

Southwest Eagles Youth Hockey Association

Agenda

September 19, 2013

7:00 pm ENIA

- 1) Call to order – The meeting was called to order at 7:06 p.m. Attendees included the following: Janie Ritter, Jay Jurrens, Steve Scadden, Jamie Stebbeds, Mike Tollefson, Mike Bakalars, Roxanne Brazeau, Bill Monroe, Tony Heinrichs, John Hebgen, Steve Simpson and Kerry Curtis.
- 2) Approve Minutes – Meeting minutes from August 15, 2013 were approved with a notation made to add the net profit amount related to 2013 Verona Fest. A motion to approve was made by Jay Jurrens, and seconded by Bill Monroe.
- 3) Ice Inc. Report – Tony Heinrichs gave an update as representative of Ice Inc. Tony was officially nominated by Ice Inc. as the representative for the SWE Board. Janie Ritter made a motion to approve this representation, which was seconded by Mike Tollefson. The ceiling reports for the rink are on hold due to compression, and chiller/cooler issues and costs. Matt Sevenz has donated much of his own time, as well as that of his employees' time to help make repairs and provide pump solutions.
- 4) Rink Managers Report – Items discussed during Ice Inc. updates were accepted as part of the Rink Managers Report.
- 5) Committee Reports
 - a.i. Recruiting Committee
 - (a.i.1) Try Hockey is set for Sunday, September 22nd from 4-6 p.m. We still could use additional individuals to help with equipment hand-out, as well as representation and assistance on the ice. Jamie Stebbeds noted that we should be appropriately staffed to handle representation on the ice. Board members were encouraged to contact Kristin Simpson if they are available to help.
 - (a.i.2) An email communication will be sent to SWE regarding the Homecoming Parade on 10/4/13. Parents are needed to walk in the parade with skaters. We must have representation and attendance on behalf of SWE at the parade meeting set for Monday, September 30th at 4 p.m. which will be held at the Verona Area High School in room B116. Mike Bakalars stated he will check his schedule and advise Janie Ritter if he is able to attend. If he is unable, Janie will contact a few other members of the Board to see if they are available to attend (i.e. Jamie Smith, Jamie Stebbeds). It was noted that the meeting is mandatory. Without attendance we are not allowed to participate in the parade.
 - a.ii. Concessions
 - (a.ii.1) Concessions were to change hands back to SWE on September 1, 2013 but there was some miscommunication and therefore this change will occur immediately at this time.
 - (a.ii.2) Bradd and Cathy Simms to get information related to scheduling concession hours on the SWE website.

a.iii.Coaches

- (a.iii.1) Coaches clinic was held for two (2) hours on September 11, 2013. Approximately thirty (30) coaches attended. Speakers and presentations were given regarding Dojo program (Jay Jurens), registration and concussions. This included a speaker regarding the fundamentals of hockey, as well as discussion time with Joel Marshall.
- (a.iii.2) The dry land corner is ready to go. Jamie Stebbes is planning to bring both coaches and ALD(s) in to show them and discuss the Sweet Hockey program.
- (a.iii.3) Working on gathering necessary coaching information and forms.
- (a.iii.4) New jerseys have been ordered for RWB.
- (a.iii.5) All Coaches and Board members need to complete background checks. The link is on the WAHA website.

a.iv.Goalies's

- (a.iv.1) Jay Jurens held a Goalie meeting with the assistance of John Hebken and Bill Monroe. They identified up to sixteen (16) personnel to assist with our Goalies this year. These include high school players Jones, Schmid and Kleghorn.
- (a.iv.2) Jay has been attending conditioning sessions and working with Goalies at each level.
- (a.iv.3) We currently have two (2) goalies identified at each of the Bantam, PeeWee and Squirt levels.
- (a.iv.4) Goalie equipment for the younger age groups has arrived.

a.v.Fundraising

- (a.v.1) Apparel and SWE logo item sales have started and will continue through all conditioning and evaluation times. Information has been sent to get reference and notification on the SWE website;
- (a.v.2) Working on setting SWE tailgate for Homecoming Parade on October 4, 2013.

