

Ball Park – Opening and Closing of Fields

Opening

- Use Key provided to open dugouts(s)
- Inspect Field Condition – how was it left for you?
 - Field
 - Dugouts
 - Equipment
 - Housekeeping
 - Equipment left behind
- Set Bases, place hole plugs into dugout box, and install or remove rubber as necessary
- Arrange equipment so areas in-play are kept clear (bats, helmets, balls, other)
- For games at FFMP retrieve scoreboard controller from building.
- For games at OH, use key to access score board controls in 3B dugout.
- Monitor conditions throughout practice or game
- Turn on lights as necessary

Closing

- Return bases to dugout box and replace plugs in base receivers (important)
- Rake in holes around 1B, 2B, Batters Boxes, Catchers Box, Mound, other
- Drag Diamond and perimeter along fences
 - 1B to Behind Home to 3B at least
- Sweep out Dugouts and stow rakes and drags, lock these up when necessary (O.H.)
- Remove all equipment, make sure players do not leave anything behind
- Housekeeping
 - Sweep out dugouts
 - Place trash and recyclables in receptacles provided
 - Turn off lights
 - Inspect and Lock-Up bathrooms if you're the last one there. Make sure nobody is in there (FFMP)
 - If you are the last one at the park, inspect general immediate area around park for any other trash, equipment left behind, or other
- Turn off lights
- Lock up Gate or Equipment

Additional Notes:

*Coaches & Parents are NOT Authorized to drive vehicles into Concession Area at FFMP to drop/pick-up equipment or people. Only authorized parties who are involved in Service or Maintenance activity are permitted to drive into the Concession area. People see this and believe it is permitted when it is not. It is unsafe and risks personal injury and/or damage to property.

*Delegate many of the tasks above to the players and their parents. For parents, this kind of assistance is credited toward their volunteer commitment. Have Team Rep track this.

*Report any concerns or problems to your league director or MBSC commission member.

*** GOLDEN RULE: ALWAYS LEAVE A FIELD BETTER THAN YOU FOUND IT!**