

October 3, 2011

Dover Youth Hockey Association Board of Directors

MINUTES

Open Meeting:

1. Call to Order
2. Members' Comments – *Any member of the Association may raise issues to the Board at this time. Speakers are asked to limit comments to five minutes. If more time may be needed, please make prior arrangements with the President via any Board member. After this item, the meeting may be closed at any time by motion, second and a majority vote of the Board.*
3. Reports
 - a. President – Dave Middleton (report attached)
 - i. Nominated Dan Coffey for open position on board
 1. Passed, unanimous (9-0-0)
 - ii. Nominated Peter Kielty for open position on board
 1. Passed, unanimous (9-0-0)
 - iii. Presented GSL report (see attached)
 1. Report accepted, unanimous (9-0-0)
 - iv. Dave proposed that DYHA follow GSL rules regarding time outs (no time outs in GSL regular season games)
 1. Stacie moved that DYHA home games follow GSL rules (no time outs in GSL regular season games), second by Cheryl, passed, unanimous (9-0-0)
 - v. Dave suggested to level reps that we caution coaches about the perception that they may at time appear to be recruiting players from other organizations
 - b. Secretary – Tim Broadrick
 - i. Minutes of previous meeting(s)
 1. Report accepted, unanimous (9-0-0)
 - ii. Office renovation update
 1. Tim has been in contact with the City of Dover's IT department to get the wireless router hooked back up; needs to be scheduled with Pat/Dennis
 2. Electrical will be finished by our contractor
 - c. Treasurer – Stacie Constas
 - i. Monthly report
 - ii. Summary of FY11 tax preparation
 - iii. Quote(s) from bookkeeper(s) to re-start DYHA's quickbooks accounts
 - d. Director of Hockey Ops/Scheduling report – Dennis Pease
 - i. The IJYHL is hosting full-level skills clinics on January 1st.
 1. Update on DYHA's offer to host 1999 clinic
 - a. Dennis will do this
 - e. Referee in Chief report –Ty Morin
 - i. Need to set up a meeting for younger referees

1. Ty and Freddie need to take care of this so they can address USAHockey officiating issues
 - ii. Need to work out referee scheduling for house league games
 1. Tim will work with house coaches, Ty and Dennis to schedule Mite and Squirt house league referees
- f. Coach Development Report – position vacant
- i. Communication with coaches re:
 1. CEP requirements & reimbursement procedure
 2. Progressive checking clinic Sept. 10 – rescheduled for Oct. 17
 - a. Off ice session will run 6:00-7:00 with on-ice activities from 7:00-8:00
 3. Boston Bruins coaching symposium October 22
 4. Tournament scheduling with travel coaches (from last meeting):
 - a. Thanksgiving weekend and the week after Christmas have been left open for tournaments
 - b. Two teams have asked to attend tournaments in January, but their IJYHL opponents are unable to reschedule.
 - c. Travel coaches may request an open weekend to go away to a tournament, but they do not have the individual power to decide that they are going – we must have our prepaid ice scheduled or we will lose money in unused ice
 - i. Coaches should be looking for tournaments on Thanksgiving weekend and during the week after Christmas, which have been left open for this purpose
 - ii. Only head coaches should contact Dennis about scheduling; team managers should address concerns to the Level Representative
 - iii. *Jim was going to email all head coaches with these instructions... Did this happen?*
 - ii. Benefits for coaches this season (jackets, gas cards, etc.?) - tabled at last meeting until we have board-approved FY12 budget
 1. What are we prepared to do this season?
 2. This decision has to wait until we have a Board-approved budget for FY12
 3. **NO VOTE TAKEN**
- g. Player Development Report – Ryan Kaichen
- i. Status of skills with Leach Brothers
 1. Coaches had opportunity to talk one-on-one with Andrew about their teams' needs
 - ii. Regarding goalie skills – when goalies have conflicts between team practices and goalie skills, they should attend goalie skills
 1. Dan to communicate this to coaches
 - iii. Andrew and Dennis have met and reviewed “pay-as-you-go” skills schedule... Andrew can run them all (Alex Shaffer will do one of them when Andrew has a conflict)
 1. Pay as you go needs to be organized and promoted
 2. Ice schedule is done... Ryan and Dan will work with Andrew to identify age groups and skills to be addressed, then promote these to all coaches