a.vi.ALDs

- (a.vi.1) LTIP – Only six (6) players registered. However, there have been many hits and inquiries off our website.
- (a.vi.2) U6 – Fifteen (15) players registered to date. Actively seeking league scheduling but responses are slow from other organizations. There will be about twenty-two (22) viable teams, and McFarland has asked to join this year.
- (a.vi.3) RWB – Approximately twenty (20) skaters registered at this time. Patriots will have referees on the ice this year for RWB. It is noted that no coaches need to be on the ice if referees are actively present on the ice. Received a call from Ice Spirit to get a RWB team in (vs. Rec league).
- (a.vi.4) Squirt – Projected numbers are good. We're at thirty-three (33) to date and there are approximately five (5) others yet to register that we are aware of. At this time the Board agreed to proceed with scheduling ice time with projections of three (3) Squirt level teams.
- (a.vi.5) PeeWee – Twenty-Nine (29) skaters at this time for all PW aged and eligible skaters. Conditioning and evaluations at this level were discussed in great length and the Board agreed that PW eligible players need to practice and be evaluated with PW aged/eligible players. John Hebgen made a motion to table any PW play-up discussion following evaluations on October 3, 2013 wherein PW eligible players would need to try-out and be evaluated as PW eligible players. This motion was seconded by Kerry Curtis. The Board unanimously approved in favor of the motion.
- (a.vi.6) Bantam – There was a lengthy discussion on player numbers. There were additional players identified that have historically played, but were not yet registered or

had not been included in the initial numbers. The Board discussed and unanimously agreed that Bantam aged/eligible players may only be on the ice at the time of Bantam aged/eligible players following a motion by Bill Monroe to this effect, which was seconded by Tony Heinrichs. The Board unanimously approved in favor of the motion. It was additionally noted that there are potentially scrimmages set for the Bantam level on October 5, 13 and 20, 2013.

- a.vii. Website – Will be placing Try Hockey Free information on SWE site, as well as additional Fundraising items just received. Discussed wiping the site “clean” until 2013-2014 teams can be updated, etc... Will receive a link to the background check information on the WAHA site for Coaches and Board once received from Mike Bakalars.
- 6) Treasurer’s Report – Updated profit and loss summary was submitted and reviewed. Roxanne Brazeau to follow-up with Bradd Simms related to Parade of Homes beverages withdrawal and no subsequent deposit. There has been no money deposited yet from Verona Fest.
- 7) President’s Report – UW Men’s Hockey Team is promoting games with discounted tickets for our organization. They will be sending flyers made up for SWE.
- 8) Registrar’s Report – Registration is going well. Totals to date are at 130 skaters. We’re short on LTP and RWB.
- 9) Hockey Operations – See Coaches notes section represented by Jamie Stebbeds. Also discussed poste evaluation schedules: Post Teams on or before 10/4/2013; Practices begin on 10/7/2013; Team Meetings to take place 10/7 – 10/9/2013; Tournament registrations for all teams need to be submitted on or before 10/14/2013; League Placement for each level need to be submitted on or before 10/14/2013; and League Scheduling occurs 10/20/2013 at MIA.

<u>Date</u>	<u>Action Item</u>
10/03/2013	Special Board Meeting @ 8:30 PM
10/04/2013	Team Postings
10/07/2013	Team Practices Begin
10/14/2013	Tournament Registration Deadline
10/14/2013	League Placement Deadline
10/20/2013	League Scheduling @ MIA

- 10) Ice Scheduler’s Report – Lots of requests for ice schedules for practices, games, etc... Working on it. Further discussion on the number of Squirt-level teams so that Mike (Tollefson) could schedule appropriately.
- 11) Region 4, WAHA & USA Hockey – Mike Bakalars attended on behalf of SWE.
- Rosters will be submitted this year without coach or player signatures. First take is due Nov. 15. Finals by end of the year. Send names and birth dates of kids, who’s birth cert. we verified to Tom Hansen.
 - Ultimate Tournaments are not sanctioned by WAHA yet so do not sign up until you know they are. Check the WAHA website.
 - Safesport – USA Hockey is requiring that clubs have policies for background screening, locker room supervision, electronic media, travel and abuse. The Safesport manual and samples that we can use are avail. online at **USA Hockey – safety – training – safesport – downloads**
<http://www.usahockey.com/page/show/908023-usa-hockey-safesport-program>
 - There is also an on-line training that one person from the association must take this year. It is also on the USA Hockey website. There has been some controversy because there is a test at the end. They are getting pushback from members and are not requiring the test yet. WAHA suggests that

all coaches take the training so that they are covered for the next 2 years in case the test becomes required. All coaches will be required to take the training next year. Training will need to be completed by November 15th. Mike filled out the survey and listed Janie as the SafeSport Supervisor. Janie will need to set up an account.

