

PYHA

Princeton Youth Hockey Association

Policies and Procedures Handbook

(Revised 2023)

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WELCOME TO PYHA

The Princeton Youth Hockey Association is a 501(c)(3) non-profit organization established in 1973 to promote youth hockey. At that time, there were approximately 35 players in the program. Today, the association is home to more than 200 players.

The Princeton Ice Arena is owned and operated by the Princeton Youth Hockey Association. The general membership meeting (board meeting) is held once a month; check the website for dates and times. If there is a topic you would like to have addressed at the meeting, please present it to the Secretary 4 business days prior to the next meeting so it can be placed on the agenda.

All members are encouraged to attend, observe and/or participate in monthly board meetings.

Please make a point to visit our website regularly and stay informed. Information is updated frequently.

The web site is: www.princetonyouthhockey.com

The Board of Directors is responsible for the arena and the development of youth hockey. All direct employees of the Princeton Ice Arena and Princeton Youth Hockey Association report to the Board of Directors. The Board of Directors is here to assist you. Please contact them with any questions, concerns or suggestions you may have.

This handbook has been compiled to let you know how our hockey program is operated. Please take the time to review it. If you have questions, please contact any board member.

MISSION STATEMENT

The mission of Princeton Youth Hockey Association is to provide a place where our youth can enjoy developing hockey skills, learn the value of teamwork, and be encouraged to pursue excellence on and off the ice.

TIGER MORAL CODE

All players, coaches, and parents are expected to help build up our association's culture by striving to abide by our "Tiger Moral Code" while participating in any PYHA sanctioned event or be subject to disciplinary action listed out, but not limited to, the PYHA Board Suspension Guidelines document published on our website at: www.princetonyouthhockey.com



PYHA NEEDS YOU - PLEASE VOLUNTEER!

Youth hockey programs enrich the lives of children through wholesome physical activity. Participation teaches teamwork, goal setting and good sportsmanship. This is made possible when you, the parent/guardian, gives freely of your time, talents, and resources.

PYHA has succeeded because of countless hours volunteered by members of our association. Coaches, managers, board members, tournament workers, committee members, and many others, have volunteered their time to make this program what it is today. We as members, are ALL responsible for the quality and success of this organization. PYHA needs your help and support to continue this great tradition.

Each year the Board of Directors evaluates the volunteer hours required by all association members. Volunteer hours are updated each year on the website. Any family not completing their required hours will be assessed a \$1,000 fee for opting out.

DIBS VOLUNTEER SYSTEM

Volunteer opportunities are posted to Dibs section of the website. You must use the online system or your volunteer hours will not be tracked.

All items need to be claimed under one NGIN account. This is the same account used to register your child.

- Members will be able to see all items/hours available and “claim” an item.
- You will receive an email reminder the day prior to your scheduled event.
- You have the ability to log into the site and view your personal Dibs account and see any items you have claimed and hours completed.
- It is the duty of each family to validate the accuracy of your family account information, hours pending and hours performed.

If you have a conflict for a Dibs item you previously claimed, you may cancel your claim online up to three (3) days prior to the scheduled time. **You must cancel through the online Dibs system.** Without a three (3) day advance notice, you will be responsible to find a replacement and notify the Volunteer Coordinator of the change. A no-show fee of \$50 will be assessed to anyone who fails to do so.

Please show up 15-30 minutes ahead of your shift, this will allow time to check-in and cover your event if it is running ahead of schedule.

See website for more information.

FUNDRAISING

Due to IRS regulations, monies raised through fundraising cannot be credited or returned to an individual member.

All families are asked to participate in fundraising to help offset association expenses and projects. Families not completing fundraising goals will be sent an invoice with the amount they owe. All fees must be paid before players can register for the next season.

Specific fundraising details can be found on the Fundraising page of the website.

