

Adding the Finance Page to a Team

You will need to make sure your Team Roster page is filled in correctly first. Refer to the documentation [Adding players to the Team Roster](#)

1) From your team page, click the Edit Icon

The screenshot shows the SportNgin website interface. At the top, there's a navigation bar with links: Home, About, Teams, Calendar, Apparel, Tournaments, Sponsors, Resources, Contact, Sweet Hockey, Board, and Dibs. The 'Teams' link is highlighted. Below the navigation bar, there's a sidebar on the left with 'Current Section' and 'Related Pages' lists. The main content area displays the 'OMGHA PEEWEE C WHITE' team page. A red arrow points to the 'EDIT' button in the top right corner of the team page header. The team page also includes a 'Regular Season' dropdown menu set to '2014-2015' and a 'Rink Finder Link' at the bottom right.

skorpion23 744 Log Out SPORTNGIN

ADMIN CONTROL PANEL

EDIT USER

Home About Teams Calendar Apparel Tournaments Sponsors Resources Contact Sweet Hockey Board Dibs

Current Section

- OMGHA
- Teams
- PeeWee
- PeeWee C White

Related Pages

- PeeWee AA
- PeeWee A
- PeeWee B1 Black
- PeeWee B2 Crimson
- PeeWee B2 Gold
- PeeWee B2 White
- PeeWee C Black
- PeeWee C White

