

VALLEY SOCCER CLUB
Minutes of Meeting April 20, 2011

Called to Order: 7:39pm

In Attendance: Mike Long, Brad Case, Karen Harwick, Beth Cook, Mike Hofkin, David Lingenfelter, Tony Durning, Ken Petolicchio, Bill Rehrig, Kelly Brownell, Matt Fuhs,

Directors' Reports:

Treasurer's Report – Kelly Brownell – Distributed Bank statement – available for review upon request – Motioned to Approve – Karen, David L seconded

- Check received from MaryAnn Grant - \$750, Kelly will work to reconcile to public record
- MaryAnn Grant reimbursement – will look to open separate money market account for the reimbursement

Indoor Report – Bill Rehrig

- Still have use of facility at UPSD Admin building, a few intramural coaches are using the facility, Wednesday nights not available, open ended use of building, no end date

Secretary's Report – Karen Harwick

Report submitted – Motion to approve – David L motioned, Kelly Brownell seconded, all in favor

Travel Report – Tony Durning

- Tryouts forms distributed to school. Signs being made up, hope to have available by next week
- Tryouts being advertised on website and in T&C
- Held coaches meeting last week, good turnout, discussed Mike Freed as Director of Coaching, volunteers, will continue with meetings quarterly
- Uniforms have been inventoried and gathered from Mike Long's house (will need to purchase some for this year)
- Database change is progressing for EPYSA (Tony attending training session at Plymouth Meeting)
- Has begun to EPYSA email blasts to reach all travel families

Intramural Report – VP of Intramural – David Lingenfelter –

- Final enrollment 343 players, 33 teams
- All teams notified and started practicing
- Game schedule has been distributed
- Opening day is May 7th
- Uniforms will be distributed next week

Webmaster – Matt Fuhs –

- Continuing to add content
- Set up Facebook page for Valley Soccer
- Has set up ability to send electronic newsletter, will advertise Facebook page in first newsletter blast
- Obtained rights to www.valleysoccerclub.org, will continue to use both URL's for immediate future

Field and Facilities Ken Petolicchio

- Continues to attend Marlborough Park and Rec meetings they are interested in maintaining relationship with Club, although nobody has any money
- Hofkin has attended Park & Rec meeting – no chance of additional field at Camelot (wildflower preserve), will not allow for additional field on 11th Street as it is a flood zone, doesn't have any current land available
- Coaches using Camelot fields have been good at requesting usage forms
- Seeding – due to weather conditions, have not been able to slit seed (broadcast only), will slit seed in the fall, Question raised if seed will still be usable in the fall – Ken answer – it won't go bad until fall
- Fields remain incredibly wet, have not been able to use for any games yet

Auxillary – Beth Cook

- Grand Theater fundraiser was successfully, we made \$700
- Spirit Wear forms ready to distribute with uniforms, hope to have Corbi's and Photo info ready at same time as uniforms distribution (Tony – how will travel teams receive? – Karen forward via email to travel coaches?) Beth – we will do larger variety of spirit wear in the autumn for travel
 - o Mike H requests Tony send an email to Coaches and also an Email blast via EPYSA to all travel players
- Dusti will have sample shirts and water bottle available on opening day. She will also be collecting spirit wear order forms at that time
- Kelly – need to determine when we are getting freezer delivered, need snack stand to be cleared/cleaned, general discussion on supplies that need to be liquidated (2 microwaves, 1 hot dog roller, etc.);
 - o Tony asks if there will be any coordination of volunteers from intramural parents – Mike H responds that there isn't any intent to request help from intramural parents
 - o Need to coordinate disposal of equipment/stuff in snack stand – David L – if Shane didn't know where the stuff came from and it hasn't been used, we can dispose of it.