“RAFFLE TICKET” FUNDRAISER

All members must acknowledge the "Raffle Ticket" fundraiser is an important part of the overall success of PYHA. Without full participation from everyone, there is a risk of increased fees. Each family is assigned a predetermined amount of raffle tickets to support PYHA. You are responsible for keeping track of all raffle tickets. You MUST turn in the money (cash only) and the prize drawing ticket stubs prior to the deadline. If you lose any raffle ticket(s) or drawing ticket stub(s), you will be responsible for the cost of that raffle ticket(s). You are welcome to sell more than the assigned amount of tickets.

FINANCIAL SUPPORT

Individual player's costs are defrayed with help from our local businesses advertising in the arena and donations directly to PYHA. They play a very important part in our association. Please patronize them and say thank you for their support. With this financial support from our local businesses, gambling monies and other fundraisers, children are able to participate at a lower cost.

HARDSHIP FUNDS

Hardship funds are available on a limited basis. In order to receive these funds: An applicant must complete the Financial Hardship application and submit it to the President.

The application can be found on the PYHA web site:

www.princetonyouthhockey.com

The President will bring the application before the Board of Directors at the next scheduled board meeting. The Board of Directors will decide if the applicant is able to make payments, partial payments, use the hardship fund one time and/or waive registration fees.

PYHA will deny Hardship Funds to any applicant not fully participating in all fundraisers and volunteering opportunities.

COLD WEATHER POLICY

PYHA follows District 10 rules concerning cold weather. Outdoor games and practices will be canceled when the temperature is –10 degrees or colder, or the wind chill is –20 degrees or colder.

OUTDOOR SKATING – WHEN AVAILABLE

The outdoor rink is available to PYHA members, their families and the community when not being used for team practices or other events. Please use it with respect and consideration. Everyone must leave the rink while the Zamboni is re-surfacing the ice. **All players are required to wear helmets on the outdoor rink.**

BILL PAYING POLICY

A \$25 late fee is assessed to each payment not received by the due date. If ice bills are not paid by the due date, the affected player will not be able to participate in practices or games until payment is received in full. A late fee of \$50 will also be assessed to any player not completing registration by the assigned due date.

If your player has an extended illness or injury that will keep him or her off the ice for 3 weeks or longer, the parent/guardian must notify the Ice Billing Director as soon as possible. If you fail to notify the Ice Billing Director you may be responsible for your ice bill as if the player were on the ice. When the player is ready to return to the team, the parent/guardian must notify the Ice Billing Director prior to returning to the team. Should a player be unable or unwilling to complete a season, consideration for any refunds will be at the discretion of the Board of Directors.

If a check is returned as NSF or Account Closed, the parent/guardian will be responsible for any charges PYHA incurs.

PLAYER CODE OF CONDUCT

I hereby pledge to live up to the PYHA Player Code of Conduct and understand that it is inclusive of PYHA, District 10, Minnesota Hockey and USA Hockey rules and guidelines.

1. I will take pride in the team, contribute to the team's unity and play to the best of my ability.
2. I will adhere strictly to the coach's rules and be supportive of the coach's practice plans, game plans and other decisions.
3. I will participate in all games and practices unless there is a compelling reason for missing.
4. I will be at the rink and other team activities by the appointed time as set by the coach or team manager.
5. I understand that hockey is recognized as a team sport; as such, the interests of the team shall take precedence over individual achievement.
6. I will not criticize another teammate's play.
7. I understand that no player shall criticize referees, coaches or opposing players. The only individuals who may speak to officials are the coaches and/or designated captains under the instructions of their coaches.
8. I understand that all players are expected to conduct themselves in a respectable manner and show good sportsmanship. Destructive or delinquent behavior, during or after a game or practice, will not be tolerated.
9. I will be attentive when coaches explain practice drills, game strategy, or passes along other information or instructions.
10. I will not attempt to deliberately injure any player(s).
11. I will support my teammates and be a team player.
12. I recognize that I am representing PYHA and the local community and will act accordingly with pride and respect.

13. I will leave locker and meeting rooms in a clean and orderly manner.
14. I will play in an alcohol, tobacco and drug-free sports environment and will adhere to all PYHA guidelines regarding substance abuse and weapons.
15. I will return all PYHA equipment and jerseys promptly at the end of the season.
16. I will be humble in victory, gracious in defeat.