3. Dave suggested making these sessions free to the first 30 skaters who arrive for each session

4. NO VOTE TAKEN

- iv. Review of “Welcome Back” skills event on Sept. 11
 - 1. changes/lessons learned for next year
 - a. schedule volunteers to work grill
 - b. plan on two or more grills
 - c. schedule supervision for floor/street hockey area
 - v. Mite Select travel level update
 - 1. Ryan, Micky and Jamie need to create clarity for parents and players on this program, with support from Dan Coffey
 - vi. Coach and Player evaluation tools
 - 1. Ryan will work with Tim to develop something before our next meeting
 - vii. Possible uses for “Holiday Break” ice
 - 1. Another “Welcome Back Skills” type of event?
 - 2. Pond hockey sessions (cross ice scrimmages)
 - 3. Mite level jamborees
 - viii. Report accepted, unanimous (8-0-0)
- h. Team Manager Coordinator – Michelle Launsby
- i. IJYHL scores are supposed to go to Dennis
 - ii. Girls scores are supposed to be emailed by team manager to Kathy
 - iii. Winning teams report scores in both of these leagues
 - iv. In the event of a tie, play it safe and report the score
 - v. Report accepted, unanimous (8-0-0)
- i. Seacoast League report – Cheryl Sullivan
- i. Cheryl has emailed Seacoast league divisions to Tim; they will be included in the minutes
- j. IJYHL report – Dennis Pease
- i. Dennis Pease has taken over as IJ Rep; Tim Broadrick will serve as alternate Rep
 - ii. Dennis will be reporting scores on Sunday nights – team managers just need to get them to Dennis
 - iii. After a conference call, our Squirt Minor team’s closest competition has moved up, but they will still schedule games with our team, even though they are now in the 2001 division
 - iv. RI Hitmen are moving up in Pee Wee 99 division
 - v. The IJYHL requires mouth guards at all age divisions, but some teams are still in the early stages of communicating an enforcing this rule
 - vi. Uniform violation penalties should be assessed to start the game
 - vii. Report accepted, unanimous (8-0-0)
- k. Middlesex League report – position vacant
- i. We will ask Lee Ann to serve as Middlesex Rep; Dennis is also on the Middlesex League mailing list and should serve with her
- l. Level Reports:
- i. Midget – Cheryl Sullivan
 - ii. Girls – LeeAnn Allaire
 - 1. Both U14 teams are in GSL Tier 2 now

- iii. Bantam – Cheryl Sullivan
- iv. Pee Wee – Melanie Walsh
- v. Squirt – John Kelly
- vi. Mite – Melanie Walsh
 - 1. Mite Major (full ice) parents are asking if their children can also practice with the Mite Selects
 - a. Tim proposed allowing Mite-aged players from house league, the Mite Major team, and other organizations to skate in Mite Select practices (only) if they signed a contract to pay \$500 for the season. DYHA players would be obligated first to their primary team’s activities in the event of a conflict.
 - b. NO VOTE TAKEN
- m. House League – Tim Broadrick
 - i. House league registration night October 12; first night October 14
 - ii. Report accepted, unanimous (8-0-0)
- n. Program committee – Eric Post
 - i. Nothing to report
- o. Fundraising committee – Melanie Walsh (reports attached)
 - i. “Gold day”
 - 1. Someone suggested setting up a “house party” type gold buying event at the arena one night during practices. DYHA would receive a percentage of the gross. Melanie will do some research and bring it back to the board if she thinks it makes sense.
 - ii. Golf tournament
 - 1. Karim Durham will see this event through despite his resignation from the board. We have 28 players registered – not bad considering we scheduled and promoted it at the “last minute” (just a little over a month ago)
 - 2. We have a couple of volunteers and some door prizes. Should work out well for our first try, and we will learn valuable lessons for planning next year’s tournament
 - iii. Kayak raffle
 - 1. Drawing extended to October 17th
 - a. Second prize, UNH tickets, are for game on October 28 (Union) or 29 (Northeastern)
 - iv. Dance
 - 1. No update
 - v. Collins
 - 1. Team request for players to have choice of Black as base color of their jackets
 - a. NOT DISCUSSED
 - 2. Coaches’ request for an additional jacket to be approved for purchase
 - a. NOT DISCUSSED
 - 3. Email from Collins regarding waterproof jackets
 - a. Was sent to coaches as well as board members, so the information should be out there.
 - 4. Collins will order name plates for any teams that want to add names to jerseys

