



PNAHA Annual Fall Meeting

September 6, 2003

Red Lion

Wenatchee, Washington

The meeting was called to order by President, Donna Kaufman at 1:05 p.m.

1. Sign-In

- Sign-in sheets distributed and on official record with these minutes. Voting delegate sign-in sheet completed with the following delegates present: BAHA – Mike Buckley; IEAHA – Jeni Ragan; KVHA – Les Grauer; MVAHA – Greg Galeski; PSAH – Kristin Videto; SJR – Rick Ellison; SKAHA – Art Baldwin; SAYHA – Jim Noldin; TAHA – Scott Draeger; TCAHA – Glen Triner; WWAHA – Darrin Wales; WAHA – Mark Preston; WCAHA – John Courtney, WWFHA – Edward Wilson; PNAHA VP – Dave Bittenbender; PNAHA VP – Steve Stevens; PNAHA Secretary/Treasurer – Dru Hammond.
- YAHA – Diane Craig – not represented at this meeting

2. Introductions

- Personal introductions made by the PNAHA Executive Board, Directors and guests.

3. Minutes of Last Meeting

- Reading of the June 21, 2003 minutes. Dave Bittenbender (PNAHA Vice President) motion *[to approve the minutes]*, seconded by Mark Preston (WEN). Motion passed.

4. June Treasurer Report

- Balance as of September 6, 2003 is \$14,977.62. Motion *[to approve the Treasurer's Report]* by Dave Bettenbinder (PNAHA Vice President), seconded by Mark Preston (WEN). Motion passed.
- Dru (PNAHA Treasurer) presented the 2003 – 2004 proposed budget of \$24,750.00. Dru recommended that we maintain player fees at \$8.00 and hold off considering an increase to \$10.00 for this season. Art Baldwin (SNO) motion *[to approve the 2003-2004 proposed budget]*, seconded by Jeni Ragan (INL). Discussion regarding the Legal & Professional line item and if it incorporates funding to cover any potential legal fee deductibles. Dru indicated that she believed the deductible for Director and Officers was still \$1000.00 and that the \$2500.00 would cover that deductible should it be necessary. Motion passed.

5. Special Guests

- Dru Hammond (PNAHA District Marketing Committee Member) provided a brief history on the activities of the District Marketing Committee. She stated that initially Dave McGuigan and/or Dick Coombs had hoped to be here, but she would be presenting “The Lace ‘Em Up Presentation instead. Dru encouraged dialog within the attending directors during the presentation. She paused to hold open discussion and gather comments as to why we feel hockey is more than a sport, why hockey is a life experience and a game for life, as well as a journey. Many insightful comments were generated during this phase of the presentation. A thank you is extended to Jeni Ragan (INL) for taking notes during the presentation that will be compiled and forwarded to the District Marketing Committee. Directors noted that although they support the efforts made by the committee that the two biggest barriers to growing hockey is the fact that hockey is both time intensive and expensive. It was felt that any efforts expended by the committee need to include attention to these two areas and exploration as to how to minimize their impact on player/family lives.

6. Coaching Director – Rob Kaufman

- Efforts to secure an Advanced Coaching Clinic in Seattle have failed. The clinics will remain in Reno. Rob indicated that PNAHA representatives need to ensure this message is carried back to the local associations so that coaches and associations can budget appropriately to attend these clinics. Rob announced that local dates for clinics were:

Seattle	October 3-5	Levels 1,2,3
Mountain View/Portland	October 3-5	Levels 1,2,3
Spokane	October 24-26	Levels 1,2,3
Seattle Junior	November	Levels 1,2,3
Tri-Cities	Late October or November	Levels 1,2,3