Players breaking any rules will be subject to disciplinary action as listed out, but not limited to, the “PYHA Board Suspension Guidelines” document published on our website www.princetonyouthhockey.com

Any player misconduct not specifically alluded to above will be dealt with on an individual basis in accordance with the PYHA conflict resolution process.

I agree to treat parents/guardians, coaches, referees, teammates, opponents, PYHA representatives and all property with pride and respect in my participation of youth hockey following this Code of Conduct.

PARENT CODE OF CONDUCT POLICY

This is the Princeton Youth Hockey Association Parent's Code of Conduct; as a parent or guardian please review the content of this page carefully and sign this document electronically (at the time of registration) as an acknowledgement of affirmation of this code of conduct.

As a parent(s) of a Princeton Youth Hockey participant, I (we) am/are in agreement:

- A. That it is a privilege, not a right, for our child/children to play youth hockey.
- B. That sportsmanship, teamwork and fair play are essential to the sport of hockey.
- C. That because our child/children learn from our example, we as parents need to exemplify the highest level of sportsmanship by supporting all players, coaches, team managers, referees and parents.

THEREFORE, we agree to the following Code of Conduct Policy:

Rule 1. 24-Hour Rule: No parent/legal guardian or relative of any Princeton Youth Hockey Association player, in a fit of frustration/anger over their player's ice time/position, coaches play of their player and/or team status per our tryout policy will contact the coach, Level Director or any other member of the Princeton Youth Hockey Association Board of Directors for 24 hours. This includes by email, phone call, text message, written/typed letters or any other social media avenue. After 24 hours has passed from the conclusion of said event the parent/legal guardian is to contact the Level Director with the issue if they so choose. If such an event occurs, and the 24 hour rule is NOT followed by the parent/legal guardian, they will be sanctioned by the Princeton Youth Hockey Association Board of Directors in accordance to our sanctioning guide lines.

Rule 2. Parents and/or players who are evicted from any rink will be sanctioned by the Princeton Youth Hockey Association Board of Directors in accordance to our sanctioning guide lines.

Rule 3. Parents and/or players who create public displays of anger towards their coaches in any arena or via email, phone call, text messages, written/typed letters or via any other social media site will be sanctioned by the Princeton Youth Hockey Association Board of Directors in accordance with our suspension guide lines.

Rule 4. Parents and/or players, who create public displays of anger towards referees, parents/players of any Princeton Youth Hockey Association teams or any opposing team, which includes verbal abuse/threats or actual physical abuse/violence or any other conduct determined to be detrimental to Princeton Youth Hockey Association will be sanctioned by the Princeton Youth Hockey Association Board of Directors in accordance to our sanctioning guidelines.

Rule 5. If any occurrence takes place detailed above in Rules 1-4, sanctioning will be as follows:

- First offense will be a MINIMUM two-week suspension from all Princeton Youth Hockey Association events, including team events, home and away practices, games and tournaments.
- Second offense will result in a MINIMUM one calendar year suspension from all Princeton Youth Hockey Association events, including team events, home and away practices, games and tournaments.
- Third offense will result in the parent/players removal from the Princeton Youth Hockey Association program. At anytime due to the severity of the said offenses, the disciplinary action can be elevated from the above recommendation to include the immediate removal from Princeton Youth Hockey Association program.

Rule 6. All inappropriate actions and resulting sanctions will be maintained in confidence by the Princeton Youth Hockey Association Board of Directors and be cumulative throughout the family's participation in Princeton Youth Hockey Association. If need be, all sanctions will be forwarded to District 10 and/or Minnesota Hockey for enforcement at any away games and

tournaments.

Rule 7. If I do not abide by the Parent Code of Conduct Policy, I realize my child/children will be restricted from play for the term set forth by the Princeton Youth Hockey Association Board of Directors; all applicable fees still apply during the duration of the sanction.

Rule 8. The parent agrees to abide by all the rules set forth by USA Hockey, Minnesota Hockey, District 10 and the Princeton Youth Hockey Association. Any violation will be sanctioned by the Princeton Youth Hockey Association Board of Directors in accordance with our sanctioning guidelines listed above in Rule 5.

