

NBAHA

Board Meeting Minutes

November 26, 2012

Meeting called to order at: 7:30 p.m.

Board Members Present: Scott Hannah, Kim LaValle, Tim Cashill, Cherie Turek, Nikki Saleen, Tom Garin

Members Present: Paul Edoff and John Corcoran

GM Sponsorship

General Motors National is sponsoring Youth Hockey associations across the country with a \$500 check. With the \$500 check they want to take pictures to post them on the GM website and the North Branch Chevrolet website (similar to baseball). Scott will talk to Rick, the General Manager, and will try and coordinate a date and time with water bottles and pucks for the kids with a national raffle. They recommend you sell the raffle ticket for \$5 a piece that goes towards the association for a chance to win a vehicle. This is an optional raffle as there is no minimum to how many tickets need to be sold.

If we can make this sponsorship work, we feel we can build local sponsorships and establish an ongoing relationship with these dealers. We need to coordinate a day we can get as many kids onsite for pictures for this event. Their new building will open in the spring and they would like to get the teams down there for the ribbon cutting, but would like pictures now for the national sponsorship.

Tom will coordinate a date that will work and get this information to the team managers and encourage as many players and coaches to attend.

Equipment

John and Nikki received \$2000 gift card from Pure Hockey. We are in need of mite helmets. We are looking at the Bauer M11 helmets as they were built strictly for concussion prevention. John contacted the M11 Representative and can coordinate when we have the most players at the same facility. They will do a fitting to try on and if we want to buy they will provide a 20% discount. Pure Hockey has a set for \$159 package (skates, helmet, pads, and stick). The association is looking to spend \$1500 for mite helmets and approximately \$500 for goalie helmets.

John is still working with Sports Authority. John is going to work with Bruce to write a proposal with our needs and wants. There has been some discussion from mites on colored pins for games and blue pucks.

Job Roles Review

Scott has asked that all board members look at the website and review their own job responsibilities. Listed below are some documented changes that will need to be made to the current job roles for the NBAHA board members.

President Role

- Move charitable gambling backup responsibility to the Vice President role. This is still in discussion with Tim and Scott.

Vice President Role

- Nikki is working to restore the job roles page for the Vice President. When it has been restored, we will review the roles for this position.
- Make sure equipment is available for mite night by working with the equipment manager.

Registrar

- Supports the ice director in registering players for traveling tournaments and Mite Jamborees. Most of this responsibility will fall to the ice directory.
- Forecast players by level for future skaters in the association.
- Make sure coaches, managers, and locker attendants have their forms signed with MN Hockey.
- Remove item to recruit new skaters for learn to skate events.

Ice Director

- Register players for traveling tournaments and mite jamborees
- Solicit feedback and provide guidance on tournament scheduling
- Work with Publicity Director and Web Manager to keep website updated.

Fundraising Director

- Remove specific events from this page.
- Chairman of Fundraising Committee.
- Scott and Tim will work together to define goals for this position along with the dollar amount we should strive to raise each season.

Publicity Director

- Remove events from this page on the website.

Coaching Director

- ACE training and development of coaches.
- Remove last bullet item for scheduling assistance to ice director for the girls.
- Supports the mite director in recruiting coaches and help at the Learn to Skate events.
- Owns player development at all levels of play following USA Hockey HEP strategies.

Mite Director

- Recruits new skaters for the Learn to Skate events and mite night.
- Recruits coaches and help at the Learn to Skate events by working with the coaching director.

- Responsible for coordinating all parades and the kid's carnival. Kid's carnival should be removed from the Registrar role.

Other Job Roles (Not Board Members)

- Equipment Manager – Reports to VP. Currently held by John Corcoran
- Building and Maintenance Manager – Reports to VP. John has agreed to take on this responsibility.
- Gambling Manager – Reports to the President. Currently held by Janelle Olson.
- Service Manager – Reports to Publicity Director.
- Web Manager – Reports to Publicity Director
- Skate Coordinator – Reports to the Registrar
- Oversight Committee – Reports to the President. Paul Edoff and Ryan Coleman are a part of this committee along with Scott, Tim, and Janelle.

We need to look at creating an organization chart outlining the board member roles and the sub-roles as they are outlined.

Meeting Compass

Scott Hannah has proposed using a spreadsheet called “The Meeting Compass” to keep our board meeting on track. Scott is updating the compass document for the November meeting. There was some discussion about adding the form under the confidential board documents for updates and review by board members. However, this makes it difficult to make changes to the document as it is an ongoing document that needs to be updated as tasks are completed. There was a recommendation of adding this in Google Docs thereby allowing multiple people to edit the document at one time. Cherie will send out some documentation on using Google Docs and we will try this process out and see how it works.

Apparel/Warm-ups

Ordering has been closed for ordering apparel/warm-ups. There have been some questions on when these warm-ups will be received. We are looking to receive these items the 1st week in December. You can still order apparel from Lees and have the hockey logo attached.

Goalie Clinics for 2012-2013

Tim is working on this and will connect with GDI this week.

Skate with Santa – Nikki is looking to setup a “Skate with Santa” event for December 23rd from 3:30-5:30pm at the Isanti Arena. She is still looking to find a potential member to be Santa for this event. She is looking to have a food donation or cash donation for the North Branch food shelf. We can look at handing out candy canes to the kids. We would ask those that donate food also setup a time to bring the food to the North Branch Food Shelf. We would like to get a photo of the players bringing over food to the food shelf before Christmas. Pictures with Santa could then be emailed to families to save on printing and the time to print the pictures. Parents are not to be on the ice taking pictures for insurance purposes. Consent to treat form will need to be completed by all participants not already registered in hockey.

Open Board Position (Treasurer)

We are still looking to fill this position on the board.

Motion to adjourn at 9:15 pm. Motion made by Tom Garin, seconded by Scott Hannah. Motion Carried.