PeeWee C White

OMGHA PEEWEE C WHITE

Regular Season 2014-2015

Roster Game Schedule Player Stats Team Stats Photos Videos Posts

Doug Camlin
CO-HEAD COACH
Phone: 612-810-1642

Glenn Galloway
CO-MANAGER
Phone: 612-850-8058

Eric Hanson
CO-HEAD COACH
Phone: (763) 607-1320

Michelle Ricklefs
CO-MANAGER (TREASURER)
Phone: (612) 325-4906

Chris Smith
CO-HEAD COACH
Phone: (763) 234-6535

Mark Carlson

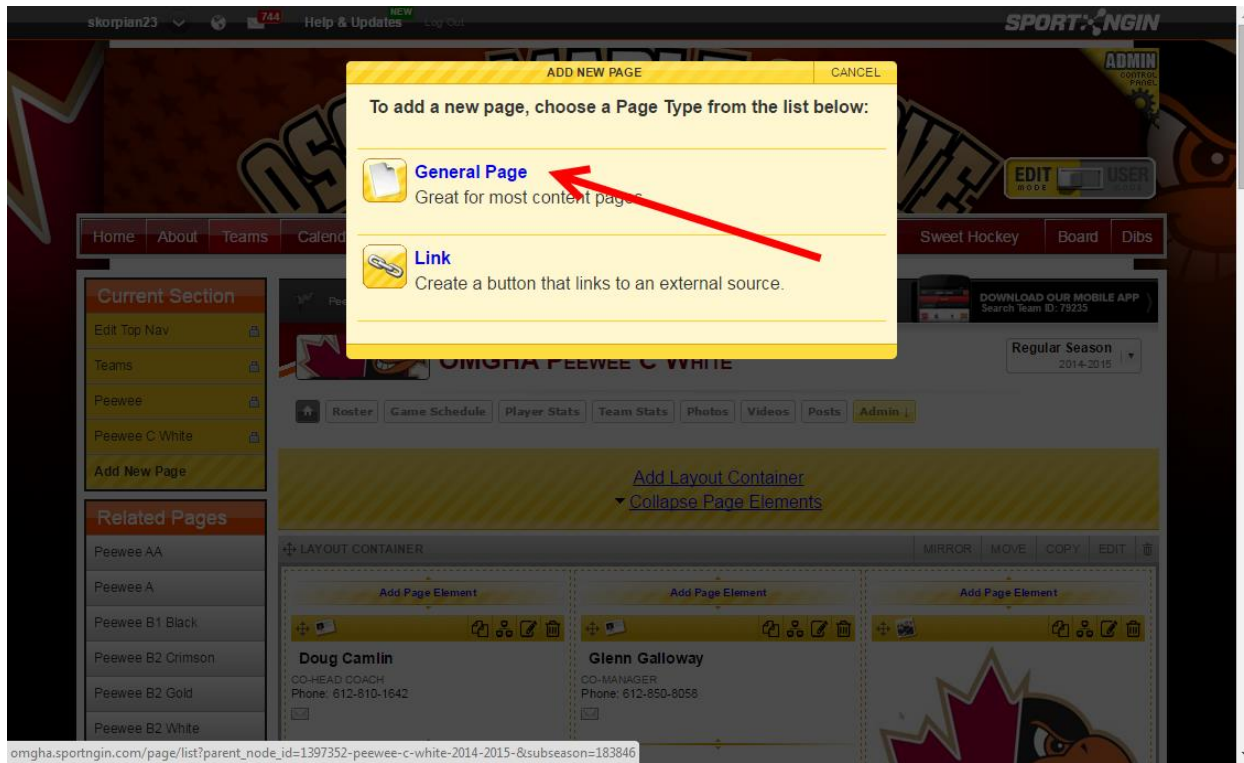
OMGHA

Rink Finder Link

2) On the left, click on “Add New Page”

The screenshot displays the admin interface for the OSSEO-MAPLE GROVE HOCKEY website. The top navigation bar includes links for Home, About, Teams, Calendar, Apparel, Tournaments, Sponsors, Resources, Contact, Sweet Hockey, Board, and Dibs. The left sidebar, titled 'Current Section', lists various pages including 'Add New Page', which is highlighted by a red arrow. The main content area shows the 'OMGHA PEEWEE C WHITE' team page. It features a header with the team name and a dropdown for the 'Regular Season' (2014-2015). Below the header is a 'LAYOUT CONTAINER' with three columns, each containing a player card for Doug Camlin (CO-HEAD COACH) and Glenn Galloway (CO-MANAGER). The interface also includes an 'ADMIN' control panel in the top right corner and a 'DOWNLOAD OUR MOBILE APP' button.

3) Click on “General Page”



4) Fill in the following info

Button Title: Finance

Page Title: Finance

Page Display Status: Private

Enable News: Leave unchecked

Enable Events: Leave unchecked

Page Columns: Two Column

Cache Timeout: Do Not Cache

Click on “Create and Go To Page”

ADD NEW PAGE CANCEL

Add New General Page
Enter the Button Title and Page Title for your new page

Template:

* Button Title (short):

* Page Title (long):

Friendly Name:

Note: Changing this will result in redirects to the new url, so make sure that you are certain about the change before you make your changes.

Page Display Status:

Enable News: ☐ Add news articles to this page

Enable Events: ☐ Add calendar events to this page

Page Columns: ☒ One Column Only Content will be displayed.
☒ Two Column Content and Sidebar Navigation will be displayed.

Cache Timeout:

Create This Page Create and Go To Page
[Return to Page Type Menu](#)

5) Click on Permissions

The screenshot displays the SportNgin website interface. At the top, the header includes the user 'skorpion23', a '744' notification, 'Help & Updates', a 'Log Out' link, and the 'SPORTNGIN' logo. The main banner features the 'OSSEO-MAPLE GROVE HOCKEY' logo. A navigation bar contains links: Home, About, Teams, Calendar, Apparel, Tournaments, Sponsors, Resources, Contact, Sweet Hockey, Board, and Dibs. On the left, a 'Current Section' sidebar lists: Edit Top Nav, Teams, PeeWee, PeeWee C White, Finance, and Add New Page. The main content area is for the 'OMGHA PEEWEE C WHITE' team, showing tabs for Roster, Game Schedule, Player Stats, Team Stats, Photos, Videos, Rosts, and Admin. The 'Admin' tab is active, and a red arrow points to the 'Permissions' option in its dropdown menu. Other options in the dropdown are 'Options' and 'Groups'. Below the tabs, there are links for 'Add Layout Container' and 'Collapse Page Elements'. At the bottom, a 'LAYOUT CONTAINER' section includes 'MIRROR', 'MOVE', 'COPY', 'EDIT', and a trash icon, with an 'Add Page Element' button below it. The footer contains logos for 'APPELMAN LAW FIRM, LLC' and 'TWIN CITIES ORTHOPEDICS', and the URL 'omgha.sportngin.com/page/show/1397352?tab=permissions'.