- Rob distributed two brochures provided by USA Hockey; The Coaching Education Program Information Brochure and The ACE Coordinator Program.
- Rob reviewed coaching credential requirements. He indicated that officials would be requesting to look at coaching cards prior to every game. Score sheets will document who the coach is, his coaching education program level achieved and when the coach received his/her accreditation. The local association is responsible for ensuring that they only have appropriately credentialed coaches on the bench. Rob is expecting an updated list of PNAHA coaches and their credential records from Ron White. The USA Hockey Registration Program requires that you enter this information when registering coaches so every association should be aware of those coaches requiring additional training. Rob indicated that during the coaching committee meeting association representatives suggested a graded approach to discipline for failure to have the appropriate coaching credentials. The committee suggested that for the first offense that the offender attend the next scheduled clinic. A second offense would result in a \$300.00 fine to the offending association and the coach would be removed from coaching. It was then noted that PNAHA had been assigned the responsibility to develop a discipline policy at the affiliate level and that Dave Bittenbender and Steve Stevens had drafted this proposal for submittal under old business. It was decided to move this action up since it was currently under discussion. Dave Bittenbender and Steve Stevens distributed the proposal to the directors. Dave Bittenbender made a motion to [*accept the proposal as presented amending it to include effective January 1, 2004*], motion seconded by Les Grauer (Kent). Discussion. Friendly amendment to delete [*including attending any games or practices involving a USA Hockey registered team anywhere. Further violations will be sanctioned per USA Hockey policy*] and add [*from...**participating in**...all*]. Friendly amendment accepted. Motion passed. See amended Coaching Credential Policy attached to these minutes.
- Rob announced who the ACE Coordinators were for each association. If there are any changes he requested that they be communicated to him following conclusion of the meeting.
- The PNAHA Development Camp will be held February 7-8, 2004.
- USA Select Camp will be held May 1-3, 2004. Names of participants and the money to attend are due by March 1, 2004. If these fees are not paid and received by March 15, 2004 the participant will be dropped from the list/program.

7. Supervisor of Officials – Steve Stevens

- Steve stated he attended the District Officials meeting in Ontario, California. The directors from associations met to exchange ideas and evaluate officials. He was pleased to announce that registration for Officials is now available on disk. Next year the District meeting will be held in Seattle.
- A Level 4 clinic will be held in Spokane on September 20, 2003. This is the opening weekend for the Junior B teams and will provide an excellent weekend to evaluate officials. He was pleased that they were moving officials through the ranks quickly. The negative to this advancement is that it is creating openings at the lower levels that are not being filled.
- Steve reviewed the process for reporting match penalties. It is not designed to “trap” individuals; it is designed to prevent individuals from falling through the cracks. There is nothing worse than having someone show up to play at a State Tournament and through the credential processes discover that they need to sit some games. Everyone was encouraged to brief their local associations on the process.

8. USA Hockey Associate Registrar/Risk Manager – Ed Imes

- Ed provided a roll-out of all associations who have registered teams to date. He reminded everyone that those that have not registered and have participants on the ice, that they are not insured.
- Everyone was reminded that they need to get their tournaments registered and registered on time to avoid penalty payments.
- Ed distributed a credential worksheet for directors to distribute to their Tier I and Tier II teams.
- Annual Guidebooks, Rule Books, Insurance Guides and brochures were distributed.
- It was announced that the rules regarding use of the blue pucks changed effective Thursday, September 4, 2003. This announcement resulted in much laughter with Sno-King announcing that they do have a significant supply of blue pucks they would be willing to sell.

9. League Commissioner – Dru Hammond

- Dru indicated that committee representatives had discussed the difficulties in locating quality hotel/motels at the required \$59.00 rate as stated in the Host Hotel Policy. It was the committee’s suggestion that the

requirement of at least one hotel be available at \$59.00 rate be increased. Kristin Videto (PSR) motion to *[increase the host hotel rate to include at least one hotel at \$69.00]*. Motion passed.

