

**DCYH Board Minutes  
August 8, 2012 @ 7PM  
American Legion- Kasson**

**Members Present:** Tina Suhr, Dan Dale, Mike Stagman, Cindi Colvin, Jeff Kraus, Tressa Smallbrock, Kim Postier, Mark Freerksen, Jeff Lamb, Jackie Yeigh, Eric Ellinghysen, Coy Borgstrom, Bob Wolfe, Steve Rogne

**Guests:** Steph Kraus, Derrick Gordon, Lisa Thoe, Chad Smallbrock, Paul Colvin, Doug Suhr, Jeremy Gunderson

**Secretary's Report:** MOTION / 2<sup>ND</sup> / APPROVED

MOTION TO AMEND THE MINUTES WITH THE CORRECT REGISTRATION FEE AMOUNTS LISTED BELOW / 2<sup>ND</sup> APPROVED

- Squirt/Girls 10U – (40 hours / 28 games / ~~\$385~~) \$390
- PW/Girls 12U – (43 hours / 32 games / ~~\$435~~) \$440
- Bantam – (45 hours / 36 games / ~~\$485~~) \$490

**Treasurer's Report:** MOTION / 2<sup>ND</sup> / APPROVED

- An account transaction report and expenses were given
- Accountant was on vacation this week, actual report will sent out next week
- There have been 2 tournament requests
- The "Let's Play Hockey" Ad was paid
- Flyer printing was an expense
- There is a reimbursement request for a Level 4 Coaching Certification. This was TABLED and will be discussed at the next meeting.

**New Board Member**

- Coy Borgstrom has accepted the open DCYH Board position.

**Volunteer Jobs**

- Jeff K. will send out an updated spreadsheet of volunteer jobs still available. All current Board members are strongly encouraged to help fill the vacancies. Bob W. will post on the website.

**Disciplinary Committee**

- The board plans to proceed with forming a Disciplinary Committee to handle any player issues. The Committee will possibly consist of representatives from the Board and representatives from each level. This will be included on the volunteer positions posted on the website by Bob W.
- Board members not yet assigned any jobs are encouraged to participate.
- Derrick Gordon expressed interest in being a member of the committee.

**Oversight Committee (OC)**

- Structure
  - The committee has decided to have a representative from the committee serve as a coordinator for each level to serve as a liaison and assist with organizing tryouts, coach certification and credentials, etc.
    - Bantam – Derrick Gordon / PW- Rob Hamlin / Squirt- Mark Blaisdell / Girls 10U & 12U – Jeremy Gunderson / Mites – Zach Horton
- Tryouts- the following times have been scheduled.
  - Pee Wee - 10/2 @ 7:00pm, 10/4 @ 8:15pm, 10/9 @ 7:30pm
  - Bantam- 10/2 @ 8:15pm, 10/4 @ 7:00pm, 10/9 @ 8:45pm
  - Squirt - 10/22 @ 5:45pm, 10/24 @ 5:45pm and 10/25 @ 5:45pm

- Tryout Evaluators / Selection – TABLED
- Coaches- TABLED
  - Coach Selection / Application Process
  - Paid Coaching Staff
  - Requested that Bob W. put an announcement on the website for anyone interested in coaching
- Move-Up Requests
  - A written request for a move-up for Adam Colvin from Pee Wee to Bantam was submitted for approval. The move-up was reviewed by the Oversight Committee and was denied with a unanimous vote.
  - There was discussion from both the parents of the skater and the Oversight Committee members present at the meeting about the request and the decision made.

MOTION: TO APPROVE THE OVERSIGHT COMMITTEE'S RECOMMENDATION TO DENY ADAM COLVIN'S MOVE-UP REQUEST FROM THE PEEWEE LEVEL TO THE BANTAM LEVEL

#### DISCUSSION

- At the previous meeting, the MOTION listed below was made and approved. The motion does not require a Board vote if the decision from the Oversight Committee was unanimous.

