

# DIBS INSTRUCTIONS

## HOW TO SIGN UP FOR A NEW DIBS SESSION

1. On the SPYHA website homepage, click the link for Register: 2024-25 SPYHA Volunteer Registration.
2. Read the information on the first page of the registration, then click Next at the bottom of the page.
3. On the Who Are You Registering page, select the account for your oldest SPYHA player (your oldest player determines your volunteer requirements). If you do not have a player listed, select New Player and follow the prompts to create your player. Once your player is selected, click Continue.
4. On the Volunteer Registration page, your oldest player's name should automatically populate based on the previous screen. Enter your oldest player's birth year and any other players in your household so they can be tied to your Dibs session (birth years are not needed for additional players).
5. Fill in your first and last name in the Primary Volunteer fields, and anyone else that might fulfill volunteer hours for your household so those fulfillments can be applied to your account. Then click the Review button.
6. On the final page, click the Complete Registration button. Do NOT click Register Another Person – only one registration should be used for each household of players, even if it is a split household.

## HOW TO CLAIM A DIBS ITEM

1. Go to [SPYHA.com](https://spyha.com), then click on the More+ tab, then click on Dibs.
2. Select the current season's Dibs session link.
3. Select a Dibs item to claim. If needed, change filter settings to adjust whether you can see items that are already claimed, a particular date range, or a type of Dibs item (concession, donuts, etc.)
4. Review the Dibs item details, then click on Claim this Dib Item.
5. Fill in the required fields, then click on Claim Dib Item.