OLD BUSINESS:

- Mike H – Brad has delivered 2010 audit, need two individuals to perform audit, Karen Harwick and David Lingenfelter volunteered to review audit. Both David and Karen were authorized signers in 2010, so Bill Rehrig will also review
- Brad Case – taxes are prepared, he needs a signature from a Board Member to sign the forms

NEW BUSINESS:

- Matt Fuhs – We receive small % of soccer.com equipment orders, if folks go there from our site. Matt will enhance the link...general discussion – we have never received anything in the past.
- Bill Rehrig- FYI...UPSD due to budget cutbacks is looking to sell or rent the Admin Building
- Bill Rehrig- Not sure what Union shared with us, but other Clubs have \$15 Union seats they are selling , Tony – met with Union and for a club our size, we didn't see any benefits of participating
- Mike H- Union has contacted him and are giving him two tickets to April 30th Union game...also have \$20 tickets available for youth players
- Brad has delivered some old VHS training videos that he had at his home, these are the Club's property
- Tony- put together uniform usage and inventory information (attached to minutes as Exhibit A), he will need to purchase smaller size uniforms for new teams (Kelly indicates she has a bin of old uniforms –David perhaps we can start selling them in the snack stand) general discussion continues
- Tony – do we charge players exactly what we pay for uniforms? We don't have invoice from last year, general discussion – yes, we only charge players what we pay for uniforms
- Tony- Updated his budget to take the additional uniforms into consideration, he also added pug goals to his budget, will be stored in snack stand (have to find way for travel coaches to access them), general discussion continues on how coaches will access needed equipment
- Tony- Ref fees are increasing one dollar per game for travel season
- Tony- Mike Freed has begun discussions with the school to see if we can use school fields
- Kelly – Snack stand – we need to discuss purchasing for snack stand – Beth – doesn't have information on what she expects to need, Kelly wants to insure there is enough storage for the items and we don't over purchase, especially since we have agreed to close the snack stand if we don't have volunteers, Brad- Beth should have the quantity of what she sold last year, general discussion continues
- Mike H – Budgets for all areas have been prepared and submitted (attached here as Exhibit B), this is first year all areas have been prepared a budget, it will be a good guide for managing expenses(David L motions to Approve, Kelly seconds, All in Favor), Every committee's monthly report will include how they are doing in compared to their budget
- Mike H O20 women's team has found another facility to use
- Mike L requests permission for U11 girls to hold Rita discount card fundraiser, all proceeds to benefit the U11 girls, motioned to approve David, Kelly seconded – all in favor

- Mike L requests permission for U11 girls to hold fundraiser at Tosco's (10% of all dining proceeds on Tuesday, May 10th 6-9 pm if the person brings a flyer) –general discussion continues - Reason for request – would like to participate in tourneys and purchase alternative uniform – general discussion - Motioned to approve – Ken, seconded Kelly
- Brad Case – requests permission for the U13G and U9B for a Texas Hold Em night to help support their participation in the Wildwood Beach Blast – May 21st at Owls in East Greenville – motioned to approve David, seconded Tony, all in favor
- Mike L needs two checks, one for Ritas \$320 and one for Mike Long for \$33 for referee's fees – no motion required
- Next month – Meeting will be held at Wednesday, May 18th at 7:30 (no intramural games on that night)

Good of the Order:

None

Mike H Motion to Adjourn, David L Seconded at 9:07 PM, all in favor

Exhibit A

VSC Uniform Inventory and Planning 2011

Current Inventory April 2011

| | Jersey's | | Shorts | Sox |
|--------------|----------|--------|--------|-----|
| | Blue | Yellow | | |
| Youth Medium | 7 | 16 | 1 | n/a |
| Youth Large | 44 | 37 | 41 | 5 |
| Adult Small | 24 | 22 | 20 | n/a |
| Adult Medium | 25 | 23 | 26 | n/a |
| Adult Large | 24 | 24 | 24 | 9 |

Uniform Order 2010

| | Jersey's | | Shorts | Sox |
|--------------|----------|--------|--------|-----|
| | Blue | Yellow | | |
| Youth Medium | 25 | 25 | 25 | n/a |
| Youth Large | 50 | 50 | 50 | 40 |
| Adult Small | 30 | 30 | 30 | n/a |
| Adult Medium | 30 | 30 | 30 | n/a |
| Adult Large | 25 | 25 | 25 | 40 |

Uniform Usage 2010

| | Jersey's | | Shorts | Sox |
|--------------|----------|--------|--------|-----|
| | Blue | Yellow | | |
| Youth Medium | 18 | 9 | 24 | n/a |
| Youth Large | 6 | 13 | 9 | 35 |
| Adult Small | 6 | 8 | 10 | n/a |
| Adult Medium | 5 | 7 | 4 | n/a |
| Adult Large | 1 | 1 | 1 | 31 |

