## Lakeville Hockey Association

## Tournament Director

This non-voting board member position reports to the Lakeville Hockey Association (LHA) vice president of Operations.

## Term Duration and Year of Election

Not applicable; this is a non-elected board member position.

## Description

The tournament director is in charge of coordinating tournaments in Lakeville for LHA.

## Tasks

- Serves as the point person during the tournaments and represents LHA to coaches, managers and parents inside and outside of our association.
- Consult with the ice director to secure the ice and set the game schedule.
- Work closely with the volunteer coordinator to fill the shifts needed for the tournament
- Work with the head referee to schedule reps and personnel for emergency medical services
- Attend monthly board meetings (second Wednesday of the month at 7 p.m.)


## Time Commitment

Preparation for the tournament will take about five hours a month from June to January. During the tournaments this person will need to be oncall during the tournament to address any issues or questions.

