



## PNAHA Annual Fall Meeting

September 17, 2011

Coast Wenatchee Center Hotel & Wenatchee Convention Center

201 North Wenatchee

Wenatchee, Washington 98801

The meeting was called to order by President, Dru Hammond, at 11:50 a.m.

### 1. Sign-In

- Sign-in sheets distributed and are an official record with these minutes. Voting delegate sign-in sheet completed with the following delegates present: PNAHA President – Dru Hammond; 1<sup>st</sup> PNAHA Vice President – Dave Bittenbender; 2<sup>nd</sup> PNAHA Vice President – John Grasso; PNAHA Secretary/Treasurer – Janet MacFarlane.
- Member Organizations: EYH – Chris Raub; IEAHA – Dave Nieuwenhuis; KVHA – Les Grauer; KCAH – Jay Miller; MLYHA – Celeste Estrada; TJH – Jared Bucci; SAYHA – Rob Moore; SJR – Scott Farrell; SKAHA – Doug Kirton; TCAHA – Jeff Thom; WAHA – Dan Flynn; Winthrop – Nigel Mott; WCAHA – Mark Smith; WWFHA – Keith Schubert.
- Member Teams: YAHA – Paul Kelley.
- Member Organizations not represented – None.

### 2. Introductions

- Personal introductions made by the PNAHA Board of Directors and special guests Donna Kaufman, Pacific District Director; Kevin Erlenbach, USA Hockey.

### 3. Minutes of Last Meeting

- Reading of the June 18, 2011, PNAHA Annual Spring meeting minutes. Janet MacFarlane (PNAHA Secretary/Treasurer) motion [*to approve minutes*], seconded by Dave Bittenbender (PNAHA 1<sup>st</sup> Vice President). No discussion. Motion passed.

### 4. Treasurer Report – Janet MacFarlane

- Janet MacFarlane (PNAHA Secretary/Treasurer) presented copies and reviewed the June through August 2011 Treasurer's Report to the PNAHA Board of Directors. The balance as of August 31, 2011, is \$76,797.35. Copies of the *Corrected* January through May 2011 Treasurer's Report was presented to the PNAHA Board of Directors, explaining a discrepancy of six cents (6¢) due to an error on the bank's part, with the new balance as of May 31, 2011, being \$75,051.81. Motion [*to approve the August Treasurer's Report*] by Dave Bittenbender (PNAHA 1<sup>st</sup> Vice President), seconded by John Grasso (PNAHA 2<sup>nd</sup> Vice President). No discussion. Motion passed. Motion to approve the Corrected January through May 2011 Treasurer's Report by Dave Bittenbender (PNAHA 1<sup>st</sup> Vice President), seconded by John Grasso (PNAHA 2<sup>nd</sup> Vice President). No discussion. Motion passed.
- Janet MacFarlane (PNAHA Secretary/Treasurer) presented copies of the 2011-2012 proposed budget to the PNAHA Board of Directors, stating the budget for the 2011-2012 year was the same as the 2010-2011 budget in the amount of \$48,430. Motion [*to approve the 2011-2012 Budget*] by Janet MacFarlane (PNAHA Secretary/Treasurer), seconded by John Grasso (PNAHA 2<sup>nd</sup> Vice-President). No discussion. Motion passed.

### 5. Special Guests – Donna Kaufman and Kevin Erlenbach

- Dru Hammond (PNAHA President) introduced Donna Kaufman (Pacific District Director).
- Dru Hammond (PNAHA President) welcomed and introduced Kevin Erlenbach, Manager, Program Services for USA Hockey. Kevin wanted the member associations to know that he is a direct resource to USA Hockey. Since USA Hockey is membership driven, over the last three years, Kevin has looked at how to grow membership, especially in the four to eight-year-old division. While there's a bigger bump of players after the Winter Olympics, there's the need to grow at all levels when it's not an Olympic year. Kevin's strategy has been to focus on parents since they are the decision makers and, as such, USA Hockey has designated November as "Come Play Hockey Month," with November 5, 2011, being "Try Hockey for Free Day," encouraging member associations to provide ice time and hockey equipment for children who want to try the sport before committing to such an expensive and time-consuming sport. Kevin also mentioned that the annual Hockey Weekend Across America will be the weekend of February 18, 2012. Kevin also disclosed that the rate of retention for hockey

players aged 4-8 years of age is 57.1% - meaning that 42.9% quit before the age of 8 years old. As such, Kevin and USA Hockey are promoting their promise to youth hockey families – a promise of fun; a promise of guidance and instruction; and a promise of achievement. Kevin presented a PowerPoint presentation covering all these aspects. In closing, Kevin asked for email addresses in order to forward information to the member associations regarding the various opportunities that USA Hockey would like to present.