- WAHA is looking at having an on-line verification system for this and will update the associations.
- Parent locker room supervisors do not need to get a background check. All coaches and board members do. Follow the link on the WAHA website; **resources – background screening** <http://www.waha-hockey.com/index.php?module=cms&page=209>. Looks like a job application.
- Boundaries - Kennedy is working on going through the files from the guy who drew them up. He will submit the boundaries and cc the club presidents. No anticipated changes, basically your HS district.
- Concussion training forms are due Nov. 19th. Everyone registered with USA Hockey needs to complete the form. Legislature is introducing a bill that would reduce the paperwork to 1 form.
- HOF expansion – see brochure soliciting donations. They are tax deductible. Wildcats sent one.
- WAHA guidebook corrections – pg 42; sec. C, D & E should be deleted because they are already in it somewhere else. Future changes will be e-mailed. Let WAHA know if you see something that needs to be corrected.
- Free ADM Clinic Oct. 13 11:00-1:00 in Sauk Prairie. 50 person limit. First 25 from the associations get goodies. 1.5 hrs on-ice, 30 minute classroom.
- 2 And 2 challenge – let Jason know if we are signed up for Try Hockey For Free but only if we have not gotten confirmation from USA Hockey.
- Playoff seeding – going to meeting to self seed (see handout). Will have it finalized within the next 2 weeks.
- Rule changes this year – charging/boarding/head contact will be treated as the same penalty for progressive penalty purposes. Misconduct on first, game misconduct on second.
- Helmet requirements – must have HECC approved sticker with expiration date. Refs will not be checking, but will have to, if brought to their attention by an opposing coach or team captain.
- Changes in new rulebook are gray text. Document with changes is on the USA Hockey website.
- Sun Prairie rink opening January 17, 2014. Old rink went down 9/18/13.
- Disabled Hockey Workshop October 5-6 at MIA. On USA Hockey website. <http://www.usahockey.com/players/sled.aspx> We should notify anyone we know that might be interested. We should try to schedule a practice with a Sled Hockey team. Great experience for kids to give them some perspective.

12) Nominations/Appointments – None other than that noted for Tony Heinrichs as representative for Ice, Inc. (See notes reflected under Ice, Inc. report).

13) New Business

- a) Squirt Transfers – Mike Bakalars has potentially five (5) Squirt-level transfers. Four (4) of these are confirmed. Given the potential for SWE to have three (3) Squirt-level teams, this would allow for two (2) transfers per team. Should there be three (3) players evaluated on one team, the lowest scoring of the three (3) would move to the next lowest team level, which may result in the lowest level player being placed on the Squirt Rec team.
- b) Skodin Transfer – Mike Bakalars received paperwork regarding a pass-through request. Jay Jurens to follow-up on this and indicate that we would like to review the necessary paperwork, as well as review the Board resolution on the issue from other organizations; and inquire as to the exclusion of Oregon as a pass-through party related specifically to this instance.

- c) Pee-Wee Play-up – As discussed, all PW aged and eligible players will need to attend PW level conditioning and evaluations (not Bantam level conditioning or evaluations). Team sizes will be tabled for October 3rd following evaluations when team sizes are accurately reflected through registration and team level approvals. The Board will revisit if there is the necessity to discuss this item further at that time when more appropriate given final numbers.

d) Parent Handbook and Bylaws discussion -

- d.i. The Parent Handbook was reviewed with several more minor updates were made, and are as follows: Keep first sentence on page 10, second paragraph and delete the remainder of the paragraph as it is no longer applicable; Delete "A player, etc..." in bold on page 14, section 9; Additional detail added regarding Goalies on page 13, section 8A, 1-4; Strike 8(B)(1) on page 14; Addition of 15 related to disclaimer. Kerry Curtis to make changes, circulate final copy to the Board and have the final copy published. Handbook to be reviewed again in the summer months of 2014, prior to the upcoming 2014-2015 season.
- d.ii. Kerry Curtis to check to see if she has a working copy of the Bylaws to circulate to the Board for review. Many updates are necessary in this space.

e) Other -

- e.i. Roxanne Brazeau to look into additional information regarding Madison Pond Hockey Tournament in January on Lake Wingra;
- e.ii. Jay Jurens to email the coverage schedule for evaluations;
- e.iii. Try-out 'jerseys' have arrived and Jay Jurens has submitted them for number print for evaluation preparation.

14) Old Business

- a) Hockey Operations Position - The Board discussed the need for this position at great length. Jamie Stebbeds has essentially been performing the duties of the role as part of his ACE position due to the lack of representation or active participation by the current incumbent in the Hockey Operations position. The Board agreed to let the current representative term expire, as Jamie evaluates the needs prior to the April, 2014 election period. The Board discussed that in the alternative, this potentially is a position more suited as a role under the ACE and part of the Coaches Committee. The Board further agreed that Janie Ritter would initiate a conversation wherein the credits associated with the role (and the current incumbent) would no longer apply for the 2013-2014 hockey season as the direct result of no action items taken or deliverables made as part of what has been asked of the position, subsequent to application for the position and approval/designation by the Board in April, 2013.

- 15) Set next meetings date and time – Next meeting scheduled for October 3, 2013 @ 8:30 p.m. following the Coaches Committee directly following the final skater evaluation.

- 16) Motion to adjourn the meeting was made by Steve Scadden and seconded by Roxanne Brazeau at 10:49 p.m.