

**Directions for Uploading  
Completed, Scanned USA Hockey Consent Forms  
(Consent to Treat, Parent Conduct and Player Conduct)**

To scan and upload the documents so that they are attached to your skater's registration:

1. Logon to [www.cascobayhockey.com](http://www.cascobayhockey.com) with your NGIN account
2. Click on your name in the upper left-hand corner and select "Registrations" from the drop down menu
3. Click on the registration row for the skater you want to upload forms for. This re-opens your skater's registration form.
4. Scroll to the bottom of the registration form to "USA Hockey Consents" and click edit
5. Scroll down within the USA Hockey Consent form and you will see boxes to "Browse" for the scanned file in order to attach it.
6. There are 3 separate files to browse for and to upload - Consent to Treat, Player Code of Conduct and Parent Code of Conduct.
7. Once you attach these to your registration, your consent forms are complete and you don't need to turn in the hard copies.