#### 6. Coaching Director Report – Rob Kaufman

- **State Select Camp Information:** The Select Camp for birth years 1995 through 1998 will be held January 28 & 29, 2012, in Wenatchee. Pacific District Select Youth Development camps will be held the last weekend in April.
- **Coaching Clinic Update:** Rob Kaufman (PNAHA Coaching Director) reminded the Associations that coaches need to attend one clinic and take one module exam each year, with the module being the age-specific module. Bantam and Midget Tier I and II coaches must be Level 4. Rob stated that cards will not be issued any longer and that a coach's certification can be viewed online. Rob stated that new clinic dates were tentatively scheduled for the first and second weekends in October for Levels 1 and 2, and that the clinics would hopefully be held in a central location such as Moses Lake. A Level 3 clinic could also be held wherever needed. Rob also discussed his wanting to start a serious dialogue with PNAHA coaches and would like to put together a committee on Squirt hockey and the ADM, with two eastside and two westside representatives on the Committee. Following discussion, Dan Flynn (WAHA) and Jeff Thom (TCAHA) volunteered as the eastside representatives, and Mark Smith (WCAHA) and Les Grauer/Danny Lorenz (KVHA) volunteered as the westside representatives. Rob also reminded the member associations that touch-up offsidings was being allowed back in at the Bantam and Midget levels. Dru Hammond (PNAHA President) also mentioned that PNAHA will continue to sponsor Team Washington in the High School Hockey Showcase, especially given the fact that, due to Team Washington's strong performance the last two years, Team Washington was moved up a level. The High School Hockey Showcase is normally held the same weekend as Nationals.

#### 7. Supervisor-of-Officials – Jason Michelbook

- Jason Michelbook, Supervisor of Officials, stated that seminar dates for officials is posted on the Pacific District Officials link on PNAHA's website. Jason mentioned that there were four Washington officials who were invited to high-level officiating camps this past summer: Steve Walsh (Spokane), Boone Bruggeman (Wenatchee), Anthony Guzzo (Spokane), and Sean MacFarlane (Spokane), with Anthony Guzzo also being invited to Nationals Camp. Jason stated that this is a very strong showing for local officials. Jason also stated that the rule regarding head contact is regarded as any targeted check to the head and will be penalized. Midget divisions have the option this year of using a 4-man official system, but that it is not mandatory and probably will not be used at State tournaments. With a 4-man system, there is a 30% increase in game fee costs. If member associations are interested in using a 4-man system at States or tiering, they should let Jason know.

#### 8. Girls/Women's Hockey – Dru Hammond

- **Female Development Camp Information:** Given Shirley Williamson's inability to attend the meeting, Dru Hammond (PNAHA President) stated that the PNAHA Female Development Camp would be held on February 4 & 5, 2012, in Wenatchee. Dru also mentioned that PNAHA is in discussions with Oregon for their female players to attend PNAHA's camp.
- **District Camp:** Dru Hammond (PNAHA President) stated that the camp was run very well and that the girls within PNAHA had an excellent showing.