6) Make sure the page is set to Private and not Disabled nor Public (Also make sure you click on Finance first to ensure you are looking at your Finance page and not your main team page)

The screenshot shows the OMGHA PeeWee C White team page. The left sidebar contains a 'Current Section' menu with links to 'Edit Top Nav', 'Teams', 'PeeWee', 'PeeWee C White', 'Finance', and 'Add New Page'. The 'Finance' link is highlighted with a red arrow. The main content area shows the 'Permissions' tab selected. At the top, there are buttons for 'DISABLED', 'PRIVATE', and 'PUBLIC'. The 'PRIVATE' button is highlighted with a red arrow. Below this, there is a section for 'INDIVIDUAL PROFILE PERMISSIONS' with a table of permissions for various users.

Profile	Owner	Edit	View
Anyone	-	-	<input type="checkbox"/>
Webmasters	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Brad Coomes (coomebd)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
glenn galloway (rgalloway)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Grant Ricklefs (dricklefs)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

7) Click on “Add Group”

The screenshot displays a web application interface with a yellow header and a sidebar on the left. The sidebar contains logos for 'Competitive Edge', 'Keller Williams Classic Realty Northwest', and 'Courtyard Marriott', along with a 'Manage Graphics' button. The main content area has tabs for 'Content', 'Options', 'Permissions' (selected), 'Groups', and 'Tool Settings'. Below the tabs are buttons for 'DISABLED', 'PRIVATE' (selected), and 'PUBLIC'. A note states: 'Only those with "Owner, Edit or View" permission can access this page.' The 'INDIVIDUAL PROFILE PERMISSIONS' section lists profiles with columns for 'Owner', 'Edit', and 'View'. The 'GROUP PERMISSIONS' section is partially visible, showing a 'Group' header and a red arrow pointing to the 'Add Group' link.

Finance Add New Page

Competitive Edge

Keller Williams CLASSIC REALTY NORTHWEST

Courtyard Marriott

Manage Graphics

Content Options Permissions Groups Tool Settings

DISABLED PRIVATE PUBLIC

Only those with "Owner, Edit or View" permission can access this page.

INDIVIDUAL PROFILE PERMISSIONS

[Click to learn more about Owner, Edit and View permissions](#)

= permission setting inherited from another page. Click the icon to go that page.

Profile	Owner	Edit	View
Anyone	-	-	<input type="checkbox"/>
Webmasters	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Brad Coomes (coomebd)	<input type="checkbox"/>		<input checked="" type="checkbox"/>
glenn galloway (argalloway)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Grant Ricklefs (dricklefs)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Laura Leonard (lauraandbrad)	<input type="checkbox"/>		<input checked="" type="checkbox"/>

[Add Profile](#)

GROUP PERMISSIONS

[Click to learn more about Owner, Edit and View permissions](#)

