

# WASHINGTON COUNTY YOUTH HOCKEY ASSOCIATION

2330 S. Main Street • West Bend, WI • (262) 335-0876

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**September 23, 2013**

**Monthly Board Meeting**

**Kettle Moraine Ice Center-Multi-Purpose Room**

**6:30 PM**

**Attending:** Tom Postulka, Paul Luedtke, Ryan Lichtensteiger, Dave Coughlin, Doug Pickett, Eddie MacDonald, Jeremy Grannan, Sherry Reiter

**Excused:** Paula Beine, Craig Peterson

**Guests:** Karen Vorpahl, Charlie Voigt, John Schairer

## MEETING NOTES

- I. **Doug Pickett called the meeting to order at 6:34pm**
  - a. Doug Pickett established a quorum via the roll call
  
- II. **Dave Coughlin motioned and Doug Pickett seconded the approval of the September BOD Meeting agenda. Motion Carried unanimously**
  
- III. **Dave Coughlin motioned and Eddie MacDonald seconded the approval of the August BOD Meeting Minutes. Motion Carried unanimously**
  
- IV. **Director Reports**
  - a. **Financials - (Doug for Paula)**
    - i. Continue to focus on staying within budget
      1. Checking balance is \$27k
      2. Savings balance is \$6300
      3. Line of credit is zero
      4. Awaiting bills from Chiller Technologies for summer work completed
    - ii. Craig and Paula appeared in small claims court on 9/10 for case against Angee B'z
      1. WCYHA won judgment for \$2500 (unpaid lease payments)
      2. Awaiting court documentation regarding collections
      3. Case went to trial and required hours of preparation
        - a. Special thanks to Craig and David Beine for all help and professional experience
      4. Were we going to be compensated for grease trap? Doug to follow up with Paula
    - iii. Golf outing was successful
      1. Net profit after fundraising credits and before sponsorship dollars is \$3700
      2. Including sponsorship is \$5800
      3. Big thank you to all who supported, golfed and donated time and/or funds
    - iv. Looking forward to other fundraising opportunities
      1. Discount cards budget \$3000, Wreathes \$5000, Cookie Dough \$2700
      2. Based in increases in enrollment in WCYHA expected numbers to be exceeded

**b. Fundraising - (Sherry)**

- i. Golf outing was a success
- ii. Cookie Dough orders due 10/15
- iii. Wreath Sale orders due 10/25
- iv. Flex Card Sales will run 11/1-12/1
- v. Ladies Night to Chill – 11/13
  - 1. Volunteers needed
- vi. Working on other opportunities

**c. KMIC General Manager Report - (Doug for Craig)**

- i. Grass repair along driveway and Landscaping
  - 1. Thanks to Habitat For Humanity for use of their skid loader
  - 2. Thanks to Dan Carmichael (sp?) for donating Grass seed
  - 3. Do not park on the areas we repair and are growing new grass
  - 4. Brickman Landscaping Company has backed out of their commitment to help
  - 5. Tim Holtz (Tim's Landscaping) will be helping with the islands after driveway is repaired
  - 6. Scott Ratzburg is donating and planting plants/bushes for our upper entrance area
    - a. Before he plants, we will need vols to remove the dead weeds from that area
    - b. FREE Open Hockey This Saturday if parents come and work (more info to follow by email)
    - c. We will have a full to-do list after we prep the planting areas.
    - d. After he plants, our thought is to keep the weeds down by mulching the island and area long TNT
- ii. Driveway repair update
  - 1. I met with one more company last week that has not submitted a quote
  - 2. Moving forward with MAC Paving to repair 3 areas for our budgeted amount
  - 3. Area along drive on flag pole island by the tree
  - 4. Area by end of curb going down the hill
  - 5. Two pot holes outside lower entrance
  - 6. MAC assure us this will be done before the asphalt plants close for the season
- iii. Replaced 3 sheets of rink plexi glass. We have one more full sheet in storage and temporary pieces cut and labeled for quick changes. Thanks to Charlie Voigt and crew!
- iv. New rental hockey gear we budgeted for is here and will be used by our new intro to hockey kids. Any other equipment you may have at home, please consider donating it to the rink. We are in need of Skates, sticks and hockey socks.
- v. The new school flyer was printed by Mike Hester and is being distributed by several volunteers! I encourage everyone to take a few copies and hang up in places you frequent (church, stores, break rooms).
- vi. The first session of Intro to Hockey starts October 6<sup>th</sup>. Form are on our website.
- vii. Only 2 DJ skates this season: Nov 2 and March - TBD

