

# Bemidji Youth Hockey Association

## July Regular Meeting

July 9, 2014

Bemidji Community Arena (BCA)

**Board Members Present:** Bruce Hasbargen, Brian Schafer, Jim Marcotte, Kevin Waldhausen, Jim Fillipi and Kirk Malkowski

**Board Members Absent:** Corey Rupp

**Committee Reps/Age Group Reps/Others Present:** Jeff Loewe, Doug Biggin,  
**BCA Board Members present:** none

Meeting called to order by Vice President at 6:01p.m.

### **A. Administrative & Financial Matters**

#### **1. Approval of June meeting minutes**

- a. Motion made by Kevin and seconded by Jim F. to approve. No further discussion and motion passed

#### **2. President's Report**

- a. None

#### **3. Treasurer Report/BCA Finance Committee**

- a. Financials sent to board for review and discussed during meeting
  1. Motion made by Bruce to approve fiscal reports and expenses for June, seconded by Jim M. No further discussion and motion passed.
  2. The Board reviewed the Stipulation agreement executed by the MN Attorney General on August 12, 2008. The Board understands their responsibility to review this document annually and continues to commit to timely filing of tax returns and timely filing and compliance with the MN Attorney General Registration requirements.
  3. The Board reviewed the 2013 Federal Form 990 tax return as well as the Minnesota Annual Report to be submitted to the MN Attorney General, including Section D, Board of Directors Signatures and Acknowledgment. The Board authorized the filing of the respective returns immediately and confirms the accuracy of the information. Motion by Bruce seconded by Jim F. No further discussion and motion passed.

#### **4. Payroll**

- a. Pay for coaches was deferred until recommendation from HDC

#### **5. Concessions**

- a. Discussed remaining inventory at year end
- b. Prices will be looked at prior to next season

6. **Registration:**
  - a. Final website programming being done
7. **Scheduling**
  - a. None
8. **Grievance**
  - a. None
9. **Policy and Procedure**
  - a. Suggested updates will be coming regarding game limits, tournaments, refunds and date of Board meetings and more.
    1. discussed changing refund policy for all ages to be similar to bantam making high school team - refund less \$100 tryout fee, section 3.18
  - b. Bemidji Hockey philosophy handout is being developed.
  - c. Jim M will work on draft of Raffle section of Handbook
  - d. Bruce will work on draft DIBS section of the Handbook
  - e. Kevin will work on adding/updating white helmet and jersey donation requirements

**B. Hockey Matters**

1. **EMT's**
  - a. None
2. **Equipment**
  - a. Discussed donation of team jerseys
    1. allow donation of team jerseys, but BYHA orders and owns them
    2. only BYHA approved game jerseys are allowed for games
    3. no player names on jerseys
    4. recommend that helmets and the above are added to policy or handbook
3. **HDC**
  - a. The Board discussed and recommend no player parents in on tryout evaluations – independent evaluators
  - b. Discussed process of selecting coaches, interviewing coaches
  - c. Skating program to be developed, HDC working a proposal
4. **Referee's**
  - a. None
5. **Tournaments**
  - a. Tournaments are set and advertised
  - b. Conflict of Bantam AA tournament with another larger tournament was discussed.
    1. will look at moving ours to an open weekend, will discuss with bantam coaches
    2. request that the bantam coaches help find teams to fill the tournament
    3. Kevin will check with the Pelawa family about naming a tournament after George Pelawa
6. **Other hockey items**

- a. Start up/ice in date was discussed, September 29th
- 7. **District 16 report**
  - a. None

**C. Marketing**

- 1. **Season Kick Start Banquet**
  - a. Date discussed, Thursday before the ice goes in, 25th of September, hours same as last year
- 2. **Raffle**
  - a. Jim M will check with Corey and Jim Fankhanel on prizes
- 3. **DIBS**
  - a. The Board discussed DIB categories and list of credits
- 4. **Website**
  - a. Corey needs to contact Tracy about the updates regarding the raffle – no longer a calendar
- 5. **Recruiting/Marketing**
  - a. Discussed flyers for new player skates and booth at community appreciation event.
- 6. **Grants**
  - a. None
- 7. **Pictures**
  - a. None
- 8. **Other Marketing items**
  - a. None

**D. BCA**

- 1. **BCA Board Meeting**
  - a. None
- 2. **Other BCA items**
  - a. None

**E. Misc**

- 1. Paul Bunyan International Tournament was discussed.
  - a. Need committee members
  - b. Does BYHA need to take over?

**F. Adjournment**

- 1. Motion to adjourn made by Brian and seconded by Jim M. No further discussion and motion passed.
- 2. Meeting adjourned at 8:47pm.

**G. Next Board Meeting**

**Second Wednesday of the month, August 13<sup>th</sup>, 6pm, BCA**