Rule 9. The Princeton Youth Hockey Association Board of Directors, or any Committee appointed by the PYHA Board of Directors, will enforce all violations and notify the individual(s) in writing, after a disciplinary hearing, outlining the sanction that is being set forth. This will be done in a timely manner.

Rule 10. Any Princeton Youth Hockey Association member witnessing or involved in a violation of any portion of the Princeton Youth Hockey Association Parent Code of Conduct can bring the issue forward, after the 24 hour rule, to the Board of Directors by emailing the Level Director, President and/or the Vice President. Issues can also be brought to the PYHA board by submitting a grievance.

PYHA COACH CODE OF CONDUCT

I hereby pledge to live up to the PYHA Coach Code of Conduct and understand that it is inclusive of PYHA, District 10, Minnesota Hockey and USA Hockey rules and guidelines.

1. I will show good sportsmanship at all times.
2. I will encourage all players to play to the best of their ability.
3. I will provide supervision and discipline in the locker room(s) at all times.
4. I will keep locker rooms clean.
5. I will provide proper ice time to all players.
6. I will follow and respect the direction of the Hockey Development Committee.
7. I will provide a positive learning environment for all players.
8. I will reinforce the positive aspects of any game and team's efforts, while refraining from ridiculing or verbally confronting any player, coach, referee, or other spectator.
9. I will teach sportsmanship by example and respect for others. Obscene or vulgar language or the use of a physical gesture that is considered vulgar is not tolerated.
10. I will recruit no more than 2-3 assistant coaches who are able to attend practices and games.
11. I will expect good teamwork from all players.
12. I will do my best to make hockey a fun experience for my team.
13. I will enforce and support the Player Code of Conduct.
14. I will enforce and support the Parent/Guardian Code of Conduct.
15. I will recognize the team represents PYHA, and a coach shall not allow any behavior, on or off the ice, that reflects poorly on the team, PYHA or the community.

16. I will hold mandatory Parent/Coach meetings for questions and answers at the beginning and throughout the season, or as needed.
17. I will attend coaches meetings and clinics as directed by the Hockey Development Committee.
18. I will set up scrimmages. (It is the team's responsibility to request and pay for referees per District 10 guidelines. Mite/8U is handled in-house)
19. In the event of a conflict, I will wait twenty-four hours before phoning the respective party to have a constructive discussion regarding the concern(s). Direct communication should be the first step in attempting to resolve any concern(s). I will never address the concern(s) directly in front of any player(s) or while at the arena. If I have additional concerns, I will contact the level representative and follow PYHA's conflict resolution process.
20. I will place the emotional and physical well-being of any player ahead of any personal desire to win.
21. I will support an alcohol, tobacco, and drug free sports environment and will adhere to all PYHA guidelines regarding substance abuse and weapons.
22. I will insist that my team treat other players, coaches, fans and officials with respect regardless of race, sex, creed or ability.
23. I will remember the game is for the children and not the adults.
24. Any coach misconduct not specifically alluded to above will be dealt with on an individual basis in accordance with the PYHA conflict resolution process.

Coaches breaking any rules will be subject to disciplinary action as listed out, but not limited to, the "PYHA Board Suspension Guidelines" document published on our website www.princetonyouthhockey.com

The Board of Directors reserves the right to make changes of coaches or managers when necessary.

I agree to provide positive support, care and encouragement for my players/team by following this Code of Conduct.

CONFLICT RESOLUTION PROCESS

In the event of a conflict, I will wait twenty-four hours before contacting the respective party to have a constructive discussion regarding the concern(s). Direct communication should be the first step in attempting to resolve any concern(s). I will never address the concern(s) directly in front of any player(s) or while at the arena. If I have additional concerns, I will contact the level representative and follow PYHA's conflict resolution process.

