

Northern Lakes Youth Hockey Association Board of Directors Meeting Minutes

Date: June 18, 2014
Time: 6:30 pm
Location: Pestello's, Pequot Lakes

Board members present:

Brandon Andersen	Jenna Crawford	Brent Nybakken
Mike Paulbeck	Craig Larson	Vic Peterson
Kristi Duff	Erik Lee	Wendy Przybylski
Jill Haugene	Tony Fulton	Chuck Deutsch

Board members absent:

Robb Fritz Maurice Slepica

Guests:

Bill Lowe and Jake Theising from Brainerd Jaycees presented a fundraising program for our consideration that benefits local youth sports in the Brainerd Lakes Area.

Mike called the meeting to order.

Jenna made a motion to approve the May 21 meeting minutes. Erik seconded; unanimous aye's approved and motion passed.

Open Session:

1. Executive Committee Report (Mike)

- a. The items outlined on the agenda are priorities for the evening and the committee is hoping to bring resolution to all of the decisions that need to be made.

2. Director of Hockey Operations Update (Craig)

- a. Craig is working on a clinic/training for coaches that he is looking to schedule in August.
- b. Working towards an online coaches registration/application process for the upcoming season.

- c. Working on schedule for the weeks of September 22-October 6, leading up to try-outs, for training/skills and drills. The middle week will be for Brock Ballard. Brandon made a motion to charge \$125/player for the Brock Ballard training which includes goalie training (was \$99 in 2013) and Jill seconded; aye's unanimously approved and the motion carried.

3. SafeSport Report (Vic)

- a. Vic continues to work with Scott Gray and the "grandfathered" period is now over. By December 31, all volunteers from coaches to locker room monitors to fundraising, needs to take the SafeSport training. It is tracked just like coaches training and all volunteers need a USA Hockey number. There will be criteria around volunteers as well.

4. Equipment Director Report (Robb)

- a. In Robb's absence, Brandon provided a quick update based on the email traffic from the days preceding the meeting. Robb is working on getting his arms around what we have and what we'll need based on registration numbers.
- b. Also discussed a plan to make sure players moving to Pee wee or 12U are returning association gear to recycle, reuse, etc.

5. Gambling Committee Report (Wendy)

- a. Wendy passed around the blue binder that she shared with everyone at the table. It is mandatory that this binder and gambling financial information be shared with all board members at each meeting.
- b. Brandon made a motion to approve the expenses as outline in the binder and Chuck seconded; aye's unanimously approved and the motion carried.
- c. Wendy outlined a promotional idea to highlight our gambling sites to the membership and would help drive business to these locations.
- d. Wendy reported that Pestello's on 371 (in Backus) and Manhattan Beach will begin pull tabs in July if the paperwork goes through as expected by the end of the month. Manhattan Beach will also begin Bingo if approved in June. Pestello's n 371 will also have a meat raffle if approved in June.
- e. Wendy reported with a move to using Emily Meats for a location, we will now receive a 5% quarterly donation.

- f. Wendy continues to pull back the onion, understand every layer to understand the financials to keep making the most of what we have and trying to land new business too.

6. Finance Report (Brandon)

- a. Brandon provided an updated Profit & Loss Prev Year Comparison sheet with a tentative 2014-2015 association budget which included updates from the previous meeting and additional information gleaned since the last meeting.
- b. In May, Brandon reported that we were notified that the CIA didn't file their 2012 tax return prior to the association merger. This didn't get filed on time this year, so we had to pay a \$100 fine. Brandon reported this fine has been waived.
- c. Brandon reported \$10,000 in revenue in gambling and cited some of the changes that have been put in place, but still a challenge with the loss of Players in Aitkin.
- d. Brandon a motion to transfer \$40,000 in for expenses from the gambling fund to the operating fund and Chuck seconded; aye's unanimously approved and the motion carried.

7. Registrar and Scheduler Discussion (Mike)

- a. **Registrar:** Brandon made the motion to approve Kristi Kunz as the Registrar Chair based on the job description provided knowing Katie Berg will be assisting as needed and Erik seconded; aye's unanimously approved and the motion carried.
- b. **Scheduler:** Vic made a motion to approve Chris Boelter as the Scheduler based on the job description provided and Brent seconded; Chuck opposed and all others were aye's, approved and the motion carried.

8. Training Facility Update (Erik)

- a. Based on the current budget, the outlook for training, equipment and other operational needs, the training facility has been put on the backburner for us to focus on preparation for the season.

9. Hairball Update (Kristi)

- a. Kristi reported we have partnerships established and outlined the agreements with the parties.
- b. Need to begin proceeding with preparations.

10. Wild Tour (Jenna)

- a. Jenna outlined the details and communication that had already and will continue to take place.

11. Philosophy Discussion; Bylaws, Handbook (Jill)

- a. Discussed discrepancies in bylaws vs. practice that needed to get shored up.
- b. Discussed the overall philosophy of the current Handbook and how that should change to support the future hockey philosophy, game scheduling philosophy and overall operations to ensure our actions support who we say we are and what we believe in.
- c. A committee was formed to bring back a recommendation to the group of the Mission Statement, Core Values and Philosophy. Jill will chair the committee and members will include Jenna, Chuck, Craig and Mike.

12. Action Item List

- a. Reviewed list; updated and assigned due dates.

Mike dismissed the attendees that are non-voting board members so we could hold the closed session portion of the meeting.

Closed Session:

1. Jill presented the Director of Hockey Operations Performance Evaluation in which the DOHO Task Committee was asked to prepare. Discussion ensued with approval of the evaluation presented with it being noted that a few key areas would be drilled into during the review meeting.
2. Jill made a motion to approve Craig Larson as the Director of Hockey Operations based on the job description (with two additions documented by Jill after discussion) presented by the DOHO Task Committee and Chuck seconded; aye's unanimously approved and the motion carried.

The next meeting will be held Wednesday, July 23 at PrimeTime in Breezy Point at 6:30 pm. Chuck made a motion to adjourn and Jenna seconded; motion passed. Meeting adjourned.