

# **NBAHA**

## **Board Meeting Minutes**

### **October 22, 2012**

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**Meeting called to order at: 7:45p.m.**

**Board Members Present:** Scott Hannah, Kim LaValle, Tim Cashill, Cherie Turek, Nikki Saleen

**Members Present:** Ryan Coleman and Paul Edoff

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#### **Mite Night Update**

The Mite Night went well and all of the paperwork was completed. It would be nice to have a short presentation for the new families. We need to figure out if it makes sense to include this during Mite Night or have a separate meeting for these new families.

John has been meeting individually with families to pick up mite equipment. We will look at setting up another date for John to meet with a group of parents that still need equipment instead of meeting them individually.

We have a mite handbook. Tim will talk to Keith about updating this handbook and getting this out to the new mite parents. We can look at printing out 10 copies and having them available at the upcoming mite evaluations.

#### **Mite Registration and Evaluation**

Nikki has sent out an email to mite families informing them of the evaluations taking place the weekend of October 28<sup>th</sup> and 29<sup>th</sup>.

Tim has asked Bruce to connect with families to find out who are planning to skate with St. Francis versus skating at a combined mite team with boys and girls. Kim will follow up with Bruce on which girls will be skating for North Branch.

#### **Pictures**

Traveling skater pictures are scheduled for Monday, October 29th starting at 6pm. Kim will email each of the coaches to make sure they have their picture forms to hand out to the families on their teams. The High School program would like some of our traveling level skating pictures and will collect other pictures from our mite teams at a later date.

#### **Job Role Responsibilities**

Scott has asked that all board members look at the website and review their own job responsibilities. If you are unsure about any of your responsibilities, please email Scott or Tim. We would like to review these roles at the November board meeting.

**Ice Shack Update**

John is going to take a look at the shack and take an inventory. There are some broken boards around the rink. Tim will follow up with John again and see if he has had time to look this over. We should look at turning the heat up as the temperatures drop to prevent damages. We should look at having a check list on the door to make sure the heat is turned down, lights are off, etc. during the regular winter season.

**Meeting Compass**

Scott Hannah has proposed using a spreadsheet called “The Meeting Compass” to keep our board meeting on track. He has brought this same document to the sponsorship committee and they are in agreement to using this document to keep meetings on track and follow up on uncompleted tasks from the meeting. The board members agree to use this document for our board meetings. Tim and Scott will need to sign an agreement to using this document that was created by BluePrint57 and is available at no cost to non-profit organizations. Tim will complete the Compass document for the upcoming November board meeting. Scott will send this document to the board members.

**Apparel/Warm-ups**

Lee’s is trying to adjust their web link for online purchasing. There will be a table setup with each size of warm-ups for mites and mite families to try on and find sizes. The web link to purchase these items online will be available in the coming weeks.

**Mandatory Fundraiser**

The mandatory fundraiser will be the Cash Calendars. Members will be able to pick up their mandatory fundraising items on November 13<sup>th</sup> from 6pm-8pm and will be located at the North Branch Library.

**GDI Clinics through Cambridge Isanti**

Tom believes there may be something taking place at Cambridge Isanti. Tim will follow up with Tom to see if there will be any goalie clinics this season and if our skaters can participate as well.

**Motion to adjourn at 8:55pm.** Motion made by Kim Lavalley, seconded by Nikki Saleen. Motion Carried.