

# **Warren Township Girl's Softball**

## **CONSTITUTION**

### **ARTICLE I – NAME/MISSION**

- A. This organization shall be known as WARREN TOWNSHIP GIRL'S SOFTBALL, INC. ("WTGS"). The WTGS organization is comprised of multiple programs, WTGS Fastpitch (In-House), Warren Wave (Travel), and also operates an All-Star program. All programs are subject to community needs and may as such be modified by the Board of Directors.
- B. The corporation is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of section 501c-3 of the Internal Revenue Code.
- C. The Mission of WTGS is to provide recreational and competitive fastpitch softball programs for the youth in our community. To instill the highest ideals for good sportsmanship, honesty, courage, and discipline for the overall betterment of the youth, and to serve as a contribution toward improving their development into better citizens.
- D. In all competition within WTGS and against teams outside WTGS, the primary responsibility of team coaches is to instruct, and set a high personal example of sportsmanship, honest, and integrity.

### **ARTICLE II – GOVERNMENT**

- A. The Government of WTGS shall be under the supervision of the Board of Directors ("The Board"). The Board shall consist of four (4) Officers – President, Vice President, Treasurer and Secretary, and nine (9) Directors – Director of Accounting, Director of Registration, Director of Concessions, Director of Equipment, Director of Wave Sponsors/Pictures, Director of WTGS Fastpitch Sponsors/Pictures, Director of Coaches Certification & Training, Director of Marketing, Director of Travel and such other or different Directors as may be elected by The Board.
- B. The Executive Committee shall consist of the President, Vice President, Secretary and Treasurer.
- C. At the annual meeting, to be held at the first scheduled meeting following the conclusion of the season, The Board shall supervise the election to select new board members.
- D. Any person interested in serving on the board must provide written notice of his/her intent to enter his/her name as a candidate for the board at least 14 days prior to the annual election. Said notice may be via e-mail or via registered mail.

# **Warren Township Girl's Softball**

- E. Any Parent or Guardian who had a child in WTGS during the preceding Season shall be eligible to vote to elect members to The Board. The Parent or Guardian must be in good standing with WTGS and must have fulfilled his/her obligations to WTGS. There shall be one vote per WTGS family.
- F. Board members shall serve a two-year term. Should a board member be unable to fulfill his/her two-year term due to his/her resignation or removal, then The Board shall appoint a replacement to serve until the term is fulfilled.
- G. After the annual election the "New Board" (incumbents and recently elected members) shall go into executive session to select, by majority vote, Officers and Directors for the upcoming season to serve a one-year term.
- H. A member of The Board may be removed from The Board upon recommendation of the Executive Committee and by a two-thirds majority vote of The Board.

## **ARTICLE III – POLICIES AND PROCEDURES**

- A. The Executive Committee shall provide oversight to all WTGS policies and procedures to ensure proper execution and adherence to Board standards. Any changes, additions, and/or deletions of said policies and procedures require majority approval of the Board.
- B. The Board will maintain compliance with Internal Revenue Service 990 expectations regarding non-for-profit 501c-3 organizations.
- C. Procedures involve the day to day operations of WTGS and are managed by the Board. The policies and procedures of WTGS will be inventoried, and maintained with Board ownership assigned to each.

## **ARTICLE IV – MEETINGS**

- A. The Board shall conduct meetings at least once per month.
- B. The Executive Committee shall conduct meetings at least once per quarter.
- C. The President may call Special meetings at any time. Special meetings may also be called by at least three (3) members of The Board.

# **Warren Township Girl's Softball**

- D. Notice of the regularly scheduled meetings for the upcoming year shall be given to The Board at the first meeting following the annual meeting.
- E. Notice of Special meetings, as contemplated in Paragraph B above must be provided to all members of The Board, in writing or via e-mail, forty-eight (48) Hours in advance of said meeting.
- F. A majority of The Board shall constitute a quorum at any meeting and a majority of those present shall govern.
- G. Roberts Rules of Order shall govern the proceedings of all meetings.
- H. All members of The Board are expected to attend all meetings of The Board.

## **ARTICLE V – AMENDING THE CONSTITUTION**

- A. A Proposed amendment or revision of the constitution must be formally made to The Board. The amendment will not be voted on at the meeting at which it was presented. The Secretary must provide a written copy of the proposal to all members of The Board at least seven (7) days prior to the meeting at which the proposal is enacted or rejected.
- B. To amend the constitution a two-thirds majority vote by the Board is required.

## **ARTICLE VI – DISSOLUTION CLAUSE**

- A. Upon the dissolution of the corporation The Board shall, after paying or making provisions for the repayment of all liabilities of the corporation, dispose of all assets of the corporation exclusively for the purposes of the corporation in such a manner, or to such organization or organizations as established and operated solely for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501(c) (3) of the Internal Revenue Code of 1968 (or the corresponding provisions of any future United States Revenue Law) as The Board shall determine.