

COACHES HANDOUT

RESPONSIBILITIES AND INFORMATION FOR COACHES

Extracted from the Flin Flon Minor Hockey Association Constitution and By-Laws (2007)

Coaches Duties

By-Law Twelve

- a) All FFMH coaches must be duly certified according to Hockey Manitoba and CHA guidelines, consult on-line www.hockeymanitoba.mb.ca.
- b) All FFMHA bench personnel must undergo a RCMP Criminal Records Check before being certified to coach in the minor hockey system.
- c) Rostered coaches and trainers who are members in good standing of FFMHA will be reimbursed 100% of their paid clinic registration fees and traveling costs upon the successful completion of Coach or Trainer certification courses. This is dependent on the financial stability of the FFMHA. Receipts must be submitted before reimbursement.
- d) Coaches shall be responsible for the distribution of sweaters to their players and then collection at the end of the season, at which time they will turn same over to their Division Co-ordinators. Coaches must ensure that once a sweater number is issued to a player, the player must wear this sweater number all season.
- e) Coaches shall be responsible for the conduct of their players in the dressing room prior to and following games or practices, on the ice, and in the players' box during the games.
- f) Coaches shall at all times conduct themselves in an orderly manner with their players and also on the ice with the officials. Profanity is not acceptable by the FFMHA standards.
- g) Coaches shall, as soon as possible, report any team player problems or problems with officials or parents, to their Division Co-ordinator.
- h) Coaches should report to their Division Co-ordinators the name(s) of any player(s) who consistently misbehave or miss scheduled games. Coaches considering or using disciplinary action should discuss same with Division Co-ordinators.
- i) Coaches shall not cancel or post-pone games or practices without contacting their Division Co-ordinator.
- j) If a coach will have to miss a scheduled game or practice, it will be their responsibility to find a registered alternate and report same to the Division Co-ordinators.

- k) Coaches are required to attend or send a representative of their team to any coaches meetings called by the Coach Co-ordinator of FFMHA.
- l) Coaches must encourage players to be dressed and ready to play 15 minutes before game time.
- m) Coaches must ensure that players have a complete set of protective gear before going on the ice surface.
- n) Teams are allowed a maximum of five team officials in the players' box at the same time.

Further Information/Recommendations from FFMHA

FFMHA Constitution and By-laws

Make sure you have read this document, a copy is available on the website www.flinflonminorhockey.com

The By-laws include subjects such as House League Regulations (By-law Six through to Eleven), Officials Duties (By-law Thirteen), Discipline Policy (By-law Fourteen through to Eighteen), Representative Teams Regulations (By-law Nineteen through to Twenty-two) as well as the structure and operating regulations of the FFMHA.

Roster Forms (see Coaches' Package)

These roster forms MUST be completed and signed by the player's parent/guardian and coaches as soon as the teams are picked. The completed form is then to be given to the Registrar to be sent to Hockey Manitoba. No players or coaches are supposed to participate in any exhibition games or tournaments until they are officially rostered.

All Overage players have to complete an Overage application form. This has to be approved by the FFMHA Board (on the recommendation of the Division Coordinators involved) and then submitted to Hockey Manitoba. The player must be approved by Hockey Manitoba before they are eligible to play in a lower age category for exhibition games or tournaments. Approval is not automatic.

All players wishing to play in a higher age category must apply to FFMHHA Executive for approval.

Any additions/deletions (players/coaches) must also be recorded on an Additions/Deletions form (see Coaches' Package) and submitted to the Registrar to be sent out for Hockey Manitoba approval.