

## ***Armstrong Cooper Youth Hockey Association***

### **SCHOLARSHIP POLICY**

Each year ACYHA offers financial assistance (Scholarships) to families demonstrating need. During the ACYHA annual budgeting process, a predetermined amount is set aside for Scholarships. After all Scholarship applications have been submitted and reviewed, each applicant shall be notified of the Scholarship offer. The offer shall be made in writing (via e-mail or formal letter) by the Assistant Youth Director on behalf of the ACYHA Executive Committee.

#### ***Scholarship Policy:***

1. All families requesting a Scholarship must complete the Scholarship Application. Incomplete applications will be returned.
2. Applicants may apply for either full or partial assistance.
3. As part of its annual budget, generally approved at the August Board meeting, ACYHA will allocate funds for Scholarships. The total amount of assistance awarded to all families cannot exceed the amount budgeted, without formal board approval of such an exceedances before it is committed.
4. Scholarships are designed to help families get through short-term periods of financial stress. They are not designed as annual subsidies. Preference will be given to applicants whose families qualify for public assistance programs such as lunch subsidies, medical assistance and unemployment insurance.
5. Scholarships are to cover all, or a portion of, ACYHA registration fees only. Team fees and any other costs related to participating remain the responsibility of each family.
6. Scholarship applicants may be required to fulfill additional volunteer hours. This will be determined annually by the Executive Committee.
7. All Scholarship Applications must be submitted by September 1<sup>st</sup>, and will be acted upon before the September board meeting.
8. Distribution of Scholarships is provided at the sole discretion of the Executive Committee of ACYHA. All Information is kept confidential.