- Dru indicated that at the June meeting everyone was instructed to bring their host hotel information to this meeting. She is extending this date to September 15 to accommodate those who wish to renegotiate hotel contracts since the rate increase was accepted. She also noted that the message on the September Agenda was confusing, that this extension would accommodate those who thought they had until the 15th to acquire those host hotels.
- Dru indicated that she had distributed the new PNAHA score sheets during the committee meeting held earlier. Anyone that did not obtain score sheets at that time would need to get with her after the meeting. She will be billing everyone for the score sheets later.
- Dru indicated that it was her intention for the scheduling committee to commence with formulating the schedule starting Sunday, October 7. The matrix is not due until September 20 but it is her hopes that the draft can go out for review later in the week.
- Once the schedule is released it will be posted on the website. PNAHA representatives were instructed to communicate this to their coaches.
- Dru announced that the committee declined to promote Eugene to full league member status. Concern was voiced that they did not have a representative present. Eugene will participate in the league as exhibition. Teams will let her know if they are willing to travel to Eugene. Everyone indicated they would be willing to host. Eugene will be entering Midget, Bantam and Pee Wee B teams in the league as well as one Squirt team.
- Medford will participate in the league as an exhibition team. Medford sent Mike McLaughlin to represent their organization. Mike will be contacting associations to see if any of the teams would be interested in traveling to Medford. Medford will be entering both Midget and Bantam B teams in the league.
- Once the league schedule is complete Dru will be contacting associations to see what their availability is to host the Utah Grizzlies teams. The Grizzlies were unable to send a representative to the September PNAHA meeting, but will be sending a representative to the January meeting to submit a proposal for their inclusion in the league next season. They understand that it would require that they do all the traveling, but they do not consider the Southwest League an option and desire the ability to play the Pacific Northwest teams.
- Commitments for league teams for the 2003-2004 season are: **(B Division)** INL= 1 Squirt; Kent = 1 Squirt; Mavericks=1 Squirt, 1 Pee Wee, 1 Bantam, 1 Midget; PSR= 1 Squirt; SJR= 2 Squirt, 1 Midget; SNO= 2 Squirt, 1 Midget; SPO= 1 Bantam, 1 Pee Wee; TRI= 1 Squirt, 1 Pee Wee, 1 Bantam; WEN= 1 Squirt, 1 Pee Wee, 1 Bantam; PORTLAND= 1 Squirt, 1 Pee Wee, 1 Bantam, 1 Midget; EUGENE= 1 Squirt, 1 Bantam, 1 Pee Wee, 1 Midget, MEDFORD= 1 Bantam, 1 Midget. **(A Division)** Kent= 1 Pee Wee, 1 Bantam, 1 Midget; MAV= 1 Pee Wee, 1 Bantam, 1 Midget; PSR= 1 Pee Wee, 1 Bantam, 1 Midget; SJR= 1 Pee Wee, 1 Bantam, 1 Midget; TAC= 1 Pee Wee; 1 Bantam, 1 Midget; TRI= 1 Pee Wee, 1 Bantam, 2 Midget; WEN= 1 Midget; POR= 1 Pee Wee, 1 Bantam, 1 Midget.

10. Women's Hockey

- Ed Wilson (WWFHA) stated that their teams would be playing in the lower mainland this year. It is his hopes that they will field four teams.

11. 1st Vice President – Dave Bittenbender

- Dave stated that Bremerton is not under sponsorship of the rink. It is now a non-profit independent agency. The Bremerton Amateur Hockey Association is now a member organization of PNAHA. They currently have in excess of 150 players. PNAHA welcomes Bremerton.
- The Disciplinary Committee (Dave Bittenbender [PNAHA VP], Jack Chaney [SJR], and Scott Draeger [TAC]) briefed the directors regarding their findings regarding the Desert Ice/Evergreen organization issue. The committee reported that the Desert Ice/Evergreen organization was cooperative and provided information to nearly all of their requests. Dave stated that the committee appreciated their cooperation. The membership committee submitted three recommendations to the PNAHA Board of Directors: Dave Bittenbender motioned that *[Recommendation 1 – Since the Desert Ice/Evergreen organization has missed nearly every deadline, even extensions granted by the PNAHA President to correct the deficiencies which placed them at risk of being “not in good standing”, and since the Desert Ice/Evergreen organization continues to “not be in good standing”, the Disciplinary Committee recommends that the PNAHA Board ratifies the decision of the PNAHA President that the Desert Ice/Evergreen organization is ‘not in good standing’ and have completely forfeited their membership in PNAHA]* and *[Recommendation 2 – Since*

the Desert Ice/Evergreen organization has been determined to be “not in good standing”, we recommend that no further disciplinary action be taken against Desert Ice/Evergreen organization at this time]. Motion passed unanimously. Dave Bittenbender motioned that *[Recommendation 3 – The Committee finds that since the Desert Ice/Evergreen organization is not in good standing per the PNAHA By-laws, that we further recommend that PNAHA not register any individual teams for the 2003-2004 hockey season from the Desert Ice/Evergreen Youth Hockey Association.]* Motion passed unanimously.

12. 2nd Vice President – Steve Stevens

- Steve distributed copies of the “In Hockey News”. He indicated that distribution for this publication is quite large and the price for marketing is great – FREE!

13. President’s Report – Donna Kaufman

- Donna briefly addressed the activities that occurred during the break. She stated that PNAHA had been served papers today. During that break she briefly spoke with USA Hockey District Director and Risk Manager.
- Donna announced that the USA Hockey Mid Annual Meeting will be held January 22-26.
- Donna provided an overview of District Tournament information. The information follows with a caveat that the Girls/Women Tournament could be moved to February.