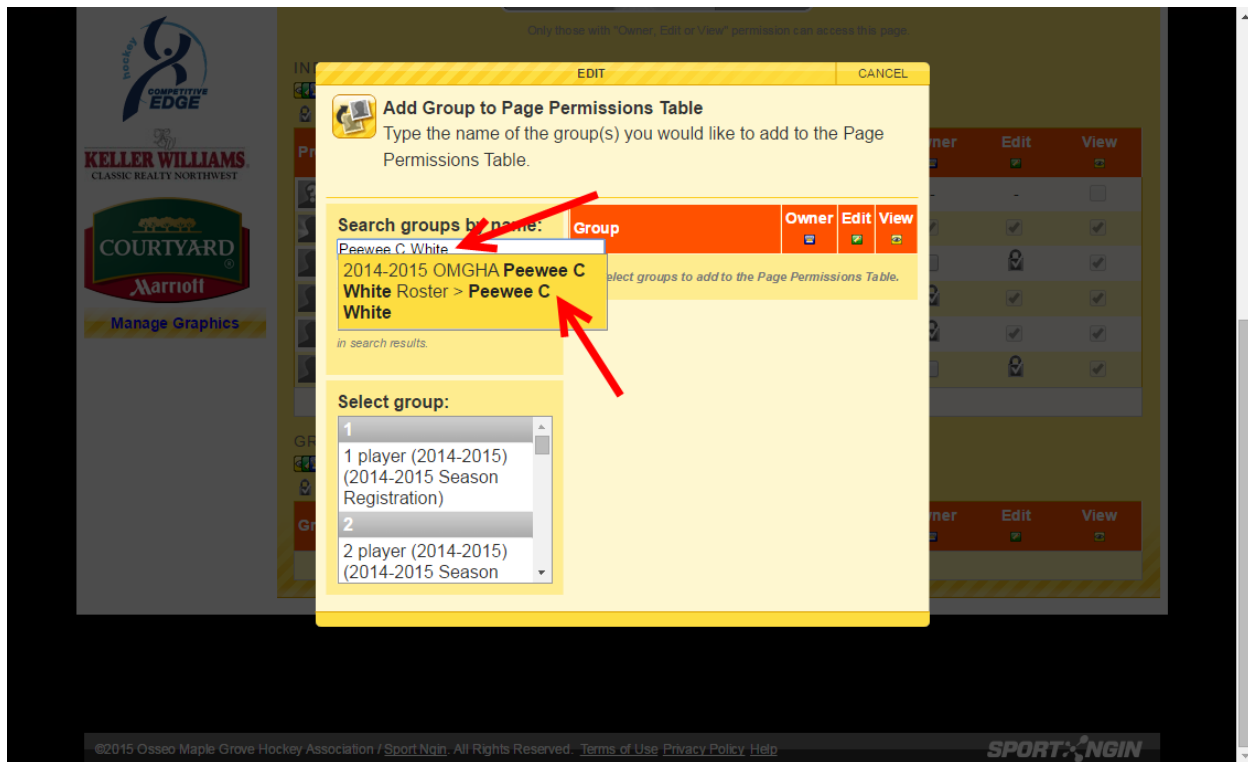
= permission setting inherited from another page. Click the icon to go that page.

Group	Owner	Edit	View
Add Group		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

omgha.sportngin.com/page/show/1397352?tab=permissions

8) Find your Team.

In this example, I typed “peewee C”



9) Select your team, and make sure “View” is selected (leave Owner and Edit unchecked)

Only those with "Owner, Edit or View" permission can access this page

EDIT **CANCEL**

Add Group to Page Permissions Table
Type the name of the group(s) you would like to add to the Page Permissions Table.

Search groups by name:

Start typing the name of the group you would like to assign permissions.
Groups that have been granted Webmaster access will not be included in search results.

Group	Owner	Edit	View
2014-2015 OMGHA Pee wee C White Roster > Pee wee C White	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Select groups to add to the Page Permissions Table.

Select group:

- 1 1 player (2014-2015) (2014-2015 Season Registration)
- 2 2 player (2014-2015) (2014-2015 Season)

Add Groups



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SPORTNGIN



10) Click on “Add Group”













11) Done

[Manage Graphics](#)



INDIVIDUAL PROFILE PERMISSIONS


 [Click to learn more about Owner, Edit and View permissions](#)
 = permission setting inherited from another page. Click the icon to go that page.

Profile	Owner	Edit	View
 Anyone	-	-	<input type="checkbox"/>
 Webmasters	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
 Brad Coomes (coomebd)	<input type="checkbox"/>		<input checked="" type="checkbox"/>
 glenn.galloway (grrgalloway)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
 Grant Ricklefs (dricklefs)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
 Laura Leonard (lauraandbrad)	<input type="checkbox"/>		<input checked="" type="checkbox"/>

[Add Profile](#)


GROUP PERMISSIONS

 [Click to learn more about Owner, Edit and View permissions](#)
 = permission setting inherited from another page. Click the icon to go that page.

