

NBAHA

Membership Meeting Minutes

November 26, 2012

Meeting called to order at: 6:00 p.m.

Board Members Present: Scott Hannah, Kim LaValle, Tim Cashill, Cherie Turek, Nikki Saleen, Tom Garin

Members Present: Paul Edoff, Chuck Saleen, Stephanie Schmitt, John Corcoran, Bruce Anderson, Derek Green

Secretary Report: The April-October membership meeting minutes have been posted on the website with correct gambling report. Motion to approve the April through October membership minutes will need to be made at the next membership meeting in December. We will look to setup a phone conference bridge for the December meeting to approve these past minutes and the treasurer reports. Cherie Turek will follow up with Century Link to look into our current phone coverage and how we can setup a conference bridge.

President's Report:

District 10 Meeting Update

The District 10 meeting was on November 5th. There was discussion around assigning a Safe Sport Coordinator for the associations. We should look at finding someone to assign to this role going into the next hockey season. This person would take information from District 10 for safe sports and relay this to coaches and parents on how to promote a safe environment for practices and games. We will need to have someone assigned to this position going into the next hockey season.

District 10 wants a list of all head coaches, team managers and assistant managers this season. Kim will be providing this list to District 10. We have approximately 10 additional stop patches and no remaining D10 patches. We are looking to get more of these patches and make sure they are placed on all traveling jerseys that do not already have these required patches. Kim will let Tim know how many patches need to be order.

The District 10 discussion on scrimmages states that you cannot request a referee if you setup a scrimmage in less than 4 days. District 10 would like scrimmage referees to be scheduled through District 10. Referees are paid \$30/ref after each game and coaches are reimbursed for these fees. Team managers should check to see if there are referees available 20 minutes ahead of time. We should be handing out coaching handbooks to each of the team managers so they have needed contact information. The Referee hotline number is 763-221-8886 and this is included in the coaching handbook. Tom will send an update out to all the coaches with this contact information.

Goalie Clinics

Tim was going to talk with GDI about getting individual instruction for our goalies. Tom asked goalie parents what their preference was with group clinics or individual instruction and the majority preferred the individual instruction with the voucher option allowing for flexible scheduling. Tim will get this information together and out to the board members.

Screening and Consent Forms

We need to have the Screening and Consent forms completed for Coaches, Board Members, Referees, and Team Managers. Tom will send out a reminder to all teams again and they can complete this form from the MN Hockey website. Kim will look and see if she can pull a report on who has or has not completed this form. If we waive a player out of the association, we will need to keep registration information on file at North Branch.

District 10 Handbook

We should make sure each team has a copy of this handbook.

Vice President Report:

Shack Update

The heat has been turned on over last weekend when the temperatures dropped to freezing levels. John Corcoran did take a look at the condition of the site and believes there are approximately ½ dozen boards that need to be replaced over the next year. He would also like to see about removing the overgrown brush on the outside of the rink. Paul Edoff did volunteer to let us use his brush cutter to remove these overgrown weeds if needed.

John has agreed to help oversee the flooding and upkeep of the shack. Tim did relay a list of people that have done a lot of the flooding in the past and to use them as resources for keeping the ice in good conditions over the winter.

Treasurer Report:

\$ 32,192.08 – Associated Bank
\$ 3,344.51 – Associated Fund Raising Account
\$ 2,737.43 – Peoples Bank (arena fund)

Ice bills – We received a recent ice bill from Isanti that will pay for ice through November. We are currently under budget for ice bills.

Motion to approve the treasurer report for May through November will need to be made at the next membership meeting in December.

Gambling Report:

Month Ended October 31, 2012

Organization	Gross Receipts	Prizes Paid	Net Receipts	Shortages/Overages
Pizza Pub (12 boxes)	42,309	36,455	5,854	(13)
Oak Inn (5 boxes)	10,996	8,787	2,209	0
Stars & Strikes (6 boxes)	22,485	18,918	3,567	(37)

Motion to approve the Gambling Report for month ended October 31st was made by Bruce Anderson, seconded by Derek Green. Motion Carried.

