

PYHA Board Meeting

April 9, 2012

Called to order 6:36 pm

Minutes: Christina Aune

Attendees: Dave Abrahamson, Bill Wright, Jeff Swanson, Karie Skarohlid, Christina Aune, Chris Flor, Carrie Wood, Char Wier, Scott Anderson, Kyle Baumann, Nate Cook, Tracy Carlson, Nikki Elton

Agenda Item	Notes	Action	By Whom	Due Date
Monthly Standard Items				
Minutes from 4.9.12	Approved meeting minutes	Motion to approve minutes: Nikki Elton 2 nd Carrie Wood	Christina Aune	
Roles of new board	voting on officer roles (President, Vice President, Secretary, & Treasurer) along with the other roles of the board (Fundraiser Director, Billing Director, Equipment Director, Team Manager Director, Scheduler Director, Referee Director, Manager of coaches, Volunteer Coordinator, Tournament Director, Coaching director, ACE Coordinator & Mite Coordinator).	<p>Presidents role will transition in June</p> <p>President: Chris Flor was nominated; Scott Anderson was nominated. Both accepted. Board voted: Chris Flor has 6 votes. Scott Anderson has 2 votes. Chris Flor will be new president in June. Dave Abrahamson will remain president and transition role over in June.</p> <p>Vice President: Scott Anderson was nominated. Accepted and will be vice president.</p> <p>Treasurer: Nikki Elton was nominated. Accepted and will be treasurer.</p> <p>Secretary: Christina Aune was nominated. Accepted and will be secretary.</p> <p>Fundraiser Director – Karie Skarohlid Billing Director – Christina Aune Equipment Director – Bill Wright Team Manager Director – Char Weir Scheduler Director – Jeff Swanson/Karie Skarohlid Referee Coordinator – Mike McCoy Manager of coaches – Nate Cook Volunteer Coordinator – Jill Jackson</p>		

		Tournament Director (hosted) – Bill Wright Coaching director – Nate Cook ACE Coordinator - Nate Cook Mite Coordinator - Carrie Wood/Scott Anderson Recruiting director – Char Wier Registration director – Christina Aune/Char Wier/Carrie Wood District 10 rep – non board member – Kari Flor Girls coordinator – Karen Bromberg Website coordinator – Jeff Swanson		
Fundraising Opportunities	Karie has several great ideas that she will run with.		Karie Skarohlid	
PYHA apparel	selling PYHA apparel at the arena, or on the Internet via our website. I found a company that we can make 15% commission on all online sales if we want. Just want to start the discussion to see if we can get something in place for this season	Karie was told to run with this.	Karie Skarohlid	
North Metro	We are moving forward with this program.		Nate Cook	
Girls Survey	We received positive feedback.		Karen Bromberg	
Garage Sale	We need someone to head the program up. Karie Skarohlid will head this up.	Jeff was to send an email out.	Jeff Swanson	
Parade	Tracy Carlson will head the parade.	Email was sent to Tracy Carlson to coordinate this.	Tracy Carlson	
Learn to skate	Learn to skate is charged \$30 and if they join and sign up to be a mite. September 8,9,15,16,22,23,29,30 Last session we will have a registration packet for them to sign up.		Nate Cook	
IRS Payroll Tax Update	4 th quarter 2011 941 quarterly report along with 1 st quarter 2012 941. We have until May 29 th to get these in. After that is done we are to contact them by June 27 th we have 2 years to pay the 26k we owe.		Dave Abrahamson	
Level Reps	Mites – Jill Jackson Girls – Scott Anderson Squirt – Jeff Swanson Peewee – Char Wier Bantam – Chris Flor			
Registration Dates	Registration will be August 27 & 28. Pre tryout clinics will be 9.10-9.28	Christina Aune/Char Weir/Carrie Wood will be handling the Registration Director.	Christina Aune	