#### 9. League Commissioner – Glen Triner

- Glen Triner (PNAHA League Commissioner) thanked the members for their participation in this morning's round table discussions.
- The final League declarations were reported.
  - **Tier I:** SJHA= Midget U16; SNO=PeeWee, Bantam, Midget U16; SAYHA=Midget U16; WAHA=Bantam, Midget U16, Midget U18.
  - **Tier II:** Everett=PeeWee, Bantam; Kent=Bantam, Midget U16; Kitsap=PeeWee; Tacoma= PeeWee; SJHA= PeeWee (2), Bantam (2), Midget U18; SNO= PeeWee, Bantam, Midget U18; SAYHA= PeeWee, Bantam, Midget U18; TCAHA= PeeWee, Midget U18; WAHA= PeeWee, Bantam, Midget U18; Whatcom= PeeWee, Bantam, Midget U18.
- **High School:** Everett

- **Girls:** WWFHA= Midget Tier II U19
- **B Teams:** Kent= PeeWee, Midget U18; Tacoma=PeeWee, Bantam, Midget U18; SJHA= PeeWee, Bantam, Midget U18; SNO= PeeWee, Bantam, Midget U18; SAYHA= PeeWee, Bantam; TCAHA= Bantam, Midget U18; WAHA= PeeWee.
- **Squirt:** Kent (1); Kitsap (1); Tacoma (1); SJHA (1); SNO (2); TCAHA (2); WAHA (1).
- Tiering would start around September 24 and finish the weekend of October 15.
- Host hotel listings are due by Monday, September 19, 2011.
- Tiering and League rosters are due by September 24, 2011.
- There was a lengthy discussion regarding the Squirt division regarding minor vs. major birth year teams. Included in the discussion was a proposal on some tiering at the Squirt level to determine the strength of the teams; whether or not to incorporate an exhibition schedule; working on how Squirt teams are structured in the future; adjusting the schedule after the first few games; and playing an unbalanced schedule.
- An informal poll was taken of the member associations as to whether Squirt teams should be equally balanced as is stated in the PNAHA rules, or, if not, those teams should be deemed ineligible for the Squirt Festival. There were four “yes” votes (to have equally balanced teams in order to participate in the Squirt Festival) and three “no” votes, with two member associations abstaining.
- The final determination on whether Squirt teams within the same member association are equally balanced will be decided by Dru Hammond (PNAHA President) and Glen Triner (PNAHA League Commissioner).

**10. USA Hockey Associate Registrar/Risk Manager – Ed Imes**

- Dru Hammond (PNAHA President) welcomed Ed Imes (USA Hockey Associate Registrar/Risk Manager). Ed reported that he has sent travel permits to all Association registrars. USA Hockey Guidebooks and insurance pamphlets were handed out to each Association member.

**11. 1st Vice President – Dave Bittenbender**

- No report.

**12. 2nd Vice President – John Grasso.**

- John reported on the legal status of having paid coaches and employing foreign nationals as coaches. In order to ensure that PNAHA is following federal laws, PNAHA hired an employment/immigration attorney, who provided PNAHA with a written letter regarding the law. John reported on the various and succinct portions of this letter. However, John stated that each member Association would be wise to hire their own attorney if they have any questions or concerns if they have paid coaches or coaches who are foreign nationals. Report on non-USA citizens being paid coaches.
- After a lengthy discussion, a motion was made by Janet MacFarlane (PNAHA Secretary/Treasurer), seconded by Scott Farrell (SJHA), stating [*PNAHA member associations shall abide by all state and federal laws*]. Motion passed.
- At a minimum, member Associations need to have a copy of each coach’s social security card and/or proper VISA documentation on file.
- A motion was made by John Grasso (PNAHA 2<sup>nd</sup> Vice President), seconded by Scott Farrell (SJHA), stating [*Foreign nationals who are being compensated for their services must provide documentation that they are legally able to work in the United States*]. Motion passed.

**13. PNAHA President – Dru Hammond**

- The Pacific District meeting will be held in Seattle on October 15, 2011.
- The Washington State Patrol Screening (WSP) is no longer required in interim years between the Axiom screening of every three years. However, it is recommended since it is free.
- Associations were reminded to track the new fighting rule (615) that calls for additional suspension of 3 games to any player who is assessed their second major penalty for fighting on the same team during the same season. If the player is assessed with a third fighting major on the same team during the same season the player is suspended until a hearing is held by the proper authorities. They don’t want this discovered during the credential checks because they could find these players sitting during the state tournament.
- A reminder to be sure to adhere to locker room policy was urged. It is the policy of USA Hockey that at least one responsible adult present directly monitoring the locker room during all team events to assure that only participants (coaches and players), approved team personnel and family members are permitted in the locker room and to supervise the conduct in the locker room.