If a resolution is not agreed upon, the person filing the complaint may request, in writing, for the Board of Directors to discuss the issue(s) at the next scheduled board meeting. The Board of Directors may also schedule a special meeting to resolve the issue(s) per PYHA By Laws. The decision will be final when there is a majority vote. The President or Vice President shall, in writing, notify the person(s) involved of the Board's decision. Written notice of the Board of Director's decision must be made within three (3) business days.

LOCKER ROOM POLICY

In addition to the development of our hockey players and enjoyment of the sport of hockey, the safety and protection of our participants is central to PYHA's goals. PYHA adheres to USA Hockey's SafeSport Program as a means to help protect its participants from physical abuse, sexual abuse and other types of misconduct, including emotional abuse, bullying, threats, harassment and hazing. To help prevent abuse or misconduct from occurring in our locker rooms, PYHA has adopted the following locker room policy. This policy is designed to maintain personal privacy as well as to reduce the risk of misconduct in locker rooms.

At Princeton Ice Arena, there are locker rooms available for our association's use. Some teams may also occasionally or regularly travel to play games at other arenas, and those locker rooms will vary from location to location. At arenas for which you are unfamiliar, you should allow additional travel time.

Any person, found to have caused vandalism to locker rooms, or other areas of the arena, will be held accountable and responsible.

1. LOCKER ROOM MONITORING

PYHA has predictable and limited use of locker rooms, typically 30 minutes before and following practices and games. This allows for direct and regular monitoring of locker room areas. A coach or locker room monitor with a valid background check and SafeSport Certification must be inside the locker room at all times. Doors will open only when adequate privacy is still possible. Only approved team personnel are permitted in the locker room. Team personnel will secure the locker room appropriately during times when the team is not present.

2. PARENTS IN LOCKER ROOMS

Except for players at the younger age groups, we discourage parents/guardians and siblings from entering locker rooms unless it is truly necessary. If a player needs assistance with his or her uniform or gear, if the player is or may be injured, or a player's disability warrants assistance, then we ask that parents let the coach know beforehand that he or she will be helping the player.

Naturally, with our youngest age groups it is necessary for parents to assist the players getting dressed (Please leave siblings with another parent or guardian to keep locker room from becoming too congested). We encourage parents to teach their players how to get dressed independently. In circumstances where parents are permitted in the locker room, coaches are permitted to ask parents to leave for a short time before the game and for a short time after the game so coaches may address the players. As players get older, the coach may prohibit parents from the locker room.

3. MIXED GENDER TEAMS

Some of our teams consist of both male and female players. It is important that the privacy rights of all players are given consideration. Where possible, PYHA will have male and female players change in separate locker rooms. Then all players will convene in a single locker room before a game or practice for a team meeting. Once the game or practice is finished, players may come to one locker room for a team meeting and then male and female players will proceed to their separate locker rooms to change. If separate locker rooms are not available, then players will take turns using the same locker room to change. We understand these arrangements may require players to arrive earlier, or leave later, to change. We believe this is the most reasonable way to accommodate and respect the privacy rights of all players.

4. CELL PHONES and OTHER MOBILE RECORDING DEVICES

Cell phones and other mobile devices with recording capabilities, including voice recording, still cameras and video cameras, are not permitted for use in the locker rooms. If phones or other mobile devices must be used, they should be taken outside of the locker room.

5. PROHIBITED CONDUCT and REPORTING

PYHA prohibits all types of physical abuse, sexual abuse, emotional abuse, bullying, threats, harassment and hazing, all as described in the USA Hockey SafeSport Handbook. Participants, employees or volunteers in may be subject to disciplinary action for violation of these locker room policies or for engaging in any misconduct or abuse or that violates the USA Hockey SafeSport Policies. Reports of any actual or suspected violations, you may email USA Hockey at SafeSport@usahockey.org or may call 1-800-888-4656.

6. PROHIBITED MUSIC

In order to promote a positive culture that embodies the TIGER Code, PYHA strictly prohibits the playing of inappropriate music. Music with explicit lyrics (i.e. anything that is sexual in nature, obscene, or laced with profanity/offensive messages) has no place in our locker rooms or at any team function.