Inventory Purchase 2011 Fall season

| | Jersey's | | Shorts | Sox |
|--------------|------------------|------------------|------------------|------------------|
| | Blue | Yellow | | |
| Youth Medium | 35 | 17 | 47 | n/a |
| Youth Large | n/a | n/a | n/a | 50 |
| Adult Small | n/a | n/a | n/a | n/a |
| Adult Medium | n/a | n/a | n/a | n/a |
| Adult Large | n/a | n/a | n/a | 40 |
| Total | 35 | 17 | 47 | 90 |
| Cost | \$ 910.00 | \$ 442.00 | \$ 940.00 | \$ 450.00 |

Total \$ 2,742.00

numbers based on 2 new U-9 teams

Exhibit B

| Valley Soccer Travel Program 2011 | | | | | |
|---|-----------|-------|-----------|---|--------------|
| Item | Unit \$ | Units | Cost | Notes | Actual costs |
| Uniforms (Jerseys) | (\$26) | 52 | (\$1,352) | assumes that club has fair inventory and only supplemental uniforms to be purchased | |
| Uniforms (shorts) | (\$20) | 53 | (\$1,060) | supplemental inventory based on 2 new U-9 teams | |
| Uniforms (Socks) | (\$5) | 90 | (\$450) | | |
| Uniform bins | (\$8) | 13 | (\$104) | | (\$101.26) |
| Coaches Shirts | (\$20) | 30 | (\$600) | | |
| Advertising | (\$500) | 1 | (\$500) | tryouts ads, signs and flyers | |
| patches | (\$0.80) | 1000 | (\$800) | | |
| Champion sweatshirts | (\$20) | 25 | (\$500) | | |
| Fall Ref Fees - U-9/U-10 | (\$16) | 30 | (\$480) | 3 teams x 10 games, | |
| Fall Ref Fees - U-11 -U-12 | (\$28) | 40 | (\$1,120) | 4 teams x 10 games, | |
| Fall Ref Fees - U-13 - U-14 | (\$32) | 20 | (\$640) | 2 teams x 10 games | |
| Fall Ref Fees - U-15 - U-16 | (\$36) | 10 | (\$360) | 1 teams x 10 games | |
| Spring Ref fees - U-9 | (\$15) | 8 | (\$120) | \$15 per game = 1 teams x 8 games | (\$120.00) |
| Spring Ref fees-U-10 -U-11 | (\$27) | 15 | (\$405) | \$19 per game = 1 team x 8 games, 1 team 7 games | (\$285.00) |
| Supplies | (\$1,350) | 1 | (\$1,350) | balls, bags, pinnies etc | |
| Travel Pins | (\$3) | 190 | (\$570) | 190 pins [~2 x 25 (U-13 up) 8 x 17 (U-9 up to U-13)] | |
| Fall LVSL registration fee U-13 and up | (\$400) | 2 | (\$800) | 2 team over U-12 | |
| Fall LVSL registration fee U-9 - U-12 | (\$275) | 8 | (\$2,200) | 8 teams U-12 and under | |
| Fall LVSL performance Bond | (\$50) | 10 | (\$500) | 10 teams | |
| Spring LVSL registration fee U-9 - U-12 | (\$75) | 3 | (\$225) | 3 teams U-12 and under | (\$225.00) |
| Spring LVSL performance Bond | (\$50) | 3 | (\$150) | 4 teams | (\$150.00) |
| Portable team benches | (\$100) | 4 | (\$400) | some teams have benches | |
| PUGG goals (set of 2 x 6") | (\$100) | 4 | (\$400) | for small sided games | |
| Coach licensing | (\$300) | 1 | (\$300) | | |
| Coach Training | (\$38) | 30 | (\$1,140) | subscription | |
| | | | Expenses | (\$16,526) | |

| | | | | | |
|-------------------------------------|--------|------|----------|---|--|
| Fall Registration Fees U-13 and up | \$115 | 44 | \$5,060 | 44 players ~2 x 22 (U-13 up) | |
| Fall Registration Fees U-9 - U-12 | \$95 | 112 | \$10,640 | 112 players ~ 8 x 14 (U-9 up to U-13) | |
| Spring Registration Fees U-9 - U-12 | \$25 | 28 | \$700 | 28 Players 2 x 14 (U-9 up to U-13)] | |
| Uniforms (Jerseys, shorts) | \$72 | 42 | \$3,024 | 56 uniforms [3 teams x 14 players (2 new and 1 replacement equivalent)] | |
| Uniforms (socks) | \$5 | 95 | \$475 | based on number of socks from 2010 | |
| Patches | \$0.80 | 1000 | \$800 | | |
| | | | Income | \$20,699 | |
| | | | Net | \$4,173 | |

Valley Soccer
Spring Intramural 2011

| Item | Unit \$ | Units | Cost | Revised Units | Revised Cost | Actual Cost | Notes |
|------------------------|--------------|-------|--------------|---------------|--------------|---------------|---------------------------------------|
| Uniforms | (\$20.00) | 300 | (\$6,000.00) | 343 | (\$6,860.00) | \$ (7,563.73) | |
| Coaches Shirts | (\$10.00) | 30 | (\$300.00) | 50 | (\$500.00) | \$ (749.05) | |
| Advertising | (\$1,000.00) | 1 | (\$1,000.00) | 1 | (\$1,000.00) | \$ (600.00) | estimate |
| Trophies | (\$5.00) | 300 | (\$1,500.00) | 343 | (\$1,715.00) | \$ (1,750.00) | |
| Ref Shirts | (\$10.00) | 20 | (\$200.00) | 20 | (\$200.00) | \$ - | |
| Ref Fees | (\$8.00) | 200 | (\$1,600.00) | 198 | (\$1,584.00) | \$ (1,600.00) | 33 teams 12 games each |
| Port-o-potty | (\$500.00) | 1 | (\$500.00) | 1 | (\$500.00) | \$ (500.00) | need 2010 numbers |
| Electric | (\$200.00) | 1 | (\$200.00) | 1 | (\$200.00) | \$ (200.00) | need 2010 numbers |
| Law Mowing/Maintenance | (\$1,500.00) | 1 | (\$1,500.00) | 1 | (\$1,500.00) | \$ (1,500.00) | need 2010 numbers |
| Paint | (\$750.00) | 1 | (\$750.00) | 1 | (\$750.00) | \$ 750.00 | \$1500 for year/splitting with Travel |
| Supplies | (\$5.00) | 300 | (\$1,500.00) | 343 | (\$1,715.00) | \$ (1,000.00) | estimate |
| TOP Program | (\$15.00) | 25 | (\$375.00) | 25 | (\$375.00) | \$ (150.15) | |
| EPYSA player fee | (\$5.50) | 300 | (\$1,650.00) | 343 | (\$1,886.50) | \$ (1,886.50) | |
| EPYSA Team Fee | (\$6.00) | 38 | (\$225.00) | 43 | (\$257.25) | \$ (257.25) | |
| EPYSA Affiliation fee | (\$25.00) | 2 | (\$50.00) | 2 | (\$50.00) | \$ (50.00) | |
| Coach Training | (\$30.00) | 30 | (\$900.00) | 30 | (\$900.00) | \$ (500.00) | estimate |

| | | | | |
|----------|---------------|--|---------------|----------------|
| Expenses | (\$18,250.00) | | (\$19,992.75) | \$ (17,556.68) |
|----------|---------------|--|---------------|----------------|

| | |
|-------------------------------|-----|
| Players | 300 |
| Actual Players | 343 |
| Teams (about 10 players/team) | 30 |

| | | | | | |
|------------|-------|--------|-------------|--|----------|
| Player Fee | \$60 | 150 | \$9,000.00 | | \$19,695 |
| | \$55 | 150 | \$8,250.00 | | |
| Sponsors | \$150 | 30 | \$4,500.00 | | \$4,350 |
| | | Income | \$21,750.00 | | \$24,045 |

| | | | |
|-----|------------|--|------------|
| Net | \$3,500.00 | | \$6,488.32 |
|-----|------------|--|------------|

