

PYHA Board Meeting

July 11, 2011

Called to order 6:30 pm

Minutes: Christina Aune

Handwritten signature/initials

Attendees: Deanna Lindquist, Dave Abrahamson, Todd Anderson, Nate Cook, Christina Aune, Chris Flor, Dawn Smith, Josh Juntunen, Jill Jackson, Andrea Ende

Agenda Item	Notes	Action	By Whom	Due Date
Monthly Standard Items				
Minutes from 06/13/11	Approved 7.11.11	Motion to approve by Todd Anderson 2 nd by Chris Flor	Todd Anderson	
Minutes from 06/20/11	Need minutes updated to reflect newly elected board members.	Motion to carry to have updated minutes with new elected members. Vote to approve next meeting.		
Background Checks	All board Members	<p>Electronic screening program is available.</p> <p>To use the program, follow these steps:</p> <ol style="list-style-type: none"> 1. www.minnesotahockey.org 2. Click "General" on far right 3. Click "Show All" 4. Click "Screening" 5. Click first option "Coaches Screening (Register)" 6. Log in, or create log in 7. Follow through all of the forms and submit. 		
Coaching Director	We are going with ADM Model.	Motion: by Kyle Baumann to vote on Jeff Hanson being the Coaching Director Second by: Deanna Lindquist	Jeff Hanson	

		<p>Motion carried</p> <p>Motion to adopt ADM coaching model by Todd Anderson, second by Joel Nelson, motion carried</p> <p>Action Items: As of July 30, 2011 to formally document guidelines, roles and responsibilities and the formation of a subcommittee. Add on the agenda for next June meeting.</p> <p>Jeff will be in charge of the HEP assessments</p>		
ADM Model	Need to have website updated to reflect this as well as an email to all associate members advising of the new model we have adopted	Action item: Jeff needs to complete. An email was sent 7.11.11 to have this added to website.		
Gambling Report	<p>Reviewed reports</p> <p>Madre Loca break in has no resolution at this time. Once police report is completed a copy will be supplied. We are potentially out 2k.</p> <p>We cannot get any new sites while state is shut down.</p> <p>Need to make sure that the following is placed in documents on our website. This needs to be a separate entry:</p> <p>Board, I have to inform you that a theft has occurred at one of our gambling sites, Madre Loca, and gambling funds were taken. The theft occurred Sunday and is being investigated by the Princeton police department with Erik Minks in charge. I don't have any information on how much but it's less than the total amount of start banks of \$2000. Erik is out until June 29th so nothing will move until after that. I will forward more information as it comes my way. Internally, the gambling control board (state) will do their own investigation to see about procedure being followed at the site to rule on how to handle the fund loss moving forward. This will not happen until a full police report is made available to me.</p>	<p>All Board Members: Present any opportunities to Andrea that we may know of in Sherburne or Mille Lacs</p> <p>Motion to approve: Nate Cook Second: Deanna Lindquist; motion carried</p>	Andrea Ende	
Treasurers Report	<p>Reviewed Reports</p> <p>Reviewed vendors that payment is outstanding or being questioned</p> <p>Arena Report and Treasurer reports have been</p>	<p>Action items: Christina Aune will take the accounts receivable list and contact information and follow up with them.</p> <p>-Motion to approve: Jill Jackson 2nd Nate Cook</p>	Deanna Lindquist	

	corrected to match. Josh and Deanna to pull reports for the Board meeting at the same date.			
D10 report	<p>We did not discuss this item at this meeting.</p> <ul style="list-style-type: none"> - Tag up rule discussing this being in squirts – this was voted down. - Discussion of a separation of current A teams into AA/A for Bantams and Pee Wee levels for 11/12 season, vote anticipated for next meeting. Discussion on how the standings are figured out at the end of the season. In 12/13 season the state has announced there will be a Bantam level state tournament - Pee Wee checking. Link is on website, recommendation for Board members to listen to the podcasts, Dave voted No for the rule change in a president's poll but there has not been an official vote yet. 		Dave Abrahamson	
Arena				
Arena Update	<ul style="list-style-type: none"> - Reviewed Arena report - Discussion to have machines/concessions open. This is not profitable. To run this we would lose money. - 43 kids signed up for Tiger Sports. 14 full time kids. Up from last year. - Looking at youth open hockey this summer - Billing out for ads in west rink, expected approximately 8k in revenue - Billboard completed still need to fill one corner - Bleachers waiting on a quotes, fiber board and investigating backed or non - Estimated to be \$15k in expense, discussion on prioritization of this expense. Concern that the bleachers are high due to negative feedback. Question raised on how much more revenue we could drive if we had the seats? Answers referenced that a Junior team and Section A and State Tournament were all potential revenue sources that the lack of bleachers impacted a non PYHA selection - Confirmation that BBL will have a high 	<p>Motion to pass: Nate Cook Second by: Todd Anderson Motion carried</p>	Josh Juntunen	