LEVELS OF PLAY

Tiny Tigers

This level is the first level for most players. Being able to skate is NOT required to join this level. It is for first year players up to 8 years old. Players generally only do one year before moving on to Mites/8U, with the exception of younger players 4-5 years of age who may wish to do another year. All games and practice are played at the Princeton Ice Arena. Most events are held on Saturdays from late October through the end of February. The TinyTiger level is purely instructional, development of skills and having fun are the main focus.

EQUIPMENT: PYHA may provide skates, helmets and jerseys at the mini-mite level. All equipment MUST be turned in at the end of the season. The player will be assessed full replacement cost for any equipment not turned in at the end of the season.

ADDITIONAL EQUIPMENT REQUIRED: Skates & helmets (if not provided by PYHA), shin pads, elbow pads, breezers, shoulder pads, mouth guard, hockey gloves, hockey stick, and supporter are required and are the responsibility of the individual. A neck guard is strongly encouraged.

In addition to skates and helmets, PYHA has some limited equipment to borrow. If you are in need of additional equipment, please contact the Equipment Director for options.

Mite and Girls 8U

These levels are usually for 6-8 year olds. However, because players' abilities vary greatly, it is not unusual to have younger players at this level. If your player was at the Tiny Tiger level last year, he/she may be ready for a Mite level. Please contact the Mite Coordinator to discuss any questions or concerns.

The main focus of these levels is teaching the skills of skating, puck handling and passing. Mite players are rotated to play all positions; wing, center, defense, and goalie. Mite hockey is also instructional. If needed, skates and helmets can be provided at this level.

Teams for these levels will be coordinated by the coaches and Mite Coordinator(s) after the higher level tryouts are complete. All players will be evaluated on their skating ability, puck handling, passing and receiving per HEP Skills Assessment guidelines. There is some traveling at this level throughout District 10.

Squirt and PeeWee

The Squirt level is for 9-10 year olds. The PeeWee level is for 11- 12 year olds. There is body contact at these levels.

Bantam

Bantam level is for 13-14 year olds. There is CHECKING at this level.

Girls 10U, 12U and 14U

The Girls 10U level is for 9-10 year olds. The Girls 12U level is for 11-12 year olds. The Girls 14U level is for 13-14 year olds. There is NO CHECKING at these levels.

EQUIPMENT FOR ALL LEVELS EXCEPT TINY TIGERS:

Jerseys are provided by PYHA at these levels unless noted on registration form. Goalie pads may be available and if borrowed, must be returned at the end of the season. For any equipment not turned in at the end of the season, full replacement cost will be assessed.

Skates, helmets, shin pads, elbow pads, breezers, shoulder pads, mouth guard, hockey gloves, hockey stick, and supporter are required and are the responsibility of the individual. Neck guards are strongly encouraged.

PLAYER MOVEMENT: ONE LEVEL TO ANOTHER

For the player who is not eligible for the level of their “peer grade”, per the birth date parameters, they will have the opportunity to move up to the next level. If a player has a birth date that falls between 6/1 and 8/31 and the player will be in fourth grade or higher in the coming school year, the player’s family can elect to have the player move up to the next level. The player then becomes part of the tryout process for the upper level and cannot choose to move down to their original level after tryouts.

This affects "young age" players relative to their grade as follows: Players not eligible by birth date, but entering:

- 4th Grade: Squirts/10U
- 6th Grade: Peewees/12U
- 8th Grade: Bantams/14U

Example – the player’s birthday is July 15th. The player is 9 years old on July 15th of the current year and is going into fourth grade. The family of this player can elect to have the player play at Squirt/10U level. The player will then be placed on a Squirt/10U team based on tryouts. This player will then move to the Peewee/12U level after two years of Squirt/10U and Bantam/14U after two years of PeeWee/12U.

REQUEST TO PLAY UP

A player may tryout at the next level of play, after successfully meeting ALL of the following requirements:

1. The player must have played on the top team, the previous two seasons, at their respective level.
2. A letter of request from the player's parent/guardian must be submitted to the PYHA Board of Directors requesting the opportunity to tryout at the next level of play. The letter must be received 14 days prior to tryouts.
3. The PYHA Board of Directors reviews, and approves or denies the request to play up.

