

CYHA Monthly Board Meeting Minutes
Tuesday, Apr 23, 2013

The meeting was called to order at 6:15 PM, Board Member Roll Call (**P**resent / **A**bsent / **L**ate / **E**xcused)

President	Scott Little	P		Mite Director	Chris Johnson	P
VP Hockey	Brian Clancy	P		Tryout Director	Scott Everson	Exc
VP Admin	Carmen Jorgensen	P		Goalie Director	Nick Skoy	P
Secretary	Richard Poppke	P		Volunteer Director	Leslie Weed	P
Treasurer	Randy Graczyk	P		Fundraising Director	Kelly Fellows	Exc
Boys Director	Ken Dee	P		Jr Gold/U16/19U Director	Jim Tosney	P
Girls Director	Dave Haugen	P		Tournament Director	Jon Krueger	P

Membership Present:

None

Secretary's Report:

- Reviewed/approved March Minutes – Richard made a motion to approve, Scott second, all in favor.
- Reviewed items from 13 April 2013 Board Member workshop.

Old Business:

- None

New Business / Agenda:

- 2013-14 initial team projections Skaters / Goalies
 - Squirts: 82 / 7, PW: 84 / 10, Ban: 61 to 63 / 6
 - 14U: 34 / 1, 12U: 26 / 2, 10U: 27 / 1
 - Returning Mites: 111
 - Jr Gold: 55 / 6
- Plan to do flyers to for Mites – Chris to send out to school.
 - We will work to define some financial assistance and propose starter equipment for new kids for use for 1 season, kids can use 1 year with 100 deposit and get it back at the end of the season.
- Discussed 2 and 2 Challenge (Recruitment and Retention) – reviewed program and if hosting here we would get 4 sets of starter equipment for free. Try hockey for free November 2nd 2013 and March 1st 2014. Table discussion and plan for decision in May for 2 and 2 challenge or CYHA running a new member drive.
- MN Hockey Recreation League – CYHA possibly donate ice had 385 members this year. Scott to gather additional information so we can make a decision based on when they skate.
- Thoughts on PeeWee and Bantam C teams for 2013-14 - Recommend yes for PW, still evaluating Bantams.
- Job Description reviews done and sent to Carmen by May 13th to be approved for May meeting (May 21st). Carmen also to send out draft document that Stephanie marked up for other feedback.
- Set up budget meeting before May meeting – Brian C, Dave H, Carmen J, Leslie interested in being involved.
- Start getting ready for 2013 registration (NGIN, fundraising, etc....)
 - Scott starting to work with Jodi on registration
 - Recommend having a 2nd board meeting in September to prepare for Tryouts
 - Scott E also planning to have a pre-tryout meeting prior to our 2nd September board meeting.

- Reduce ice hours per team in 2013-14 – KIDS AND PARENTS NEED TIME AWAY FROM RINK!
 - Come up with a recommendation for ice time off.
 - Bantam / 14U: 1 day /week off
 - PW / 12U: 1 – 2 day / week = 6 days / month
 - Squirt, 10U: 2 day / week off
 - Jr Gold: 1 day /week off = 4 days/month
- Volunteer to draft a hardship fund – Carmen to look for old document and create draft.
- Like to do an equipment drive – tbd
- Suggest getting new Jerseys for some of the teams. AA Bantams and AA PW need new ones, squirt teams still look great. Scott to talk to Mia on Jersey cost. Potentially allow last year Bantams to keep jersey and rotate between whites and blacks.

Treasury Report:

- Balance 56K, Deposit 62K, 118 K Balance
- Detailed summary to be amended to minutes
- Scott to approve, Carmen to Second

VP Hockey/ACE:

- Scott to assist and send out note to all past coaches to get them to apply.
- Wrapping up exit interviews
- Some more candidates coming in.

VP Hockey/Admin:

- Operations document being updated
- Draft update to by-laws
- Coach selection document to be updated for timing of coach selection.

Boys Director:

- Drafted player, parent, coach code of conduct, will send out to board to review
- Not a lot of coaching applicants

Girls Director:

- Working to complete exit interviews

Mites:

- Flyers will be drafted
- Draft move-up policy change. Potentially allow 2nd 3rd graders be evaluated for A Mites and 3rd graders be allowed to try out for Squirts.

Tryouts

- N/A

Goalie:

- Report received from Justin at M.E.G.A. and reviewed summary

Volunteers:

- Checks being cashed for not completing volunteer hours – 15
- Need to tie in timing of checks cashing with registration

Fundraising:

- N/A

JR. Gold:

- Nothing to report

Tournaments:

- Nothing to report but starting to plan duties.

CYHA Board Member Workshop Minutes Addendum:

The following items were discussed and agreed to during the 13 April 2013 Board Member workshop. Many of the will be part of the 2014 Tryout process but others will need to be implemented through various other procedural

- Board Member Duties – Job Descriptions in-progress by Carmen
- Yearly/Monthly schedule of activities – Not discussed
- Board Member Term Limits – Agreed to “Two Consecutive” (6 Year) limit but not a 6 year lifetime limit. This would need to be added to Bylaws or Operating procedure.
- Outside evaluators: Target to have four evaluators including inside, outside and highschool.
- Injury during tryout - same process as if injured and can't tryout
- Plan to rank players through tryout process.
- No skills session added at squirt level, first night of tryouts will be 3 on 3 1/2 ice then 5 on 5 remaining nights
- Tryouts will remain closed
- Continue to work on making sure volunteers do not have a player on the ice during tryouts
- Named parent coaches can be sitting in during tryouts
- Keep goalie evaluators the whole way through tryouts
- Hopefully getting referee room for volunteers to be in
- Non parent coaches can have interaction with evaluators
- Evaluators will meet and discuss their evaluations prior to making final decisions with the appropriate parties that need to be involved in the discussion
- 1 Volunteer will be assigned to manage clip boards and assist with what needs to be done with volunteers and any other items during that team level of tryouts. Suggest having a board member assigned for each level to help manage evaluation logistics.
- Still need to finish discussing A mite moving to squirt or playing a b2 level
- Payment of non-parent head coaches – Scott and Brian to bring recommendation to next meeting
- Keeping volunteer hours at 12 per family and \$500 deposit
- Changed injury return date to 12/1
- Agreed to perform external audit of books
- Initiate a draft of a revised code of conduct including consequences for actions. Suggest having this included at registrations so they can be added to the team books.

Richard made a motion to adjourn; Nick seconded the motion, all in favor. Meeting adjourned at 8:56 PM.