Group	Owner	Edit	View
 2014-2015 OMGHA Pee wee C White Roster > Pee wee C White	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

[Add Group](#)

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Adding players to the Team Roster

1) From your team page, click the Edit Icon

The screenshot shows the website for OSSEO-MAPLE GROVE HOCKEY. The header features the team name in a stylized font and a logo of a bird wearing a hockey mask. Below the header is a navigation bar with links: Home, About, Teams, Calendar, Apparel, Tournaments, Sponsors, Resources, Contact, Sweet Hockey, Board, and Dibs. On the right side of the header, there are buttons for 'ADMIN', 'EDIT', and 'USER'. A red arrow points to the 'EDIT' button. The main content area displays the team page for 'OMGHA PEEWEE C WHITE'. The page includes a sidebar with 'Current Section' and 'Related Pages' lists. The main content area shows the team's roster, game schedule, player stats, team stats, photos, videos, and posts. The roster lists several players and coaches, including Doug Camlin, Glenn Galloway, Eric Hanson, Michelle Ricklefs, and Chris Smith, along with their roles and contact information. The team logo is also displayed on the right side of the page.

skorpion23 744 Log Out SPORTXNGIN

ADMIN
CONTROL
PANEL

EDIT
MODE

USER
MODE

Home About Teams Calendar Apparel Tournaments Sponsors Resources Contact Sweet Hockey Board Dibs

Current Section

- OMGHA
- Teams
- Pee wee
- Pee wee C White

Related Pages

- Pee wee AA
- Pee wee A
- Pee wee B1 Black
- Pee wee B2 Crimson
- Pee wee B2 Gold
- Pee wee B2 White
- Pee wee C Black
- Pee wee C White

OMGHA PEEWEE C WHITE

Regular Season 2014-2015

Roster Game Schedule Player Stats Team Stats Photos Videos Posts

Doug Camlin
CO-HEAD COACH
Phone: 612-810-1642

Glenn Galloway
CO-MANAGER
Phone: 612-850-8058

Eric Hanson
CO-HEAD COACH
Phone: (763) 607-1320

Michelle Ricklefs
CO-MANAGER (TREASURER)
Phone: (612) 325-4906

Chris Smith
CO-HEAD COACH
Phone: (763) 234-6535

OMGHA

Rink Finder Link

2) Click on Roster

The screenshot shows the SportNgin website interface for the OMGHA PeeWee C White team. At the top, there's a navigation bar with links like Home, About, Teams, Calendar, Apparel, Tournaments, Sponsors, Resources, Contact, Sweet Hockey, Board, and Dibs. A red arrow points to the 'Roster' tab in the team's navigation menu. The page displays the team's name, 'OMGHA PEEWEE C WHITE', and a dropdown for the 'Regular Season' (2014-2015). Below the navigation menu, there's a 'LAYOUT CONTAINER' section with three columns, each containing a 'Page Element' for a coach or manager: Doug Camlin (CO-HEAD COACH, Phone: 612-810-1642) and Glenn Galloway (CO-MANAGER, Phone: 612-850-8058). The URL at the bottom is 'omgha.sportngin.com/page/show/1397352?subseason=183846&tab=content'.

skorpion23 744 Help & Updates NEW Log Out SPORTNGIN

ADMIN CONTROL PANEL EDIT MODE USER MODE

Home About Teams Calendar Apparel Tournaments Sponsors Resources Contact Sweet Hockey Board Dibs

Current Section

- Edit Top Nav
- Teams
- PeeWee
- PeeWee C White
- Add New Page

Related Pages

- PeeWee AA
- PeeWee A
- PeeWee B1 Black
- PeeWee B2 Crimson
- PeeWee B2 Gold
- PeeWee B2 White

