



BOARD UPDATE

Chaska Chanhassen Hockey Association (CCHA)

Sept 17, 2012 Board Meeting Minutes

Victoria Field House 7:00pm – 10:00pm

Board (* present)

Brian Charchenko – President*

Mike Clauson – Vice President*

Tracy Langheinrich – Treasurer*

Rich Pelzel – U12, U14 Girl's Program Commissioner*

Matt Smalley – U6, U8, U10 Girl's Program Commissioner*

Tom Opheim – Bantam Co-Commissioner (at Bantam checking clinic)

Jeff Weyandt – Bantam Co-Commissioner*

John Swisher – Pee wee Commissioner*

Tim Kauffman – Squirt Commissioner*

Melissa Horn – Mite Commissioner*

Nick Smith – Termite Commissioner*

Kyle Billadeau – Accountant / Ice*

Jennifer Kinneman – Webmaster*

Tracy Welch – Key Volunteer*

Joyce Thomas – Key Volunteer*

Annette Stock-Lind – Key Volunteer

Brenda Reddan – Concessions*

Pat Kocourek – HDC*

Angie Smalley – Key Volunteer – Apparel*

Kris Hansen – Key Volunteer – Equipment

Katie Sammons* / Jenny McPartland* – Tournament Director

Dan Newell – Equipment Coordinator*

Katie Stewart Skate Day*

Meeting Call to Order - (7:05pm) – Brian Charchenko, second Tracy

Approval of Aug Meeting Minutes – Posted on the web

Guests

Tom Easel

Paul Benz

Laurie Hill

HDC Review - Pat

1. Non Parent Coaches in place at PWA and Bantam A – contracts for HC completed
2. Coaches meeting moved back to after the teams are selected
3. HDC member to attend the parent meeting.
4. AI – Scramble to staff the Bantam clinic.





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President Report – Brian

1. AA / A classification
 - Year end tourney we will be AA class based on HS size.
 - D6 Split schedule – AA and A schedule format.
 - Bantam A will be AA
 - PW A will be AA
- 2 Tryout coverage – calendar
3. Conflict of Interest (COI) policy draft – review the document and provide feedback to Nick Smith for an October vote. Legal review was one suggestion.

Treasurer Report – Tracy

1. Unpays updated status
2. Westwood skate sharpening card
3. Accountant role - 3 helpers stepped forward to partition the role **Motion Passed**
 - a. Accountant Prime – Julie Eklund
 - b. Accountant Asst Projects – Tammy Lueck
 - c. Task Operated Activity – Laurie Hill

Financials / Ice Situation – Kyle

1. Budgeting process, business practice – 19 slide presentation.
2. Future Ideas / Questions for discussion:
 - a. Look at ice touch per cost for possible next year idea as a different budget slice / method-- Nick
 - b. Formalize expense level approvals by size.
 - c. Set up restrictive, directive funds vs general funds
 - d. Missing donation policy
 - e. Fairness in allocation of cost attached to specific activity. Common practice in business.

Ice Coordinator – Kyle

1. Last game around Christmas will be the Friday before. Will schedule practices.

Commissioner's Reports

Upper Level Mites - Melissa

1. Jerseys for mites refer to Matt Smalley for details on cost and sponsorships.

Lower Level Mites – Nick

1. Call out for Coaches, ADM plans are done.
2. Commissioners to format pre tryout ice, HDC ideally should run them

Squirt Commissioner Report – Tim – sent via email

1. Goalie shortage at the Squirt level but getting better on the mix.
2. Parent Meeting is prepped
3. Nick G of the HDC has done a great job.





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4. Stuck between 7 or 8. What levels will they be?
5. Per Kyle: Sept 28th need to declare the teams.

Peewee Commissioner Report – John S

1. 94 commits, couple still unregistered – A, B1, B2, B2, B2, C, C

Bantam Commissioner Report (Jeff / Tom)

1. 64 skaters, 6 goalies – 4 teams

U8/U10 Girl's Program Commissioner Report – Matt

1. Pre tryout ice has been great

U12 / U14 Girl's Program Commissioner Report – Rich

1. Pre tryout ice has been great.
2. U14 EP coop will be 50% / 50%.
3. U14 EP to drive the team from a cost standpoint
4. Need to work to get out of duplicate tourneys.

Key Volunteer Reports

Webmaster - Jen

1. General update – Dibs fine, down to two payments include goalie reminder.
2. Volunteer checks needed
3. Call for coaches
4. When will the sessions be posted –
5. Building a store for apparel
6. Construction of a web page by page approval / edit access for each page.
7. No area for 8U selection of coaches for first priority on the registration – however most is done.

Tournament Director – Katie / Jenny

1. Tournament sign up to date: 9 Squirts, 5 Peewees
2. Working on the list of our committed tourney's for reciprocation
3. Pre ordering shirts for the tourney? Ordering by team manager vs each parent would keep transaction cost down.
4. Formal policy needed however it was decided that our logo will continue to be given out on an event by event basis. Our logo is our brand and we won't give out for general retail sale.
5. Byerlys and Fresh Seasons donated food for concessions last year. Nice job.
6. Oct 11th mainstreet boutique fundraiser

Katie Sammons - Skate Day –

1. \$580 garage sale
2. Great attendance
3. Radar gun / Kono \$37 donation
4. Mascots were free with a hook for a modest donation at the next CCHA event.





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5. Katie – outstanding job, great attendance and energy, the event was a success.

Equipment Manager – Dan Newell

1. Some jerseys were stored poorly extra cleaning
2. Inventory complete
3. Missing jersey data to Tracy
4. Writing new garment policy
5. Eric / Mike to pick up Tryout Skills bag / pinnys on Tues

Volunteer Coordinator – Joyce Thomas

1. 111 shifts taken through Oct 2 and 18 openings
2. Check with Laurie on skills postings
3. Locker room attendants – Annette to close out on the background check.
4. Lower Level recruitment tool on what is required for Mite recruitment on volunteers.
5. Which parent's meeting to attend? Lower levels only. Squirts / U10 and under was suggested.

Fundraising Report – Tracy Welch

Apparel Coordinator - Angie Smalley

1. \$6200 at Skate Day.
2. Four more apparel dates to go, during parent meetings.
3. AI Offer garment bags
4. Great job here.

Concessions Update –Brenda Reddan

1. New freezer needed – on hold.
2. Hot Dog Roller Equipment \$340 (fix) vs \$950 (new).
3. Shifts are in high demand.

Registrar – Annette Stock-Lind

Vice President Report – Mike

1. Tryout Admin role
2. Tryout Training sessions complete
4. Bench Sheets – Order of Precedence: a. equal shifts, b. equal F/D, c. equal each position while maintaining fairness in competitive strength touches, as such players could go every other to every 4th touch.
5. HDC minutes complete presented by the HDC
6. Call for coaches only 35% signed up vs 85% of registrations in.
7. Tryout Coordinator **Motion Passed** to hire Erica Smith and Keith Linsley. Nick Smith left the room, abstained.

Meeting Adjourn – 10:20PM – Motion to adjourn by Brian – Second by All

