

NBAHA

Membership Meeting Minutes

May 29, 2012

Meeting called to order at: 6:10 p.m.

Board Members Present: Scott Hannah, Lisa Isaacson, Kim LaValle, Tim Cashill, Cherie Turek, Janelle Olson, Keith Johnson

Members Present: Ryan Coleman

Secretary Report: The April membership meeting minutes have been posted on the website with correct gambling report. Motion to approve the April membership minutes will need to be made at the next membership meeting in June.

President's Report:

Charitable gambling is up and going at Stars and Strikes. A compliance review audit was also recently completed. Tim and Scott met with CRG (Compliance Review Group) to discuss gambling issues and how they were resolved. We did receive a \$500 fine to resolve these issues. Janelle is putting together the corrective action plan which includes putting together an oversight committee. Scott has agreed to be on the oversight committee along with Tim Cashill and Ryan Coleman. We are in the process of putting together the corrective action plan and the committee as they both need to be in place and completed by June 1st.

Ice Director duties will be picked up by Tim and Tom until we can find someone to fill this open board position. Lisa will send out an email blast and a calling post to the membership to let them know that we are still looking to fill the open ice director position on the board.

Vice President Report:

Scott emailed John Cochran to schedule another equipment turn-in and asked him to select some dates. Scott and Tim are available along with other board members as needed. We will need to do another inventory of our equipment.

Scott did spend a lot of time working with Bridget on transferring the treasurer role to her. She has been placed on all accounts and has transferred all of our information into Quickbooks. If Bridget does everything through quickbooks we should save money through accounting fees. The accountant will continue completing the annual reports and taxes.

Treasurer Report:

May Checkbook Balances

\$ 4,209.10 – Associated Bank

\$ 1,231.76 – Associated Fund Raising Account

\$ 3,003.32 – Peoples Bank (arena fund)

Motion to approve the treasurer report for May will need to be made at the next membership meeting in June.

Gambling Report:

Month Ended April 30, 2012

Organization	Gross Receipts	Prizes Paid	Net Receipts	Shortages/Overages
Pizza Pub	66,117	56,108	10,009	(156)
Oak Inn	9,443	7,422	2,021	(26)

Pizza Pub did close 15 boxes last month. Janelle has talked with Pizza Pub staff to discuss shortages during the last month.

Motion to approve the Gambling Report for month ended April 30th was made by Lisa Isaacson, seconded by Scott Hannah. Motion Carried.

Allowable Expenditures for Gambling for June, 2012

Oak Inn Rent	\$800.00
Pizza Pub Rent	\$2500.00
Stars and Strikes Rent	\$1,000.00
Tax to City of Wyoming	\$400.00
Poste Haste for Office Supplies and Copies	\$75.00
Postage	\$10.00
John Trudeau CPA	\$1,000.00
Payroll	\$3000.00
County Market for Meat Raffle Purchases	\$300.00
3Diamond for Games	\$4000.00
Miscellaneous	\$700.00

Allowable Expenditures for Gambling for May, 2012

Oak Inn Rent \$800.00 (**Actual \$444.20**)

Pizza Pub Rent \$2500.00 (**Actual \$1,910.40**)

Office Supplies and Copies \$50.00 (**Actual \$44.41**)

Postage \$10.00 (**Actual \$0**)

John Trudeau CPA \$800.00 (**Actual \$1126.11**)

Payroll \$3000.00 (**Actual \$2230.67**)

3Diamond for Games \$3500 (**Actual \$3836.72**)

Meat for Meat Raffle: \$300.00 (**Actual \$0**)

New Pull-tab boxes (dispenser) (\$80.00) (**Actual \$85.50**)

Miscellaneous: \$700 (**Actual \$668.33**; additional CPA Fees 326.11; additional cost for Pull-tab dispenser \$5.50; additional 3 Diamond \$336.72)

Motion to approve the allowable expenditures for gambling made by Lisa Isaacson, seconded by Scott Hannah. Motion carried.

OLD BUSINESS

▪ **Arena Update**

Tim talked to Craig Moline a week ago. Craig needs to meet with the City of Stacy to discuss the land lease agreement. The association needs to get on the Stacy City council agenda. Tim will follow up with Craig to make sure we get on the next Stacy City Council agenda. There is discussion of going back to having arena committee meetings to keep updated on the progress going forward. We need to begin talking to banks about getting loans to continue work on the arena project. We also need to talk to RinkTech about getting the compressor for our outdoor artificial sheet of ice. There has been no response from RinkTech to date so we will need to follow up on this process.

▪ **Grant Update**

The Royal Bank of Canada grant is due tomorrow, May 30th, at midnight. Lisa will get this submitted tomorrow night. They have provided up to 40 grants per year.

NEW BUSINESS

- **Gambling Account** – We currently have \$23000 in this account and we should look to disburse these funds from the account. Motion to disburse \$10,000 to the City of Stacy and \$200 to “Let’s go Fishing” made by Lisa Isaacson, seconded by Scott Hannah. Motion Carried.
- **Lower Fees with NGIN (website hosting)** – Scott is working to lower the fees with our webhosting vendor, NGIN. There are other organizations paying less so this is something worth looking into to save money as an association.
- **Ryan Coleman (Oversite Committee)** - Ryan spoke to Alice with the Gambling Control Board. As long as the duties in the Oversight Committee do not overlap with the gambling manager’s responsibility in another organization, the association should be okay having Ryan participate on this committee. Gambling Control would like to see more people involved in overseeing the gambling operation. We now need to define the responsibilities of this Oversight Committee. Janelle has just started working on the oversight committee duties and will come up with an outline of when the meetings will take place and how often.

Motion to adjourn at 6:55 p.m. Janelle Olson motioned, Keith Johnson seconded. Motion carried.