PeeWee C White

DOWNLOAD OUR MOBILE APP Search Team ID: 73235

OMGHA PEEWEE C WHITE Regular Season 2014-2015

Roster Game Schedule Player Stats Team Stats Photos Videos Posts Admin

Add Layout Container Collapse Page Elements

LAYOUT CONTAINER MIRROR MOVE COPY EDIT

Add Page Element

Doug Camlin
CO-HEAD COACH
Phone: 612-810-1642

Add Page Element

Glenn Galloway
CO-MANAGER
Phone: 612-850-8058

Add Page Element

omgha.sportngin.com/page/show/1397352?subseason=183846&tab=content

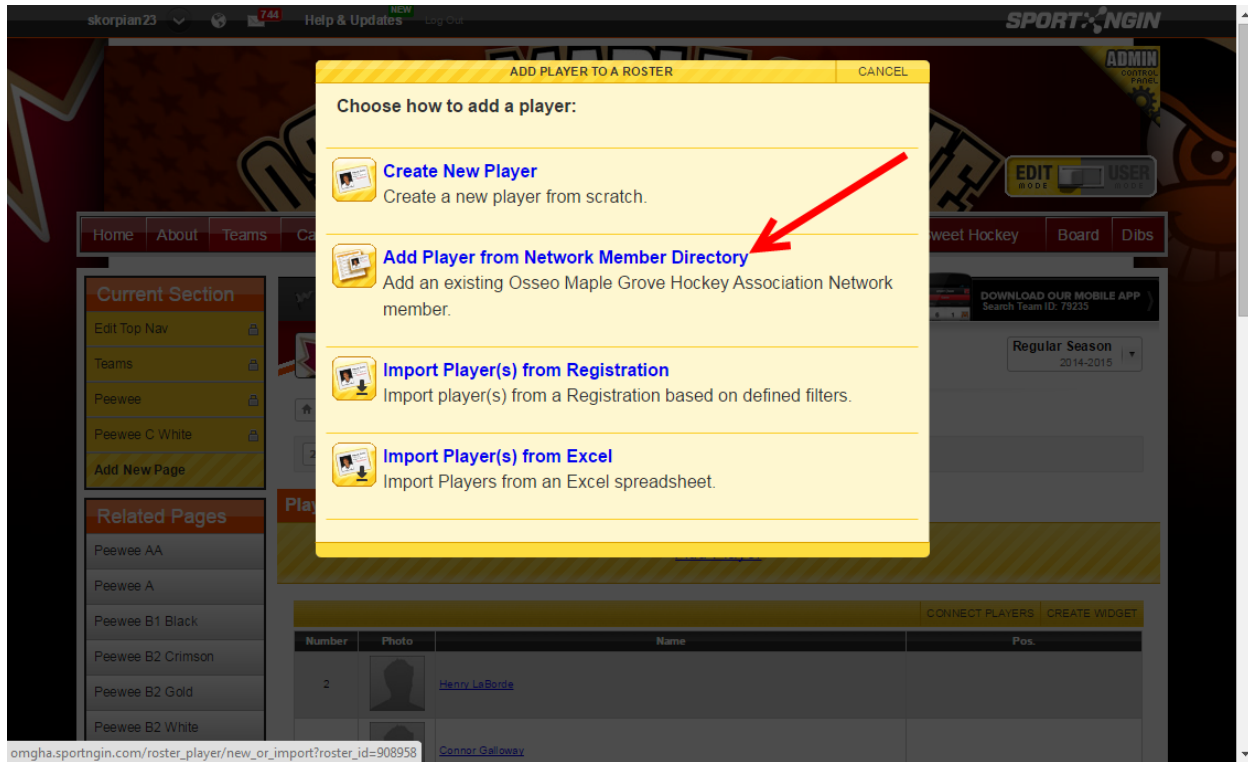
3) Click on Add Player

The screenshot shows the SportXNGIN website interface for the OMGHA PeeWee C White team. The top navigation bar includes links for Home, About, Teams, Calendar, Apparel, Tournaments, Sponsors, Resources, Contact, Sweet Hockey, Board, and Dibs. The left sidebar contains a 'Current Section' menu with options like Edit Top Nav, Teams, PeeWee, and PeeWee C White, as well as a 'Related Pages' list. The main content area features the team's name 'OMGHA PEEWEE C WHITE' and a 'Regular Season 2014-2015' dropdown. Below this is a navigation bar with tabs for Roster, Game Schedule, Player Stats, Team Stats, Photos, Videos, Posts, and Admin. A pagination bar shows numbers 2 through 30, with a red arrow pointing to the 'Add Player' link in the yellow banner. Below the banner is a table with columns for Number, Photo, Name, and Pos., containing two rows of player data.

