

June 18, 2012

Dover Youth Hockey Association Board of Directors

MINUTES

Open Meeting:

1. Call to Order
 - a. Attendees:
 - i. Dave Middleton
 - ii. Cheryl Sullivan
 - iii. Dave Gnall
 - iv. Tim Broadrick
 - v. John Kelly
 - vi. Ellen Barton
 - vii. Dan Coffey
 - viii. Ryan Kaichen
 - ix. Eric Post
 - x. Dennis Pease
 - b. Absent:
 - i. Peter Keilty

2. Members' Comments – *Any member of the Association may raise issues to the Board at this time. Speakers are asked to limit comments to five minutes. If more time may be needed, please make prior arrangements with the President via any Board member. After this item, the meeting may be closed at any time by motion, second and a majority vote of the Board.*
 - a. *No one in attendance*

3. Reports
 - a. Secretary – Minutes of previous meeting(s) – Past Secretary
 - i. Posted to website, both monthly and annual meetings
 - ii. Approved revised bylaws posted as well
 - b. Treasurer – Monthly report
 - i. Meeting of budget and finance committee to be scheduled
 - ii. Transition to new bookkeeper in process
 - iii. Discussion of planning for budgeting and planning discussed.
 1. Intent is to modify to support line item monthly reporting on expenses
 - iv. Ask of the board if there are any preferences in banks
 - v. Motion to accept report Dan Coffey, second Ellen Barton.
 1. Approved unanimously
 - c. NHAHA report
 - i. Annual meeting is still suspended
 - ii. Request to ensure attendance at the August meeting
 - iii. Discussion on 8-and-Under hockey was focused on cross ice
 1. program focus still supports significant full-ice with some

2. Rules changes moved to every 4 years, starting 2013
 3. Motion to accept Tim Broadrick, second Ellen Barton, accepted unanimously.
- d. Seacoast League report
 - i. Nothing to report
 - e. IJYHL report
 - i. Needs to be updated to reflect Mass Selects – secretary to update in future agendas/meeting minutes
 - ii. Next meeting this week
 - iii. Some initial concerns around referee scheduling moving to all online using the Mass Selects program. Not believed to be a concern at this point
 - iv. Scheduling at this point is intended to be done by Mass Selects as opposed to by individual organizations. Also not seen to be problematic at this stage.
 - v. Motion to accept Tim Broadrick, second Ellen Barton, accepted unanimously
 - f. Middlesex League report
 - i. Nothing to report
 - g. Level Reps & House League if/as needed
 - i. In absence of Melanie's departure from the Board
 1. Melanie has left all team books in the office
 2. Cheryl Sullivan is offering to take ownership of coordinating the books for the upcoming season
 - h. Other reports
 - i. Registrar
 1. Request for Coca Cola and Bay State Girls tournaments to be sanctioned from Dover Arena.
 - a. DYHA has sanctioned in the past
 - b. John Kelly is working with Ray Pasquale to finalize details
 2. John will update the Goal Line website email address database when given information from Eric Post
 - ii. Tryout Director
 1. Girls U16 Split season has been disbanded and cancelled due to too few players
 2. All other teams are still looking full with committed players
4. Old Business
 - a. Update on status of contracts
 - i. Director of Hockey Operations – Tim Broadrick
 1. Tim to update and coordinating signature with Dennis Pease and Dave Middleton
 - ii. Professional Skills Instruction – Eric Post
 1. Scheduling of on-ice and off-ice is dependent on commitment of Andrew Leach and formalized written contract
 2. Eric, along with Dennis Pease to work on contract with

3. Eric to coordinate with Secretary to finalize paperwork.
- b. Bantam and PeeWee player additions update – Tim Broadrick
 - i. One new player added to a PeeWee Select team in need
 - ii. Some other are Bantam programs have been identified as consolidating/cancelling teams which may bring new players to Dover this summer
 - iii. Current Bantam Select team coach has had a change in situation and has notified DYHA of inability to function as head coach. Tim Broadrick and Dennis Pease to work with the Coaching Director (absent from tonight’s meeting) to look for replacement options
- c. Update on request from Dover Arena for tournament sanctions – John Kelly
 - i. Covered under Registrar report
- d. Other Old Business
 - i. Level 1 certifications have been posted to website. House League coaches will need certification. Focus will need to be around communication early and often to coaches and potential House League coaches
 1. House League will need to start roughly October 18th in order to complete with a full program
 - ii. Program scheduling
 1. Requested by Dennis to get clarification on Mite and Midget program offerings to coordinate scheduling and ice time allocation in order to ensure time for Mass Selects
 - a. Mites – request Holt for 6 hours each Sunday – for House and also Mite travel
 - iii. Program Guide brought up by Tim Broadrick. Request to address content.
 1. To be deferred to primary focus of next meeting (July 2)
 2. Request from the President to review the document in detail to make significant progress in discussion/finalization of current draft.
 3. Request made for all board members who may not be present to submit

5. New Business

- a. Board responsibilities for upcoming year
 - i. Ellen proposed delaying until last open Board member position filled
 - ii. Discussion was had around consolidation of responsibilities and identifying roles first, and then filling the roles with Board members second.
 - iii. USA Hockey requires identification of an ACE (Association Coaching and Education) Director in addition to the role of Coaching Coordinator
 1. Suggested to leave Peter Keilty as Coaching director, with assistance provided by John Kelly and Eric Post
 2. Need to spend time this year ensuring that the role is well

- iv. Team Manager Coordinator
 - 1. Due to removal of level reps at each level and departure of Melanie Walsh – in deference to having the Director of Hockey Operations take over being point responsibility of all level reps
 - 2. Cheryl Sullivan and Ellen Barton to co-own Team Manager Coordinator
 - v. Fundraising Coordinator
 - 1. Naming position on hold currently
 - 2. Golf tournament needs organization – Dave Gnall to own
 - a. Target mid-September
 - 3. Stacy Constas volunteered earlier to Dave Middleton to assist with the DYHA silent auction event
 - vi. Player Development Coordinator – Dan Coffey
 - vii. Tournament Director – moved to Director of Hockey Operations
 - 1. House League Director is still to coordinate Heyliger
 - viii. Level Reps
 - 1. Reps to be re-assigned to Director of Hockey Operations
 - ix. House League Coordinator – Dan Coffey
 - 1. Tim Broadrick to assist
 - x. Referee Coordinator – Freddie
 - 1. Discussion for need for Referee Development Coordinator (volunteer, not board member)
 - xi. Referee-in-Chief – Ty Morin
 - xii. Granite State League Rep – Dave Middleton
 - 1. Alternate – Dennis Pease
 - xiii. Purchasing Coordinator – Dennis Pease
 - xiv. Risk Manager - Dennis Pease
 - xv. Scheduler - Dennis Pease
 - xvi. Seacoast League Rep – Cheryl Sullivan
 - 1. Alternate – Dennis Pease
 - xvii. Mass Select Rep – Tim Broadrick
 - 1. Alternate – Dennis Pease
 - xviii. Webmaster – Dave Gnall
 - xix. Team Photo coordinator – Cheryl Sullivan
 - xx. Tryout Coordinator – Eric Post
 - b. Other New Business
 - i. Next meeting to be held back to typical first Monday of the month for next month (July 2) as a regular board meeting
 - ii. Primary focus will be around updates to the Program Guide
6. Adjournment
- a. Motion to adjourn: Ellen Barton
 - b. Second: Tim Broadrick
 - c. Approved unanimously
7. Executive Session if necessary
- a. Not needed or held