

## Creating an NGIN Account and Becoming a GVLL NGIN Member

To be able to access the full website, receive communications, and to register your player, you will need to become a member of the GVLL website. This is a two-step process, outlined below.

<http://www.goldenvalleylittleleague.org/>

### 1. Establish an NGIN Account



**You will either need to:**

#### **a. Log in with your existing NGIN account**

Many local sports organizations use the NGIN platform, and you may already have an account set up. One NGIN account will span all underlying websites you become a "Member" of.

If you are unsure if you already have an NGIN account or if you have forgotten your log-on credentials, simply enter your email address and click the "Forgot your password?" link. If you have set up an account with that email address the system will automatically send password reset instructions to the email address you entered.

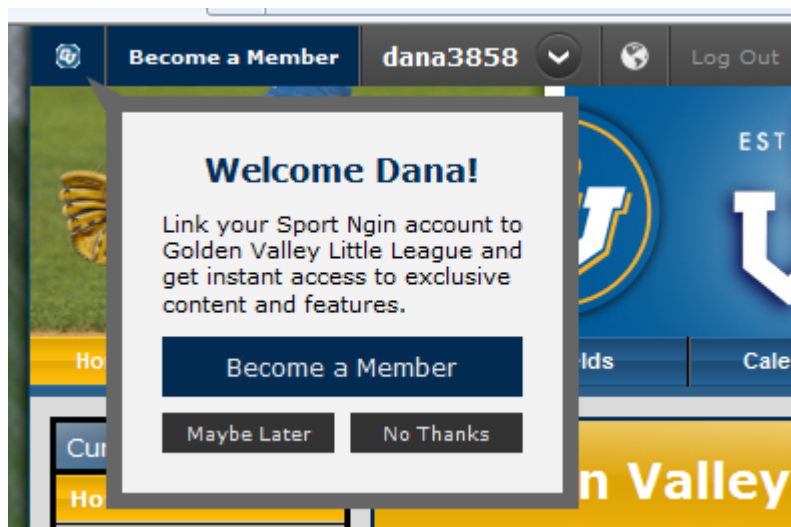
If the system does not recognize your email address, you will need to create a new NGIN account.

#### **b. Create an NGIN account**

Click on "Create an Account" and complete the required fields. When you create an account, NGIN will cross-check your email address to determine if you already have an NGIN account. If determined that you do, the site will prompt you to merge those accounts.

NGIN will send you an account activation email. You will need to click on the link within the email to confirm your email address and activate your NGIN account.

## 2. Become a “Member” of the GVLL Site



If you logged in with an existing NGIN account, and are not already a Member of the GVLL site, you will see “Become a Member” in the upper-left corner of your screen (example above). Just click on “Become a Member”.

If you created your NGIN account from the GVLL Site, you will automatically become a member of the GVLL site once you activate your NGIN account (from the link in the activation email that NGIN sends you).