Number	Photo	Name	Pos.
2		Henry LaBorde	
3		Connor Galloway	

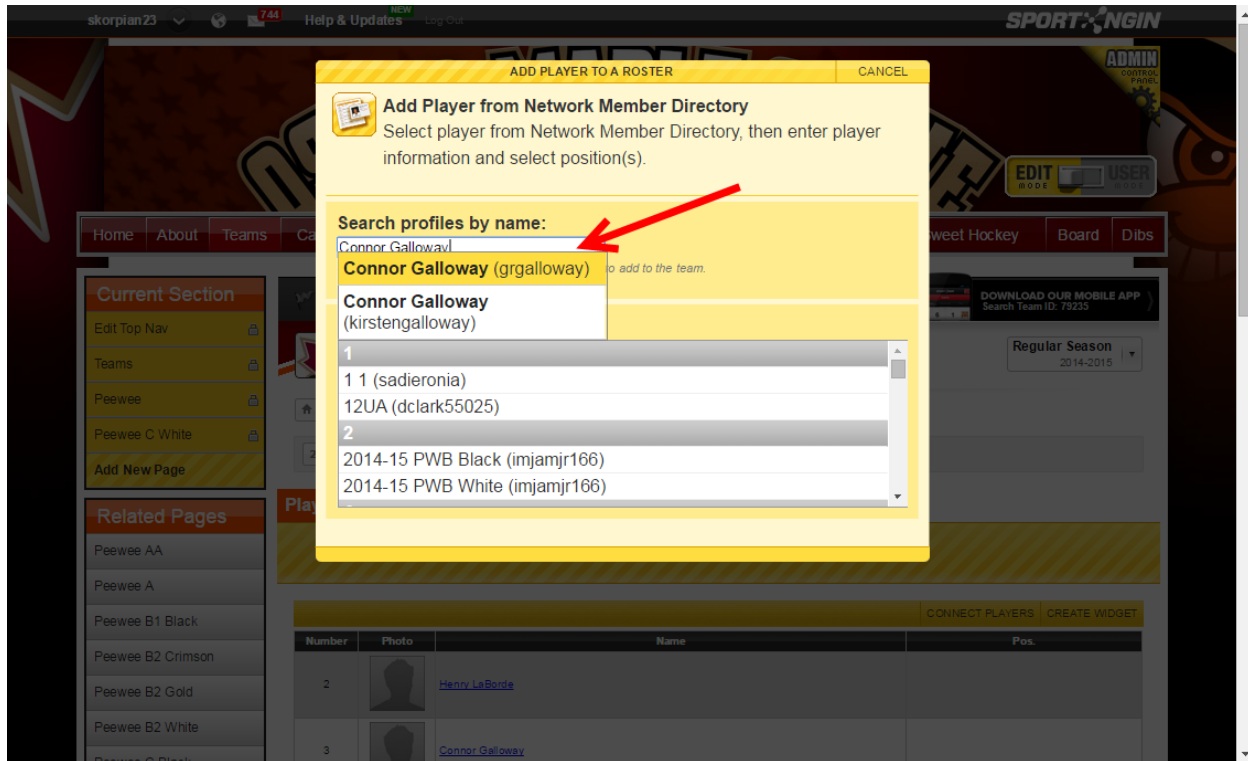
4) Add Player from Network Member Directory.

DO NOT USE Create New Player. This will not link the child's parent to the team group.



5) Search for the player's name.

If there are more than one option, you may need to confirm with the parent on which account they are using.



6) Fill in any additional Information and click on Save Player

ADD PLAYER TO A ROSTER CANCEL

Add Player from Network Member Directory
Select player from Network Member Directory, then enter player information and select position(s).

Connor Galloway (kirstengalloway) X

* Player Profile First Name: Connor

* Player Profile Last Name: Galloway

Jersey Number:

Awards/Honors:

Role Model:

Shoots:

Catches:

Throws:

Player Rating:

Hometown:

Sports Idol:

Approach:

School:

ADD PLAYER TO A ROSTER CANCEL

Jersey Number:

Awards/Honors:

Role Model:

Shoots:

Catches:

Throws:

Player Rating:

Hometown:

Sports Idol:

Approach:

School:

Grade:

Favorite Team:

Position(s):

☐ F (Forward)

☐ D (Defense)

☐ G (Goalie)

Save Player

7) Repeat the process for the additional players.