# WISCONSIN ICE ARENA MANAGEMENT ASSOCIATION INCORPORATED <br> BY LAWS 

Adopted April 30, 1992 - Amended April 22, 1999


#### Abstract

ARTICLE I:

Section 1. The name of this association shall be the Wisconsin Ice Arena Management Association, hereafter referred to as the Association.


Section 2. The purpose of this association shall be that the Wisconsin Ice Arena Management Association is an organization of arena and associated personnel, dedicated to the goal of professionalizing the industry by sharing ideas and innovative techniques through newsletters, membership meetings and seminars. It stresses a close working relationship between all sectors of industry personnel, from maintenance to management to suppliers.


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ARTICLE II:

Section 1. The membership of this association shall consist of those declaring an interest in the purpose of this association and expressing a desire to become a member. Any facility, company, or person may become a member of The Association as above, provided upon the payment of dues affixed by these By-laws.


Section 2. Each individual facility or paying individual member of The Association shall have full voting privileges at any meeting of the Association. No member facility or individual shall vote, except, in person, unless an official ballot, as
provided by The Association, for a specific purpose. There shall be no comulative voting.

## ACTICLE III:

Section 1. The membership year will run from March 1st, through February 28th of the following year.

Section 2. The Association shall have the right to charge dues. The annual amounts to be decided upon by a majority vote of the Board of Directors. The amount of dues charged must fairly reflect the projected costs of the organization.

Section 3. Membership fees received after November 1st of the current year will be credited to the following year's membership.


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ARTICLE IV:

Section 1. The government of The Association shall be vested in a Board of Directors which shall consist of Ten (10) officers: President; First Vice-President; Second Vice-President; Past President; Secretary/Treasurer; and Five (5) Members at Large. One (1) of the Members at Large shall be a representative of, and elected by, that portion of The Association made up of product suppliers and vendors. All Members at Large shall serve two year terms with two members being elected on odd numbered years, two being elected in even years. The position of Past President shall be


filled by the immediate past President of the Association. These shall be voting positions in all matters concerning the Association.

Section 2. The Board of Directors shall have the control and management of the property and finances of The Association.

Section 3. Funds of The Association shall be withdrawn from the bank or banks with which they are deposited, by the Secretary/Treasurer and the 1st Vice-President.

Section 4. The Board of Directors shall authorize all contracts and payments and, when authorized, such contracts shall be signed by two officers of The Association, with payment being signed by the Secretary/Treasurer. Such officers shall be authorized by the Board of Directors. One such officer shall be the President, 1st Vice-President or the Secretary/Treasurer.

Section 5. In the event of a vacancy of President or 1st Vice-President, the position shall be filled by office succession, beginning with the 1st Vice-President, and concluding with the 2nd Vice-President for the duration of such term. Vacancies during the term of the Secretary/Treasurer, and 2nd Vice-President, shall be filled by appointment of the President with the approval of the Board of Directors. The approved appointee to serve for the duration of the term of the individual whose position he was appointed to fill.

Section 6. All matters concerning the policy of the Wisconsin Ice Arena Management Association, shall be decided by a vote of the Board of Directors and no motion shall be carried without a favorable vote of the majority of the Board of Directors. The President shall cast deciding vote in matters or balloting resulting in tie.

## ARTICLE V:

Section 1. At the annual business meeting, held at the Annual Conference, held in
spring of each year, request for nominations from the general membership will be accepted from the floor for vacancies on the Board of Directors. All nominations must be members of good standing and actively working in Ice Arena Management.

Section 2. Election of the officers will be held at the annual business meeting, held at the Annual Conference, held in the spring of each year, following said nominations.

Section 3. Voting shall be done by facility, or individual paid member only, no facility shall have more than one (1) vote.

Section 4. Officers shall take office at the conclusion of the Annual Conference, held in the spring of each year.

## ARTICLE VI:

Section 1. The Annual Business Meeting of The Association shall be held at the Annual Conference, held in the spring of each year.

Section 2. Meetings of the Board of Directors shall be held at the call of the President with the minimum number to be at least one (1) every ninety (90) days.

Section 3. Special meetings of the Board of Directors may be called by the President or the Secretary/Treasurer at the request of two (2) Board Members.

Section 4. At the meetings of the Board of Directors, one more than one half of
the Board of Directors shall constitute a quorum.

Section 5. Notice of all meetings of the Board of Directors shall be made two days in advance of such meetings, unless waiver of such notice is received. Such notice shall be given by the Secretary/Treasurer, to all members of the Board.

Section 6. Robert's Rules of Order shall govern the proceedings of all meetings, except those where the same, conflict with the By-Laws of the Association.

Section 7. The normal succession of office shall be as follows: 2nd Vice President, 1st Vice President, President.

Section 8. The Secretary/Treasurer shall be appointed for one (1) year term, by the President and approved by the Board of Directors.

Section 9. A person serving two consecutive terms as a Member at Large, or completing normal succession of office cannot be elected or appointed to any Board of Directors position for one full year.

## ARTICLE VII:

Section 1. The President shall direct and supervise the affairs of The Association.

Section 2. The 1st Vice-President shall act in the absence of the President and shall be responsible for the Annual Conference and all committees for the Annual Conference.

Section 3. The 2nd Vice-President will assist the 1st Vice President in all matters concerning the Annual Conference.

Section 4. The Secretary/Treasurer shall give notice of all meetings, keep the minutes of all meetings and act as custodian of all the official records of the Association. The Secretary/Treasurer shall be responsible for all correspondence deemed necessary by the Board of Directors. The Secretary/Treasurer shall report to the Board of Directors and The Association all sums expended and received and all outstanding obligations. The Secretary/Treasurer will keep all pertinent financial records, be responsible for billings and collections and all other financial matters as the Board of Directors and The Association deem proper.

Section 5. The President will appoint two members from the Board of Directors to conduct an annual audit of the office of Secretary/Treasurer. Upon completion of this audit the Secretary/Treasurer shall prepare a financial statement and distribute such to all members of the Association.

## ARTICLE VIII:

Section 1. Special Committees shall be established, at such times as they are deemed necessary and proposed to the President and approved by a majority of the Board of Directors.

Section 2. Special Committees will be relieved and disbanded upon completion of assigned tasks by a majority vote of the Board of Directors.

## ARTICLE IX:

In the event that the decision is made to dissolve the Wisconsin Ice Arena Management Association, any funds remaining in the treasury of the Association will be donated to a charitable, non profit organization to be determined by the Board of Directors at the time of dissolution.

## ARTICLE X:

These By-Laws may be amended by a majority vote of the Board of Directors; and simple majority of the general membership, voting at any duly constituted meeting.

Written notice of such a proposed change over the signature of the Secretary/Treasurer or President shall be mailed to each member of the Association at least 15 days prior to the meeting at which the proposed change shall be submitted to a vote.

President: $\qquad$
Marvin Bednar

Secretary/Treasurer: $\qquad$
Joseph Kershasky

Date:

