

**West Fargo Hockey Association  
Board of Directors Meeting  
January 20, 2014  
Veterans Memorial Arena  
West Fargo, North Dakota – 6:00 p.m.**

1. Call to Order: President Krank called meeting to order at 6:05 p.m.
2. Attendance: Board members in attendance were: Lance Belisle, Ryan Clouse, Cal Helgeson, Tim Nissen, Robb Peterson, Mike Prochnow, Stephanie Strand, Matt Weber and Business Manager, Mark Lester. Absent: Erik Holmberg, Scott Krank, and Jay Ystebo. Guests: Jade Nelson, David Wolf, Tony Rogen, Steve Casola, Eric Spanier, Leticia Spanier, Chris Erickson.
3. Reading and Approval of Minutes of the December 16, 2013, Meeting: Mike Prochnow made a motion to approve the minutes. Ryan Clouse seconded motion. Motion carried and the minutes were approved.
4. Unfinished Business: None
5. Financial Report & Gaming Update:
  - A. Financial Update – Mark Lester: Current cash balance as of January 2014, is \$236,305.05. Cal Helgeson made a motion to approve the cash balance and financials. Mike Prochnow seconded motion. Motion carried.
  - B. Gaming Update – Tina Iverson: Absent, no report.
  - C. Financials: Mark Lester stated there was a financial overview meeting. Today's balance does not reflect the \$61,000 for pizzas. Currently, the balance for operations is \$80,000. Gaming is up and continues to stay up. Currently, no raffle is infused for gun raffle money. In the Cash flow, there are 2 payments to the Park District. Net receipts: \$66,000 for ice has been deducted. Coaches and traveling expenses are consistent (as in the past). Gaming analysis - the average is 35%; this consistency has not happened in a long time. Wages for October-December is at 32.9% (some have been let go). Asked Tina to prepare a document for the alternative health care act. Will bring the information at the next meeting and determine how much the association can contribute to defer the cost. Mark stated there are two gaming sites being looked at: Sports Bar and The Pink Pussycat.
6. Hockey Operations: No report.
7. Coordinators Updates:

- A. Termite & Mite – Jade Nelson: Termite level and Mite level are both doing well, running smoothly.
  - B. Squirt - Ryan Griggs: Absent, no report.
  - C. PeeWee – Jason Triplett: Absent, no report.
  - D. Bantam – Dave Benson: Absent, no report.
  - E. Girls Teams - Pat Johnson: 8U is going well, all games are in town. 10U is doing well even for first time goalies; real competitive team. 12U is doing well and consider a B1 team; competitive team and improving. They are playing at the A level but competing well. 14U is doing well, only had 8 skaters, 1 goalie this weekend. Program is right but we need to get numbers and keep them.
8. North/South Status: Mike Prochnow stated he doesn't feel another meeting is needed. Splitting the association came to a total of 3 votes; overwhelming the association voted for only one association. The proposal will be sent to the State during the Spring Meeting in May. Vote totals: 85% were for one association, 8% for a split association, 6% neutral. Erik Holmberg has started the revision for the Bylaws; all board members will have an input after the draft is complete. Cal Helgeson stated a vote will need to take place before the changes can be made. Mike Prochnow made a motion to accept the vote of keeping one association versus two, based on the association votes of 85% for one association, 8% for a split association, 6% neutral. Cal Helgeson seconded motion. Motion carried.
9. Logo (clothing plans): Cal Helgeson stated he sent out a rough draft proposal to take care of the trademark logo piece and apparel for X number of years. Getting 3-4 sets of jerseys a year would benefit the association. Cal is requesting feedback on what the board feels is necessary (i.e. number of jerseys per year, X number of away, X number of home, jersey piece, donation). Discussion held. Feedbacks are due to Cal on January 31.
10. Scholarships (pizza sales not submitted—next step): Lance Belisle stated there was one family (scholarship family) that didn't turn in pizza sales. This family didn't turn in raffle tickets last year and stated they would sell twice the amount this season. Raffles have not been turned in, tonight is the last night. Lance stated the family wants to do a buyout; this does not pertain to scholarship families. Families in this situation should receive a letter informing them they are not eligible for future scholarships. Association will allow them to do buy-out or have the family work tournaments up to the amount needed for their pizza fundraising, but cannot apply for future scholarships. Matt Weber made a motion to have these families do double Dib hours for this season (to fulfill their pizza fundraising), with an understanding that this scenario does not

occur next year, and therefore the family cannot apply for future scholarships. Lance Belisle seconded motion. Motion carried.

11. Matching Funds and Hockey Operations Plans: Tim Nissen stated the items below need to be discussed: Hockey Operations has a \$10,000 budget. Board needs to vote on the following:

1. Rink dividers and/or dry land shooting lanes – Mike Prochnow stated the cost is between \$6,000 - \$7,000 including freight. A drawing of the tarp has been sent to the company, will keep board posted. Shooting cage—take everything out, remove the south wall to give more space. Use the shooting cage for goalie training, stick handling with skates, etc. Part of the turf will be removed; the other side will be utilized for other training. Tim Nissen stated upper level coordinators would like to utilize the shooting lanes for levels Squirt and above and start training process. Cal Helgeson made a motion to purchase the rink dividers and to re-do the dry land shooting lanes, not to exceed \$10,000. Stephanie Strand seconded motion. Motion carried.
2. Who will present at the Park Board meeting – Tim Nissen stated the matching funds with the Park Board is due in March or April (the form is on the WF Parks website). Need to provide an outline of the request and present it to the Park Board. Mike Prochnow and Matt Weber will attend the meeting.

12. Weather Policy: Mike Prochnow stated, the policy for cancelled games is decided upon the team managers and coaches. Some don't want this responsibility. Need to determine the weather policy for away games. Discussion held. Tim Nissen stated he will work with Scott Krank to determine how to proceed with the policy. This will be discussed at the next meeting.

13. Registration: No report.

14. Board Member Expectations/Assignments: No report.

15. Schwan's Cares: Robb Peterson stated the campaign just ended. Amount given to WFHA will be \$507. This campaign can be done again next year. WFHA will continue to receive 5% on sales.

16. Veteran Memorial Arena Summer Ice: Lance Belisle stated he was asked by the rink manager to discuss the number of summer ice hours (during the meeting). Number of hours for the past four years are: 2010 – 352 hrs.; 2011 – 351 hrs; 2012 – 396 hrs; 2013 – 267 hrs. One of the summer renters will not be coming back this summer. If there will be no renters to fill these hours, it will not be feasible to install the ice during the summer. If summer ice goes away, the ice will be installed in September for Greenline camps. Discussion held.

17. Volunteers: No report.

18. Fundraising:

- A. Host Tournaments – Jay Ystebo/Ryan Clouse: Ryan Clouse stated Mite tournament is full. Ryan Griggs put together a 17 tier bracket.
  - B. Fall Raffle – Tim Nissen: Tim Nissen stated the final turn in is tonight, drawing is in two weeks, February 3. Unsold tickets will be purchased by the families. Part of the early bird turn in gets a chance to win a gift card to Valley Sporting Goods. A drawing was held; Hayden Groth is the winner.
  - C. Pizza – Lance Belisle: No Report.
  - D. Gun Raffle – Mike Prochnow: Cal Helgeson stated ticket sales have gone well, roughly 3,000 ticket range. Wednesday this week – ticket issuing will be completed for those who have made requests. There are a few sponsors lined up for the banquet. Mark Lester stated the process for the selling of the tickets are the way they are, to try to cut down on the number of acceptions, completion of stub (name, address, city, state). Cal stated, the on-line process is more smooth versus handing out books, tracking down the tickets/money, having a turn-in night, etc.. Ticket locations are Scheels, Border Town and M&J. Donations for banquet, contact Cal.
  - E. Center Ice – Tim Nissen and Matt Weber: No report.
  - F. Grow the Game – Lance Belisle: No report.
19. New Business: Mike Prochnow stated Steve Casola mentioned Lacrosse is becoming a big sport in the FM area. A group in Fargo wants to know if WFHA can send out an email to the association to inform them of the sport.
20. Adjournment: Cal Helgeson moved to adjourn the meeting and Ryan Clouse seconded motion. Motion carried and the meeting was adjourned at 8:17 p.m. Next meeting will be February 17, at the Veterans Memorial Arena, at 6:00 p.m.