**Valley Soccer
Auxiliary 2011**

| Expenses | Unit \$ | Units | Cost | |
|-----------------------------------|------------|-----------------|------------------|--|
| Item | | | | |
| Snack stand | | | | Assumes estimates for 2011 - actuals to be tracked |
| Paper goods | (\$250) | 1 | (\$250) | |
| Hot food | (\$750) | 1 | (\$750) | |
| Drinks | (\$750) | 1 | (\$750) | |
| Candy | (\$150) | 1 | (\$150) | |
| Misc Supplies | (\$100) | 1 | (\$100) | |
| Spirit wear & hats | (\$1,000) | 1 | (\$1,000) | |
| Sports Bottles | (\$250) | 1 | (\$250) | |
| Banquet | | | | Estimated from 2010 actuals |
| Food | (\$6) | 225 | (\$1,350) | |
| Paper goods | (\$0.50) | 225 | (\$113) | |
| Drinks | (\$0.50) | 225 | (\$113) | |
| Give aways | (\$0.50) | 225 | (\$113) | |
| Enticements (basket, prizes, etc) | (\$500.00) | 1 | (\$500) | Assumes estimates for 2011 - actuals to be tracked |
| Advertising | (\$750.00) | 1 | (\$750) | Assumes estimates for 2011 - actuals to be tracked |
| Halloween Parade | (\$250.00) | 1 | (\$250) | Estimated from 2010 actuals |
| | | Expenses | (\$4,600) | |

| Fundraising/Income | | | | Assumes estimates for 2011 - actuals to be tracked |
|------------------------------------|---------|---------------|-----------------|--|
| Movie | \$1,400 | 1 | \$1,400 | |
| Pancake breakfast | \$1,800 | 1 | \$1,800 | |
| Magic Show | \$10 | 125 | \$1,250 | |
| Community Day | \$1,000 | 1 | \$1,000 | |
| Spirit wear | \$1,330 | 1 | \$1,330 | Assumes estimates for 2011 - actuals to be tracked |
| Sports bottles | \$640 | 1 | \$640 | Assumes estimates for 2011 - actuals to be tracked |
| Snack stand | \$6,000 | 1 | \$6,000 | Estimated from 2010 actuals |
| Banquet | \$9 | 148 | \$1,332 | assumes that 1 in 3 attendees are players out of 225 |
| Joe Corbi's fundraiser | \$6,351 | 1 | \$6,351 | based on 2010 actuals |
| Photographer Rebate (Trav & Intra) | \$400 | 1 | \$400 | based on 2010 actuals |
| | | Income | \$20,103 | |

| | |
|------------|-----------------|
| Net | \$15,503 |
|------------|-----------------|

Valley Soccer Fields and Facilities 2011

| Item | Unit \$ | Units | Cost | Actual Cost | Notes |
|----------------------------------|-----------|-------|-----------|-------------|--|
| Port-o-potty/Indoor and outdoor | (\$1,200) | 1 | (\$1,200) | | \$85 / month (full year) |
| Electric | (\$400) | 1 | (\$400) | | check 2010 expenses |
| Trash Service | (\$1,100) | 1 | (\$1,100) | | \$105 / month (March through December) |
| Lawn Mowing | (\$2,000) | 1 | (\$2,000) | | check 2010 expenses |
| Seeding/Fertilizer | (\$2,000) | 1 | (\$2,000) | | |
| Paint | (\$1,500) | 1 | (\$1,500) | | |
| Phillips Field lease | (\$3,000) | 1 | (\$3,000) | | KH Comment: Does this include insurance? |
| Misc. Supplies | (\$250) | 1 | (\$250) | | string line, tools, hardware |
| Indoor Facilities Rental | (\$1,000) | 1 | (\$1,000) | | check with 2010/2011 indoor |
| Maintenance | (\$1,500) | 1 | (\$1,500) | | repair snack stand, clear brush line, lot repair |
| Capital Improvement - Short Term | (\$2,000) | 1 | (\$2,000) | | benches (4 units 8' @ \$200 each), dumpster pad, snow fencing (brush edge) |
| | | | Expenses | (\$15,950) | \$ |

NOTES:

1) Maintenance and Capital Improvement budgets are based on sufficient volunteer participation. If volunteers are not available, additional costs will be incurred.

2) Budget does not include long term capital improvement - field acquisition, engineering, development, etc.

[illegible]