- a. Coaches never had a meeting to discuss an organizational philosophy about this... we had discussed seeing if coaches would discourage use of nameplates, but most teams seem to be intent on buying them, despite high cost

Stephan Parks joined the meeting at 8:28 p.m.

- p. Bylaw Review committee – Tim Broadrick
 - i. DYHA procedure manual
 - 1. Have not found a procedure manual for DYHA operations
 - a. Committee is drafting one from scratch, incorporating many of our existing procedures and creating new ones where none exist or past practice is unclear
 - b. Job descriptions for all board and contractors' roles to be included
 - 2. ByLaws are currently under revision; changes to be proposed by December; meeting next week
 - a. Stacie proposes that in the Bylaws we change the fiscal year to April 1-March 31, which will allow us to match financial planning to our league year
 - 3. Report accepted, unanimous (8-0-0)
 - q. Finance and Audit committee – Stacie Constat
 - i. Postponed until after Old Business and New Business

- 4. Old Business
 - a. None

- 5. New Business
 - a. Alternate player requests - none
 - b. Helmet stickers – logo and jersey numbers-we are going to find out how much this would be for the program
 - i. The Board favored allowing these stickers as designed by Andy Middaugh
 - 1. Cheryl suggested buying them for any team that wanted to use them, at no cost to our players' families
 - ii. NO VOTE WAS TAKEN
 - c. Solid black Reebok socks for Squirt team that wants to take on the cost themselves
 - i. At \$20 per pair of socks, the consensus was that families are being “nickled and dimed” too much, so the Board does not wish to allow this
 - ii. There was some discussion about allowing this if a benefactor or team sponsor wants to cover the cost
 - iii. NO VOTE WAS TAKEN

Dennis Pease and Tim Broadrick left the meeting at 8:58 p.m.

- d. Request from Ray Pasquale to sanction tournament
 - i. Sponsorship for DYHA sanctioning holiday tournament settled
- e. Somersworth High Boosters request DYHA fill a slot (*did not vote on it*)

6. Finance and Audit committee – Stacie Constas
 - i. Postponed until after Old Business and New Business
 - ii. FY12 budget proposal
 1. Tuition breakdown specifics (where the numbers come from, by team, ice/extra ice, refs, etc.) Ice forecasts by team by percentages were looked at, highlighted in red subtracted what tuition would look like minus *Bingo*. \$578k forecasted total budget.
 2. Listed line item stand outs.
 - a. Copier (new?) Dave Middleton has idea for a new HP copier/fax machine
 - b. Expense mileage for Ty (specific case exception)
 3. Does there need to be a reforecast in tuition? (***Tim involved***) (budget finance committee must be on this) based on number of kids, IYJHL/GSL etc.
 - a. Does there need to be a hardship policy forecasted?
 - b. Surplus talk, 30% of budget is *Bingo*, long term forecast.
 - c. Referee bill schedule is written down from Freddie
 4. Report accepted, (5-1-1)
 - a. Ellen Barton opposed, Cheryl Sullivan abstaining

Meeting adjourned at 10:02 p.m.

7. Executive Session
 - a. Scholarship request
 - i. A 50% player scholarship was approved, pending agreement of Registrar John Kelly (per by-laws, hardship scholarships may be granted only by unanimous vote of the executive board)
 - b. Tuition refund request
 - i. No agreement was reached on separate requests for tuition refunds from parents who have chosen to withdraw their players from the program
 1. The executive board will continue discussions on these requests within the week

Meeting adjourned at 10:55 p.m.