PREVIOUS MEETING MOTION: ANY MOVE-UP REQUESTS ARE TO BE SENT TO THE OC CHAIR. THE OVERSIGHT COMMITTEE WILL VOTE. A UNANIMOUS VOTE BY ALL OC COMMITTEE MEMBERS WILL BE PASSED. A SPLIT VOTE WILL BE BROUGHT TO THE BOARD FOR A DECISION. ANY APPROVALS OR DENIALS OF REQUESTS WILL BE COMMUNICATED TO THE PARENT/GUARDIAN BY THE BOARD IN WRITTEN OR EMAIL FORM/ 2<sup>ND</sup>/ APPROVED

MOTION: TO APPROVE THE OVERSIGHT COMMITTEE'S RECOMMENDATION TO DENY ADAM COLVIN'S MOVE-UP REQUEST FROM THE PEEWEE LEVEL TO THE BANTAM LEVEL / RESINDED

- Coy Borgstrom was uncertain whether or not a committee of a board could be given the power to vote according to "Robert's Rules of Order" or only be a recommending body.
- The decision on Adam Colvin's move-up request was TABLED and the Board will research Robert's Rules of Order to determine if the Oversight Committee has the power to vote prior to the next meeting.
- Colvin's have requested that an Appeals Process be established. Cindi will email recommendations to the Board prior to the next meeting.
- 

#### **By-Laws / 2 Year Limit per Level**

- It was determined that this policy was in the old bylaws and addressed a skater's eligibility by age or grade. If a skater was allowed to move-up due to grade eligibility, the skater was only allowed at that level for 2 years. This policy is no longer part of the current DCYH bylaws.

#### **Tournaments**

- Squirt A has requested to be considered as a host for the Squirt Jamboree Feb. 22-24
- District Tournament for the Girls/PeeWee/Bantam- Feb. 14-17
- Region Tournament for the Girls/PeeWee/Bantam – March 1-3
- Season Tournament Selection / Registration – TABLED
- Tournament Travel Guidelines – TABLED
- There was discussion about each team having 2 tournaments with the addition of possible home tournaments and these teams exceeding the allotted hours allowed. It was determined that teams will be aware if they have a home tournament in addition to their 2 away tournaments and will need to adjust the hours scheduled for the regular season to ensure the hour limits are not exceeded.

#### **Team Recommendations**

- Girls 10UB / Squirt A/ Squirt B, Squirt C/ Girls 12UB/ PWA / PWC/ Bantam A / Bantam B2 or C (with B2 being the first choice)

MOTION: TO APPROVE THE OVERSIGHT COMMITTEE'S RECOMMENDATION FOR TEAM LEVELS FOR THE 2012-13 SEASON/ 2<sup>ND</sup>/ APPROVED

- Mark F. will be in contact with District 9 Rep to see number of teams at each of the Bantam levels to determine how we will proceed.
- Mark F. will inform Lisa T. of the decision to assist in tournament scheduling.

**District 9**

- MN Hockey Pilot Program – DCYH Boys PW and Bantam teams are currently “AA” due to the numbers in our Co-op. As part of this pilot program, the association can petition to become an “A” team for the regular season. This does not include district play. The request form will be available soon and is due October 6, 2012. Mark F. will proceed with the “A” team request.
- New Ulm and Laverne are no longer part of District 9.
- Fairmont is joining District 9 at the Girls 12U Level.

**DCYH / Park Concession Stand**

- There was discussion about what compensation the DCYH Concession Stand Manager should receive.
- The DCYH Concession Manager will also be responsible for the duties for the Park Stand
- The Board will create a job description and request monthly reports from the manager.

