standings are figured out at the end of the season.</li> <li>In 12/13 season the state has announced there will be a Bantam level state tournament</li> <li>- Pee Wee checking. Link is on website, recommendation for Board members to listen to the podcasts, Dave voted No for the rule change in a president's poll but there has not been an official vote yet.</li> </ul>	<ul style="list-style-type: none"> <li>- Action item: All coaches must recertify</li> </ul> <p>Motion to pass: Chris Flor Second by: Kyle Baumann</p>	Dave Abrahamson	
Arena				
Arena Update	<p>Josh was unable to attend to discuss motioned to table until next months meeting.</p> <ul style="list-style-type: none"> <li>- Reviewed Arena report</li> <li>- Need about 20 more kids North Metro to make economically feasible. Squirt level is of particular concern.</li> <li>- 15 kids signed up for Tiger Sports, many more expected. Josh feels okay about economics with current numbers.</li> <li>- Looking at youth open hockey this summer</li> <li>- Billing out for ads in west rink, expected approximately 8k in revenue</li> <li>- Billboard bids coming in</li> <li>- Bleachers waiting on a quotes, fiber board and investigating backed or non</li> <li>- Estimated to be \$15k in expense, discussion on prioritization of this expense. Concern that the bleachers are high due to negative feedback. Question raised on how much more revenue we could drive if we had the seats? Answers referenced that a Junior team and Section A and State Tournament were all potential revenue sources that the lack of bleachers</li> </ul>	<p>Motion to pass: Chris Flor Second by: Nate Cook Motion carried</p>	Josh Juntunen	

	<ul style="list-style-type: none"> <li>impacted a non PYHA selection</li> <li>Confirmation that BBL will have a high school team</li> </ul>			
1.5 hour practice	<p>Josh will be reviewing and analyzing offering 1.5 hour practice times for the 2011-2012 season Tabled due to lack of time at May meeting.</p> <p>Joel mentioned that he is available for questions and that it will push practices later. A concern was also expressed regarding the potential of the Arena Manager as the scheduler.</p>	Josh will reach out to those who can help survey the Coaches to see if they would be interested in this type of model. If there is interest, he will analyze how it will work and be sure it will not be a negative impact on financials or teams getting their overall hours in.	Josh/Joel	
<b>NEW BUSINESS</b>				
Past Fees	Suggestion to go to conciliation court to recoup unpaid fees from a family that is overdue for past two seasons in the amount of \$2,600. Costs approximately \$75 to file.	Motion by Nate Cook, second by Todd Anderson: motion carried Action Item: file in conciliation court	Dave Abrahamson	
Hairball Fundraiser	Suggestion to have this after school starts, decision would have to be made very soon.	Action Item: Dave to contact Dan Schroeder to see if he can contact the manager to see about availability	Dave Abrahamson	
Fundraising General	Idea for registration – garage sale for used equipment and at learn to skate			
Meeting Schedule		Action item: to discuss if the Board should meet more than once per month		



Ice Scheduler	Chris Flor willing to oversee the ice scheduler. Dave feels Josh is ready to take over the scheduling but we need a second person that understands and can also facilitate this process.			
OLD BUSINESS				
Banquet	Year End Banquet – Karen reviewed			3/20/11
Registrar	Provided us the seasons information and next years projection.	<p>Dawn will start discussing Registration each month; sub-committee to determine registration issues:</p> <p>Bantam non-refundable amount</p> <p>Injury/Illness mid season</p> <p>Registration for 2011-2012 – formula for declaring levels</p> <p>Coaching certifications process</p> <p>HEP assessment scores</p> <p>Outside association members</p> <p>Tryouts – evaluators</p> <p>Dawn to provide rec skaters and non-active members to get idea.</p> <p>Josh to discuss at next meeting price quotes on the side of sign with no information. Can we add registration information to that section?</p> <p>Chris Flor will handle ad in newspapers. Both union eagle and town and country.</p> <p>Christina and Nate will get quotes on signs for roads.</p> <p>Coaches to register online. Update website to reflect.</p> <p>Josh is Zapp still sponsoring us?</p> <p>Jeff Hanson will handle coordinating try outs &amp; pre clinics.</p> <p>10% profit made on fundraising. Motion to add fee 10% approved by Chris Flor 2<sup>nd</sup> Nate Cook</p>	<p>All Dawn</p> <p>Josh/Sign</p>	<p>On-going</p> <p>4/15/11</p>
Recruitment	Need subcommittee for recruitment.	Set goals, plan, and execute	??	4/15/11
Association Sub Committee - Registration	Todd Anderson will head the Registration committee. Responsibilities: Determine needs, tasks, timelines, software and hardware needs,		Dave	3/14/11



	related rules. Jeff Swanson, Jill Jackson, Dawn Smith, Chris Flor			
Association Sub Committee – Girls Program	Karen Bromberg will head up the Girls Program committee. Responsibilities: Determine the anticipated and committed numbers by level for next season, based on numbers if there are opportunities to coop with other groups, discuss common internal cultural challenges. Subcommittee will try to get a participant from each level. Rob Skuza, Jeff Swanson and Sandra Nelson have expressed interest. Date for the first meeting to be set by 5/25.	Karen to send letter to determine commitment.	Karen	
Allocation of hours	Post a summary of hours that were assigned to each team by the Ice Scheduler only.	Joel provide a summary of hours that were allocated to each team by him no later than 2/28/11	Joel	4/15/11
Jamboree	Kyle requested 2011-2012		Kyle	4/15/11
Injured players	Determine formula for 2011-2012 Subcommittee???	Board to discuss what should be done when a player is injured. How do we determine appropriate credit that will be fair to all of the administrative costs etc of running the youth program. Karen to do research; minimum weeks missed; based on months missed; consider combined injuries; doctors noted required.	Karen	4/15/11
Voting/Roles for new Board Members	Need a quorum, vote for four executive positions then we go through each role and assign: Equipment, Fundraising, Tournament, Management, Scheduler			
Volunteer Hour Policy		Action Item: Jeff Swanson to research if we are limited to a \$95 check for volunteer hours. Or are there better methods to approach the volunteer needs.		
Spring				
Outside Association Skaters	Should we allow them to come in and tryout	If an outside skater wants to come and play it would be recommended that they make the top of the team or just let them land where they land? Girls with non tryouts, how should they be evaluated? Evaluate the fees for tryouts and make it more; make it worth our while. If they don't make the team they desire, should we make them stay? No decisions made; to put on Spring Agenda		Spring
City Requirements	Back driveway	Chris to go to planning committee and negotiate		SPRING

City Requirements	4 acres; no noxious weeds	Chris Papesch to arrange brush mower Joel Nelson will arrange sprayer; \$180 Kyle Baumann to arrange tiller Seed; \$300 can be sent Brillion/seeder – Chris Flor - work with Princeton Rental		SPRING
	Meeting Adjourned 11:14pm	Motion to adjourn, by Jill Jackson; 2 <sup>nd</sup> by Chris Flor; passed.		