A player will secure a position on the top team only after successfully meeting **ALL** of the following requirements:

1. The player completes the tryout process at the respective level.
2. After tryouts, the player is one of the top 5 players at the respective level.
3. Any goalie that has requested to play up must finish in the top rated position to be considered for playing up. PYHA board will review decision with evaluators and review numbers of goalies at required level. No goalie will play up if it leaves their respective level without a goalie.

Should the Board of Directors approve the request to play up and the player is NOT one of the top 5 players at the respective level, the player will be placed on the top team of their age appropriate level and the gender they declared at registration.

PLAYER SELECTION PROCESS

(Girls 10U, 12U, and 14U, Squirt, PeeWee, Bantam)

Tryouts are a tool for selecting teams and a method of evaluating each individual player within their age appropriate level. All players will wear numbered jerseys for tryouts. All evaluators will use the same rating sheet as it applies for the level of play being evaluated. All areas (shooting, passing, skating, and game situations, etc.) will be evaluated. Tryouts are closed to all parents/guardians and coaches. Tryout times and the number of hours used will be determined by the Board of Directors based on the recommendation of the Hockey Development Committee.

Policy #1

The Board of Directors has the final decision on all team numbers.

Policy #2

A player must be registered with all papers signed and payment received by the designated last day of registration. The Board of Directors reserves the right to accept late registrations.

Policy #3

A player must attend all designated tryouts. If a player will be absent, a parent or guardian must notify the Board of Directors prior to the scheduled tryout. An excused absence is one due to illness, injury, family death, or other issue that has been approved by the PYHA Board of Directors. If the absence is due to illness or injury, you must have a note signed by a medical physician. A Player who chooses not to tryout, has an unexcused absence, or misses part of the tryout process, will be placed on the bottom team at that level. An excused absence will keep the player eligible for all teams at that level. The Hockey Development Committee, PYHA President and Vice President will determine which team the player is placed on.

Policy #4

Evaluators may evaluate all players trying out at Girls 10U, 12U and 14U, Squirt, PeeWee, Bantam, Goalies, and Jr. Gold levels. Any person having a child registered, or selected as a coaching member of PYHA, will not be allowed to be an evaluator without prior approval from the Board of Directors.

Policy #5

No teams will be picked on the ice, nor will any players be told at tryouts which team they have been selected for. Teams will be posted the website within five business days after tryouts.

Policy #6

Any new player entering the association, after tryouts, will skate at least one practice with the middle team, with all coaches present from the respective level. The head coaches from the respective level and the Hockey Development Committee will decide on which team the player should be placed.

Policy #7

If a player is selected for the top team and then decides not to skate on that team, the player must contact the Hockey Development Committee. The player will then be placed on a lower team at that level, and the next highest ranked member will be moved up with parent's approval. The Board of Directors must approve with a majority vote.

YOUTH COACH SELECTION PROCESS

After tryouts are complete, the PYHA President, Vice President and the Hockey Development Committee will select coaches from the available pool of applicants. Interviews may be necessary if multiple applications are received for the same coaching position. The Board of Directors will review and approve their recommendations before any announcements are made. The Hockey Development Committee will notify successful applicants only. PYHA appreciates and welcomes all applicants.

VOLUNTEER COACH REIMBURSEMENT

Volunteer coaches are reimbursed for USA Hockey registration fees and coaching clinics attended the same year their current certification expires, or for those with expired certifications. Attending clinics before the year your current certification expires will not be reimbursed. Volunteer coaches must supply all receipts together, at one---time, for reimbursement. Turn receipts in by December 31st, in one envelope and placed in the drop boxes located in the concession stand. Please be sure to include your name, address and phone number on the envelope. Checks are mailed by mid January.

CHILD ABANDONMENT

The arena is not a daycare center, do not leave your children unattended. It is your responsibility to drop off and pick up your child at the appropriate times, before and after games or practices. Violators will be reported to the proper officials.

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