MOTION: TO COMPENSATE THE DCYH CONCESSION STAND MANAGER BY WAIVING 1 CHILD'S REGISTRATION FEE FOR THE SEASON, 1 CHILD'S REQUIRED CONCESSION HOURS AND DEPOSIT, AND 1 CHILD'S REQUIREMENT TO PARTICIPATE IN THE PIZZA FUNDRAISER OR BUYOUT / 2<sup>ND</sup> / APPROVED

**Charitable Gambling**

- The committee is going to continue researching the required licensures and recommends that the association possibly start with the smaller permit that allows 5 small raffles throughout the year. To proceed with the larger permit, they would like to have a location to establish pull tabs sales.

**Warming House**

- The Wildcat Girls Hockey (WGH) Committee was not a recipient of the grant. DCYH plans to contact both the WGH Committee and the HS Booster Club to see if they are interested in collaborating on the project.
- There was discussion of forming a specific DCYH committee to lead the project.
- In the primary plans, the city was willing to provide the concrete slab and electrical. Steph K. also has material and volunteer hour estimates.
- Existing Board members plan to touch base with construction contacts and continue to discuss this project.

**Fall Fun Night**

- Steph K. has volunteered to head up the planning committee and will schedule a meeting with those individuals interested.
- Fall Fun Night Budget - TABLED

**New Family Orientation**

- Tressa has agreed to head this up and will be in touch with volunteers willing to help at the event.
- Mike Stagman has a message out to Play it Again Sports for equipment.

**Equipment**

- Mike S. reported that nearly all the equipment from the past season has been returned. There are possibly 6 sets that are still out.
- Mike S. is recommending that we do not rent out any expired helmets this season. He plans to take inventory of what we have and report back to the Board.

## Learn to Skate

- Registration is now open

## Website

- Bob will post the following:
  - Volunteer Jobs Available / Discipline Committee Volunteers Needed
  - A note for anyone interested in coaching to contact the Oversight Committee
  - Info on Fall Fun Night
  - A note about "lightly used" equipment donations needed
  - Info on Home Tournaments

## Season Registration

- Registration for the regular season is not available online. We currently have 1 mite and 2 Season Registrations.

## Roster Books

- Cindi has nothing to report at this time.

## Payment Update

- Tina reported that there are 18 total payments due.
- Tina has been in contact with most of them. The individuals that she has not heard back from or has been unable to contact by the end of the week will receive a certified letter.

## Community Contact Update

- Pine Island – the info has been submitted to Community Ed. There is no cost. Dan D. will follow up with the school on number of flyers needed for students K-6.
- KM- the full registration ad was submitted to the DCI, the Learn to Skate info was submitted to Community Ed., we have permission to have a booth at both the elementary and middle school orientations and distribute flyers to students K-6. Tressa will bundle and drop off flyers to both locations.
- Triton/Hayfield- the info has been submitted to Community Ed. There is no cost. Mark F. will follow up with the school on number of flyers needed for students K-6.
- ZM- Tressa will contact Jody Wagner to see if she is interested in being the contact for ZM
- Byron- Jeff Lamb reported that we will need approximately the same number of flyers as last year. He has also volunteered to do "Party on the Playground" orientation night at the school on August 28<sup>th</sup>.

## Miscellaneous

- Drop Box- Cindi will be ordering a lock box for the rink.

## New Business

- Move-Up Appeals

MOTION: TO CREATE AN APPEAL PROCESS FOR PARENTS/GUARDIANS THAT ARE NOT IN AGREEMENT WITH A DECISION MADE BY THE OVERSIGHT COMMITTEE/ 2<sup>ND</sup>

DISCUSSION: CINDI WILL SEND APPEAL RECOMMENDATIONS TO THE BOARD PRIOR TO THE NEXT MEETING.

Agenda item TABLED until the next meeting.

- Discipline Committee
  - There was previous discussion about having a representative from each level serve on the committee.
  - Derrick Gordon would like to be considered as a member of the DCYH Discipline Committee.

MOTION : TO ADJOURN/ 2<sup>ND</sup>/ APPROVED