Allowable Expenditures for Gambling for December 2012

Oak Inn Rent	\$800.00
Pizza Pub Rent	\$2500.00
Stars and Strikes Rent	\$800.00
Poste Haste for Office Supplies and Copies	\$100.00
Postage	\$45.00
John Trudeau CPA	\$1,000.00
Payroll	\$3500.00
County Market for Meat Raffle Purchases	\$400.00
3Diamond for Games	\$2500.00
Workers' Compensation Insurance	\$1006.00
Raffle Ticket Purchasing	\$392.23
Miscellaneous	\$700.00
Lawful Purpose Expenditure	\$600.00
City of Wyoming 10% check	

Allowable Expenditures for Gambling for November, 2012

Oak Inn Rent \$800.00 (**Actual \$441.80**)

Pizza Pub Rent \$2500.00 (**Actual \$1157.80**)

Stars & Strikes Rent 800.00 (**Actual \$676.40**)

Office Supplies and Copies \$100.00 (**Actual \$72.73**)

Postage \$45.00 (**Actual \$0**)

John Trudeau CPA \$1000.00 (**Actual \$810.00**)

John Trudeau CPA Annual Audit \$4600.00 (**Actual \$4,572.50**)

Payroll \$3000.00 (**Actual \$3,573.19**)

3Diamond for Games \$4000.00 (**Actual \$990.99**)

Hotel at GM Convention \$600.00 (**Actual \$584.84**)

Food at GM Convention \$230 (**Actual \$97.47**)

Mileage for GM Convention \$220 (**Actual \$107 for Scott**) (\$107 for Janelle will be included in payroll amt. on Fri.)

Parking at Convention \$45 (**Actual \$0**)

Miscellaneous: \$700.00 (**Actual \$573.19**) (for Payroll)

Estimated: \$18,640.00

Actual: \$11,696.25 (without add'l payroll)

Lawful Purpose Expenditure

City of Wyoming \$500.00 (**Actual \$434.58**)

GM Allied Charities

This is a large event as this is a requirement for all gambling managers. There are many different classes centered on officers and gambling managers. Key note speaker did speak to Minnesota being the 4th largest state for charitable gambling. Charitable gambling in Minnesota generates 320 million for the state. They are looking for an additional percentage for electronic gaming. E-bingo and electronic pull tabs have been approved for 3Diamonds as they are currently the only licensed vendor. Stars and Strikes is looking to begin using some of these electronic gambling for E-bingo.

Because there is a limitation of only 30 days to find a new gambling manager (if your current gambling manager were to leave) or close gambling until one has been identified. Because of this

limitation, Scott also attending this conference with Janelle and will be her backup as it relates to the gambling manager position.

Motion to approve the allowable expenditures for gambling made by Bruce Anderson, seconded by Derek Green. Motion carried.

OLD BUSINESS

- **Arena Update** –Craig Moline is working with the bank to get some solid bids that reflect the work that needs to be done for the arena such as the parking lot, landscaping, building, and outdoor refrigerated ice. We are looking at around 1 million to complete phase one of this project. Tim would like to see the feasibility study updated.

Scott is looking for a volunteer to take pictures of the building as it stands. Tim will take some current pictures and pass this to Scott as this is a requirement as we look at changing the insurance on the new building site.

- **Grant Update** – Pancam.org – Paul submitted information about the loss of one of our coaches and has not received any response back from Pancam to date.
- **Insurance** – Scott is going to follow up on the insurance as it is currently \$420/month for the new hockey arena in Stacy. We would like to look at bringing this rate down while still providing coverage. Scott has reached out to a couple of different agencies regarding association insurance. There is one insurance company that works with many other athletic associations. Scott will send off current pictures for insurance. This insurance will insure anyone that is on the site.
- **Youth Night Volunteers for December – FRIDAY DEC 14th** - We are looking for 3 volunteers to attend this event. Each volunteer must have an approved background check as required by the school district. Nikki believes there may be enough volunteers to cover the remaining two youth nights.

NEW BUSINESS

- **Mite Players (Additional Payments)** – The additional payments needed for the upper level mites will be addressed in the upcoming board meeting. We will look at the option for providing multiple payments for these parents.
- **Handbook and Bylaws** – Paul Edoff has identified some updates to the Handbook. Why are there different game numbers in the tournament numbers at the different levels from A through D. The board needs to update and post the 2012-2013 Handbook on the website.
- **Winter Classic with the Girls** – Bruce Anderson is looking for an outdoor arena either at the Shack or another outdoor arena to setup a winter classic skate for the girls from U8 through HS. Sports Authority and Warrior Hockey may also have opportunities for additional funding. As long as all the kids are USA Hockey we will be covered as an association. There was discussion at having 2 High School hockey teams play in the

evening as part of this event. A youth association cannot take the liability for a High School player getting hurt or spectators. We could look at getting event coverage if needed. If we hold this event only to association teams, we will be covered with insurance by USA Hockey.

Motion to adjourn at 7:20p.m. Tom Garin motioned, Kim LaValle seconded. Motion carried.