- Pierce County Minor Hockey has discontinued its membership and Coeur d'Alene still has not built a facility to replace their damaged rink. No association will be hit with Rule 14 if they acquire any of these players.
- Dru Hammond (PNAHA President) stated that, with regret, she was announcing and accepting Dave Bittenbender's resignation as PNAHA 1st Vice President. Due to Dave's many years with PNAHA and the invaluable insights he has given PNAHA over the years, Dru has asked Dave to remain as a consultant to PNAHA. Dru then appointed Jack Chaney to fill the remainder of Dave's term as PNAHA 1st Vice President.

#### 14. Tournament Updates

- **Squirt Festival:** Tacoma Junior Hockey and Wenatchee Amateur Hockey Association both submitted applications to host the Squirt Festival. After a short discussion and vote, a motion was made by Janet MacFarlane (PNAHA Secretary/Treasurer), seconded by John Grasso (PNAHA 2<sup>nd</sup> Vice President), [*to award the Squirt Festival to Wenatchee*]. Motion passed. The date for the Squirt Festival was set for March 8-11, 2012. Note: Prior to the completion of these minutes Wenatchee contacted the PNAHA President and indicated they did not have enough ice to host the Squirt Festival again. Per PNAHA Rules and Regulations the PNAHA President awarded the Festival to Tacoma since they had also bid to host the event. The Squirt Festival will now be held on March 15-18, 2012. The Festival cost is \$750.00 per team.
- **Tier II:** Tri-Cities Amateur Hockey Association (TCAHA) submitted its application to host the State Tier II tournament. A motion was made by Tammy Gurnard (WAHA) [*to have TCAHA host the PNAHA Tier II Tournament*], seconded by Scott Farrell (SJHA). Motion passed. The date for the Tier II tournament was set for March 1 (coaches' meeting) – March 5, 2012. The Tournament cost is \$750.00 per team.
- **B Tournament:** TCAHA submitted its application to host the State B tournament. A motion was made by Tammy Gurnard (WAHA) [*to award the PNAHA B State Tournament to Tri-Cities*], seconded by Scott Farrell (SJHA). Motion passed. The date for the State B tournament was set for March 15 (coaches' meeting) – March 19, 2012.
- **Tier I Tournament:** Spokane stated that they were interested in hosting the Tier I U16 Tournament. Seattle Junior indicated they would be interested in hosting the event if Spokane could not do so. Mark Gustafson will contact the PNAHA President with a confirmation. The anticipated date would be the weekend of March 10. This will be a 3 team tournament.
- **District Tournaments:** The Girls' Tier I tournament will be held February 23-26, 2012, in Fairbanks, Alaska for U16/U19 and U14 in California with a location to be determined. The Women's/C tournament to be held in Vacaville, California. Tier II tournament will be held on February 23-26, 2012, in Fairbanks, Alaska too. Youth Tier I for all divisions will be held in California, March 7-11, 2012.

#### 15. Old Business

- The U16 proposal was again tabled to the Winter meeting to be held on January 7, 2012. Motion made [*to table*] by Dave Bittenbender (PNAHA 1<sup>st</sup> Vice President), and seconded by John Grasso (PNAHA 2<sup>nd</sup> Vice President). Motion passed.
- Reminder that Washington State has the most stringent policy in the U.S. regarding concussions. The official law is "Zackery Lystedt Law." Do not put a suspect concussion player out on the ice or allow them back to play without written verification from a professional as to the suitability to play.
- Tier I and Tier II declarations are due on October 1. Please provide written confirmation to the PNAHA President that includes coach's name, email address, phone number and the same information for the team manager.

#### 16. New Business

- None.

#### 17. Annual Winter Meeting Announcement

- The PNAHA Annual Winter meeting will be held on January 7, 2012, at the Coast Wenatchee Center Hotel & Wenatchee Convention Center in Wenatchee, located at 201 N. Wenatchee Avenue. Room reservations can be made by calling (509) 662-4411.

#### 18. Adjournment

- Chris Raub (EYH) [*motioned to adjourn*], seconded by Jeff Thom (TCAHA). Motion passed. Meeting adjourned at 3:57 p.m.