- viii. Bombers Home Opener is Nov 9<sup>th</sup> at 7:30 vs Fondy. LUNACY (Kenny Morey's Band) will be playing.
- ix. Fun Fest 9/7. We saw lots of kids before the storm came. Thanks to Dexter Family for helping.
- x. Kathy Schairer and I met with our food/supplies vendors. Only a few price increases in concessions this year. We will be trying mini donuts and smoothies this season.
- xi. Fitness center – new prices. \$50 “Hockey Parent Plan” Sept thru March. See me for more info.
- xii. I hosted the West Bend Leadership group for a quick stop last week as they were on a city tour.
- xiii. JDRF Skate for a Cure was Saturday. WCYHA donated the ice time. They raised over \$5,000. Thanks to everyone who came and supported!
- xiv. My Eisstock program has started. Beginners welcome! Thursdays thru the season 9a-11am.
- xv. Rink Bulbs – Thanks to Tony Bartz, Matt Schemelin, John Schairer, Chris Wenzel for helping me change all of the replaceable bad bulbs. Plus we pulled down about 30 pucks. Thanks to John and Chris for hanging the new rink boards and Charlie for lining up the use of the lift.

**d. Coaching Director Update and Report (Eddie)**

- i. Eddie held coaches meeting on 9/13 at KMIC covering the following with all WCYHA coaches for 2013-14 season
  - 1. USA Hockey requirements
  - 2. WCYHA coaching requirements
    - a. WCYHA Mission & Philosophy
    - b. Parent & Player Code of Conduct
    - c. Locker Room policy
    - d. Background Checks
  - 3. WCYHA team selection process, coaches selection, manager selection
  - 4. Goalie Skills Clinic – (2) 10 week session beginning 10/7
  - 5. Player Development – Practice vs. Game
  - 6. Girls Hockey Party – October 12<sup>th</sup> 10:45 – 12:45pm
  - 7. Try Hockey for Free – Nov 2<sup>nd</sup>
  - 8. And other topics

**e. Tournament Director Update – (Jeremy)**

- i. Update from Scheduling Meeting
  - 1. Confirmed PeeWee C teams
    - a. Kenosha
    - b. Fondy
    - c. SHAW
    - d. Winter Club
  - 2. Arrowhead fielding 2 B teams
- ii. Pee Wee Tournament Update
  - 1. 2 A teams – Dubuque and DePere
  - 2. 2 B teams – Dubuque and DePere
- iii. Squirt Tournament Update
  - 1. 2 A teams – Dubuque and DePere
  - 2. 2 B teams – Dubuque and DePere
- iv. SHAW changing ADM model to mirror WCYHA

**f. ZAM Coordinator – (Ryan)**

- i. 10-11 new drivers

- ii. Should new driver who is shadowing get hours?
  - 1. Ryan to make recommendation/proposal to BOD
- iii. 1<sup>st</sup> blade change completed
- iv. Everything running well
- g. Volunteer Coordinator – (Paul L.)**
  - i. So far so good

V. Old Business

- a. Rick Solomon Case
  - i. WCYHA received \$3500 in restitution
  - ii. Still working on USA Hockey claim
    - 1. Received notarized letter from Mike Hester
    - 2. Trying to recoup flooring cost
- b. Angie B's case
  - i. Won judgment - \$2500 in unpaid lease payments

VI. New Business

- a. Rink Board Advertising Policy
  - i. **Eddie MacDonald motioned and Tom Postulka seconded that WCYHA adopt Rink Board Advertising Policy as submitted. Motion Carried unanimously**
  - ii. Family fundraising policy will be updated by Sherry and submitted to the BOD
- b. Purchase Order Policy
  - i. **Eddie MacDonald motioned and Doug Pickett seconded that WCYHA adopt Purchase Order Policy as submitted. Motion Carried unanimously**
- c. Background Checks
  - i. Need someone to take the lead on getting documentation out to membership regarding need for background checks
    - 1. Tom will take the lead on this
  - ii. Managers, Coaches, Board and Craig all need
    - 1. Person in need of background check will pay for his/her own background check
  - iii. Trying to have completed by beginning/middle of October
- d. Player & Parent Code of Conduct Documents
  - i. **Dave Coughlin motioned and Eddie MacDonald seconded that WCYHA adopt Player and Parent Code of Conduct as submitted and team managers have both documents signed prior to start of season. Motion Carried unanimously**

VII. Open Forum

- a. Status of gutters
  - i. Tom Postulka working to have his brother-in-law at KMIC within the next week to review and make recommendation
- b. Driveways
  - i. Moving forward with MAC
- c. Optimistic on jerseys for ADM arriving soon

**VIII. Meeting Adjourned at 7:16pm**

**Meeting notes submitted by Dave Coughlin, Secretary**