

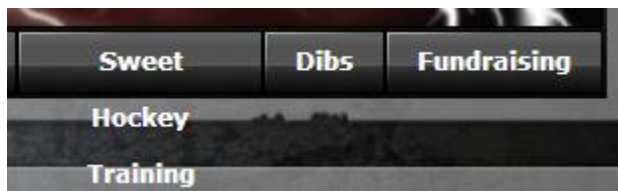
Dibs How To



To begin viewing and claiming the available volunteer opportunities go to the "DIBS" tab located at the top of the page. Only members registered for the current season will have access to this season's Dib session.

How to "claim" an item?

- LOGIN with your user name and password. (located in the upper left hand corner of the screen) Note: As of May 2012, parents of FLHA hockey player(s) must use one shared email and password to view/claim Dib opportunities.
- Click on the DIBS tab.



- Under Available Sessions - click on current year volunteers (ie: 2013-2014 Volunteers).
- Select "Claim this Dib item" for the session you wish to claim.
- Once you select the Dib item, enter the volunteer information "Claim Dib item on behalf" - select profile name (first registered FLHA player)
- Enter the name of the person completing volunteer hours in the "Person fulfilling Dib item" including contact phone number for cancellation/changes that may occur.
- Select "Claim Dib item" to complete your session.

If you decide while you are in the session that you don't want a Dib item - click Cancel before you complete the last step.

How to view "claimed" DIB items? If you sign up for an opportunity online and can't remember the information, simply log on with your username and password (located in the upper left hand corner of the screen) and click on Dib menu and then My Dibs: View all my currently claimed DIB items.

What to do if you are unable to work a selected Dib item? Find a replacement to work the selected Dib item on your behalf. Contact the volunteer coordinator with replacement volunteer information so correct Dib hours can be given to the volunteer who worked the session.