	<p>Tryouts will be 9.22/9.23 - 9.29/9.30</p> <p>Mite Pre skates 9.24-9.28 – 10.1-10.5</p> <p>Mite assessments 10/6-10/7</p> <p>Specific dates & times will be determined.</p>	Dawn Smith will assist with Registrar with the Registration director.		
Juniors Team	<p>They are considering locating their teams to a different location. The arena is on school property where they are located. Due to alcoholic sales they have been working with city to change this. They want showers which will cost our association about \$150k. They practice during school hours. Our association will not have to change anything to bring this team in. They 48 games a year. The estimated revenue will be 23-28k a year. Beer/pizza, other concession, gate, apparel and advertising. With those would be an additional 20k in revenue.</p> <p>4.9.12 Letter was received from them with several questions that they are waiting for answers on. The email was sent this afternoon.</p> <p>5.14.12 RFP response was sent to them regarding the questions that they had. Biggest stipulation is showers.</p>		Dave Abrahamson	
Mortgage Status	<p>Our last mortgage payment was due on 2.29.12. Dave presented to bank that we were unable to give the full 46k balance owed. We have a 10 day grace period. 25k was paid. We have 21k left to pay. We asked for an extension from 10 days to 45 days. Receivables and payables were to be given to the bank. The bank approved a 45 day extension. There is no late fee or default unless not paid by April 14th, 2012. We have a 27 year loan. Rate adjusts every 3 years. Looking to consolidate the loans. Classic Construction (125k for 5 years) & City of Princeton (51k 5 year loan). \$46,285 payment to villiage in Oct, Dec, & Feb. April 1st we will be having a meeting to bring members in at 6pm to discuss the crisis. Jill will be creating a letter to email out to our members.</p> <p>4.9.2012: we are still waiting for financials from Wallin Associates.</p> <p>Village has a cap on them but we have been grandfathered in. They cannot loan 2.2m out to 1 customer. If we consolidate Peoples is still interested in our loan but need</p>		Dave Abrahamson	

	<p>financials. US Bank is out. 5.12.14 – loan consolidation. We do not have our financials yet. Peoples bank is interested in looking at this when we can get him the financials.</p>			
Payment plan for next year	<p>Transitional year that we require 50% down at registration with the remaining balance due 11.1.12 with no option to have a payment plan after 11.1.12. All skaters must be paid in full by 11.1.12. Coaches will be notified on 11.2.12 of any skaters not paid. Any fundraisers after 11.1 would have to be credited to the following year. No refunds will be given. There will be no pay in full discount.</p>	<p>Need to have an email sent out to all members. Email needs to be finalized and sent to members.</p>	Christina Aune	
Bylaw changes	<p>Proposed Changes to the PYHA ByLaws May 2012 <i>Current:</i> <u>ARTICLE III. MEMBERSHIP</u></p> <p style="text-align: center;">Section 3</p> <p>Parents of all players and sponsors shall receive the Association newsletter (the Puckline) to keep them informed of all activities. Parents must submit the proper registration forms to this corporation. A copy of general membership and PYHA Board meeting minutes will be posted at the Princeton Arena monthly <i>Proposed:</i> <u>ARTICLE III. MEMBERSHIP</u></p> <p style="text-align: center;">Section 3</p> <p>Parents of all players and sponsors shall have access to PYHA website to keep them informed of all activities. Parents must submit the proper registration forms to this corporation. A copy of general membership and PYHA Board meeting minutes will be available at the Princeton Ice arena monthly. (www.princetonyouthhockey.com)</p> <p><i>Current:</i> <u>ARTICLE IV. MEETINGS</u></p> <p style="text-align: center;">Section 1</p> <p>The annual meeting of this corporation shall be</p>	<p><u>ARTICLE III. MEMBERSHIP</u></p> <p style="text-align: center;">Section 3</p> <p>Motion to approve: Nate Cook 2nd Nikki Elton</p> <p><u>ARTICLE IV. MEETINGS</u></p> <p style="text-align: center;">Section 1</p> <p>Motion to approve: Nikki Elton 2nd Karie Skarohlid</p> <p><u>ARTICLE V. GOVERNMENT</u></p> <p style="text-align: center;">Section 2</p> <p>Motion to approve: Nikki Elton 2nd Kyle Baumann</p> <p style="text-align: center;">Section 3</p> <p>Motion to approve: Nikki Elton 2nd Kyle Baumann</p> <p style="text-align: center;">Section 8</p> <p>Motion to approve: Nikki Elton 2nd Kyle Baumann</p> <p><u>ARTICLE VI. ELECTIONS</u></p> <p style="text-align: center;">Section 5</p> <p>Motion to approve: Bill Wright 2nd Karie Skarohlid</p>	Dave Abrahamson	