	school team			
Arena Budget	Reviewed budget To increase revenue looking to add gun shows and craft shows to the arena. Find sponsors to pay for spring league jerseys. Area for opportunity...trying to get local businesses to assist.		Josh Juntunen	
1.5 hour practice	Josh advised that we are moving to 1.5 hour practice times for the 2011-2012 season		Josh/Joel	
NEW BUSINESS				
Past Fees	Suggestion to go to conciliation court to recoup unpaid fees from a family that is overdue for past two seasons in the amount of \$2,600. Costs approximately \$75 to file.	Motion by Nate Cook, second by Todd Anderson: motion carried Action Item: file in conciliation court	Dave Abrahamson	
Hairball Fundraiser	Suggestion to have this after school starts, decision would have to be made very soon.	Action Item: This is something we will plan for next year. Dave will lock in date with Hairball for next year.	Dave Abrahamson	
Fundraising General	Idea for registration – garage sale for used equipment and at learn to skate	Deanna will be meeting Wed to come up with fundraisers for registration.	Deanna	
Tournaments	To get board approval for \$\$ for each team for tournaments. 3 tournaments up to \$2100.00. No gate fees will be paid out of this amount no surplus will be applied or given to a team. If we have to pay gate fee the team will have to reimburse association. Host 2 tournaments. Chicks with sticks. Modify for a u10b and u12a on the other ice. Wants the Brian Oskar tournament. 2 tournaments in one weekend. 4 game format instead of 3 game. Ads – we will go with 2 let's play hockey ads. Budget for ads is: \$700.00	Tournaments: Motion by, Nate Cook second by: Chris Flor motion carried Ads: Motion by: Nate Cook Second by: Deanna Lindquist	Todd Anderson	
Meeting Schedule	To discuss if the Board should meet more than once per month. Bi-monthly meeting proposed. Denied – we will set meetings as needed and post to website if additional meetings are required.			

Calendars	Looking at getting rid of calendars and going with raffle tickets. The cost of the raffle tickets will remain the same \$200 per family. \$10 tickets total per family still remains \$200.00	Motion to remove calendars: Chris Flor 2 nd Nate Cook Top 3 prizes instead of one totaling 4500.00: Chris Flor 2 nd Todd Anderson Visa Gift Card totaling: 2000 1000 1000 500		Andrea
OLD BUSINESS				
Banquet	Year End Banquet – Karen reviewed			3/20/11
Registrar	Provided us the seasons information and next years projection.	Dawn will start discussing Registration each month; sub-committee to determine registration issues: Bantam non-refundable amount Injury/Illness mid season Registration for 2011-2012 – formula for declaring levels Coaching certifications process HEP assessment scores Outside association members Tryouts – evaluators Dawn to provide rec skaters and non-active members to get idea. Josh to discuss at next meeting price quotes on the side of sign with no information. Can we add registration information to that section? Chris Flor will handle ad in newspapers. Both union eagle and town and country. Milaca county times Nate to order 70 signs & to get placed on the roads in Princeton/Milaca as soon as possible. Coaches to register online. Update website to reflect. Josh is Zapp still sponsoring us? Jeff Hanson will handle coordinating try outs & pre clinics. 10% profit made on fundraising. Motion to add fee 10% approved by Chris Flor 2 nd Nate Cook	All Dawn Josh/Sign	On-going 4/15/11
Recruitment	Need subcommittee for recruitment.	Set goals, plan, and execute	??	4/15/11
Association Sub Committee - Registration	Todd Anderson will head the Registration committee. Responsibilities: Determine needs, tasks, timelines, software and hardware needs,		Dave	3/14/11

	related rules. Jeff Swanson, Jill Jackson, Dawn Smith, Chris Flor			
Association Sub Committee – Girls Program	Karen Bromberg will head up the Girls Program committee. Responsibilities: Determine the anticipated and committed numbers by level for next season, based on numbers if there are opportunities to coop with other groups, discuss common internal cultural challenges. Subcommittee will try to get a participant from each level. Rob Skuza, Jeff Swanson and Sandra Nelson have expressed interest. Date for the first meeting to be set by 5/25.	Karen to send letter to determine commitment.	Karen	
Allocation of hours	Post a summary of hours that were assigned to each team by the Ice Scheduler only.	Joel provide a summary of hours that were allocated to each team by him no later than 2/28/11	Joel	4/15/11
General	Internal Control Email	Action Item: Review Deanna's internal control email		
Mite Jamboree	Kyle requested 2011-2012		Kyle	4/15/11
Injured players	Determine formula for 2011-2012 Subcommittee???	Board to discuss what should be done when a player is injured. How do we determine appropriate credit that will be fair to all of the administrative costs etc of running the youth program. Karen to do research; minimum weeks missed; based on months missed; consider combined injuries; doctors noted required.	Karen	4/15/11
Volunteer Hour Policy		Action Item: Jeff Swanson to research if we are limited to a \$95 check for volunteer hours. Or are there better methods to approach the volunteer needs.		
Spring				
Outside Association Skaters	Should we allow them to come in and tryout	If an outside skater wants to come and play it would be recommended that they make the top of the team or just let them land where they land? Girls with non tryouts, how should they be evaluated? Evaluate the fees for tryouts and make it more; make it worth our while. If they don't make the team they desire, should we make them stay? No decisions made; to put on Spring Agenda		Spring
City Requirements	Back driveway	Chris to go to planning committee and negotiate		SPRING
City Requirements	4 acres; no noxious weeds	Chris Papesch to arrange brush mower Joel Nelson will arrange sprayer; \$180 Kyle Baumann to arrange tiller		SPRING

		Seed; \$300 can be sent Brillion/seeder – Chris Flor - work with Princeton Rental		
	Meeting Adjourned 10:51pm –	Motion to adjourn, by Jill Jackson; 2 nd by Nate Cook; passed.		