	<p>the second (2nd) Monday in May. Budgets for the following year shall be approved at this time.</p> <p><i>Proposed:</i> <u>ARTICLE IV. MEETINGS</u></p> <p style="text-align: center;">Section 1</p> <p>The annual meeting of this corporation shall be the second (2nd) Monday in June. Budgets for the following year shall be approved at this time.</p> <p><i>Current:</i> <u>ARTICLE V. GOVERNMENT</u></p> <p style="text-align: center;">Section 2</p> <p>Terms of Office: the directors and officers shall be elected for staggered 3 year terms in a 3 year rotation. Terms begin with the respective May meetings. New incoming board members will go through orientation in April and May and voting privileges to start in June.</p> <p style="text-align: center;">Section 3</p> <p>Any vacancies in any office shall be filled by vote of the PYHA Board to fill the remaining year of the individual being replaced. Vacancies do not have to be filled by the next highest vote getter from past election. Next election to be for balance of the term.</p> <p style="text-align: center;">Section 8</p> <p>Election of the executive officers (President, Vice President, Secretary/Treasurer) for the PYHA Board will take place at the June meeting.</p> <p><i>Proposed:</i> <u>ARTICLE V. GOVERNMENT</u></p> <p style="text-align: center;">Section 2</p> <p>Terms of Office: the directors and officers shall be</p>	<p><u>ARTICLE VIII. FINANCES</u></p> <p style="text-align: center;">Section 2</p> <p>Motion to approve: Nikki Elton 2nd Nate Cook</p>		
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	<p>elected for staggered 3 year terms in a 3 year rotation. Terms begin with the respective April meetings. Incoming board members will go through orientation during March. Outgoing board member's terms will end at the April's meeting but will be expected to transition their responsibilities to the respective board member by May's PYHA Board meeting.</p> <p>Section 3</p> <p>Any vacancies in any office shall be filled by vote of the PYHA Board to fill the remaining term of the individual being replaced. Vacancies do not have to be filled by the next highest vote getter from past election.</p> <p>Section 8</p> <p>Election of the executive officers (President, Vice President, Secretary/Treasurer) for the PYHA Board will take place at the April meeting.</p> <p><i>Current:</i> <u>ARTICLE VI. ELECTIONS</u></p> <p>Section 5</p> <p>The candidate must be a voting member of the corporation in good standing.</p> <p><i>Proposed:</i> <u>ARTICLE VI. ELECTIONS</u></p> <p>Section 5</p> <p>A candidate must have a player registered with this corporation and have paid the registration fee and current year's dues established yearly by the PYHA Board. A candidate who does not currently have a player registered with this corporation must be in good standing with this corporation and must currently reside within the Princeton School District #477.</p>			
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	<p><i>Current:</i> <u>ARTICLE VIII. FINANCES</u></p> <p style="text-align: center;">Section 2</p> <p>The proposed budget shall be prepared by the Arena Manager, PYHA President and PYHA Secretary / Treasurer and presented at the May annual meeting for approval.</p> <p><i>Proposed:</i> <u>ARTICLE VIII. FINANCES</u></p> <p style="text-align: center;">Section 2</p> <p>The proposed budget shall be prepared by the Arena Manager, PYHA President and PYHA Secretary / Treasurer and presented at the June annual meeting for approval.</p>			
High School Contract	This contract is up in June. 40k contract. Increase at a \$1k increase per year for the past 2 years. Averaged \$123 per hour. Presented to Darin and Carol to go hourly at \$189 3-530p or go with an annual contract @ \$55k increase.		Dave Abrahamson	
Gambling Report	<p>April gambling report was reviewed.</p> <p>Gambling Manager – Christina is to get resumes and set interviews.</p>	<p>All Board Members: Present any opportunities to Andrea that we may know of in Sherburne or Mille Lacs</p> <p>Motion to approve: Chris Flor 2nd Nate Cook</p> <p>Need to find someone to take over to being the gambling manager. Andrea will send us job responsibilities.</p>	Andrea Ende	
Arena Manager Coverage	Dave needs help. Jeff is assisting with the vm and emails. Next years ice – talking to other associations regarding their contracts with us for the 2012-2013 season.		Dave Abrahamson	
	Capital Contribution Coordinator	Dave will be taking that over.		
Treasurers Report	April 2012 report	Motion to table: Char Weir 2 nd Chris Flor	Jill Jackson	
Update on audit	9-90s & 9-90Ts are due tomorrow. Dave thinks he can have it done by end of week.		Dave Abrahamson	
Tigersports	Payroll – discussed what we are paying the	Carrie will be handling this as a whole.	Carrie Wood	

	employees. Have an open house.			
Preliminary Tournament Decision	Need to determine when we have tournaments.	Determine when our tournaments will be held, get these sent out to everyone	Bill Wright	
D10 report	Encouraging to have all tournaments in by August 1. No district 10 meetings in summer. They have presidents meetings. Sept 10 is next meeting.		Dave Abrahamson	
Arena				
Minnesota Copy Systems	- Need to cancel contract.	Motion to cancel contract: Chris Flor 2 nd Nate Cook		
Arena Update	- March & April Arena report needs to be tabled. Need to table report until next month. - Discussed the overall past due bills that have come in. Each person has taken a company to call to discuss what's past due and advise our situation.	Motion to table arena report: Char Weir 2 nd Karie Skarohlid		
	Meeting Adjourned 12:04pm –	Motion to adjourn, Bill Wright 2 nd Karie Skarohlid		