March 4-7, 2004	Bantam, Pee Wee Tier II	San Jose, California
March 4-7, 2004	Girls/Women	Fairbanks, Alaska
March 11-14, 2004	Midget Tier I – 16U and 17U	Seattle, Washington
March 11-14, 2004	Bantam, Pee Wee Tier I	Anaheim, California
March 11-14, 2004	Midget Tier II – 16U and 17U	Las Vegas, Nevada
March 30, 2004	Nationals	

14. Tournaments

- Donna stated that she had received bids for state tournaments from Tri-Cities, Inland Empire and the Mavericks. She asked the forum if there was any other interest in hosting. Following a period of non-response she provided time to each of the bidders to address the board. Tri-Cities (Glen Triner) indicated that their first preference was to host the Tier II tournament with their second choice the Squirt Festival. If they would not be awarded those choices, they would consider hosting the state “B” tournament. Mavericks (Greg Galeski) stated they would gladly host the Squirt Festival again, but stated their first preference would be to host the State “B” tournament. Jeni Ragan represented the Spokane area and stated that she felt the two Spokane organizations had worked together well last year to host a successful State “B” tournament, and would like to host the Tier II divisions this year. Steve Stevens (PNAHA VP) motioned that *[Spokane/Inland host the Tier II tournament, Vancouver host the “B” tournament, and that Tri-Cities host the Squirt Festival]*, motion seconded by Art Baldwin (SNO). Motion passed. The Tier II tournament will be held February 19-23, PNAHA State B will be held March 5-8 and the Squirt Festival will be held March 5-7.

15. Old Business

- Dave Bittenbender distributed copies of proposed Rule 14 as prepared by the committee. Dave motioned to *[accept the proposal as written]*. Friendly amendment by Jeni Ragan to change to *[member organization or member team]* and add *[legal]*. Friendly amendment accepted. Motion passed, 1 abstention. Discussion on whether the affiliate has the ability to tell a team that they must participate at a certain level. This question will be referred to John Dotte, USA Hockey Youth Council Chairperson. His response will be requested in writing for documentation purposes. This clarification will be addressed at the January PNAHA General Winter meeting.

16. New Business

- Steve Stevens (PNAHA VP) addressed associations that have an internal Neck Guard Rule. Since this rule is internal and not a USA Hockey Rule, it will only apply to the local teams. Officials will give an initial warning; a second infraction will result in a ten (10) minute misconduct. On the other hand, if an association hosts a tournament and a neck guard rule is addressed in the tournament rules, then discipline will be applied to all participating teams.
- Donna Kaufman (PNAHA President) presented an update on Team Washington from the Chicago Showcase 2003 that was provided in writing from Jon Danks, General Manager for Team Washington.

17. General Winter Meeting

- The PNAHA General Winter meeting will be held on January 10, 2004 at the Red Lion in Wenatchee. The meeting will begin at 9:00 a.m.

18. Adjournment

- Dave Bittenbender (PNAHA Vice President) motioned to adjourn, seconded by Steve Stevens (PNAHA Vice President). Motion passed. Meeting adjourned at 4:35 p.m.



Coaching Credential Policy

Amended September 6, 2003

Effective January 1, 2004 USA Hockey and PNAHA require that coaches will be properly credentialed. The rules are very clear and have been communicated to PHANA Member Associations. Association Directors and Coaching Directors are expected to support their coaches by ensuring information regarding coaching clinic dates is distributed to everyone who needs this information. Association Directors are responsible for ensuring that only properly carded coaches are permitted to perform the responsibilities of a team coach.

Any Association or Director knowingly permitting an unqualified person to perform the responsibilities of a coach will be referred to the PNAHA President. The President will initiate an investigation. The President may implement disciplinary action as appropriate to the circumstances.

If an individual who is not properly credentialed by USA Hockey or whose credentials may have expired is on a team bench or performs the responsibilities of a coach, the individual shall be suspended immediately from any coaching activities. The incident will be referred promptly to the appropriate PNAHA Vice President for investigation. If it is determined that the individual did improperly assume the role of a coach without proper credentials, the individual will be suspended from all coaching activities for the remainder of the current season. The individual will remain on indefinite suspension from all coaching activities until such time as she/he obtains the necessary USA Hockey credentials.

If an individual violates this policy a second time while suspended, he/she will be suspended from participating in all USA Hockey activities for 12 months.



Rule 14 Proposal
Amended September 6, 2003
PNAHA Annual Fall Meeting, Wenatchee

Any State or National Bound Team which declares its level of play at less than Tier I for PNAHA or USA playoffs/events shall not include on its roster more than 5 players from outside that organization's membership from the prior year, unless that Association is already fielding a Tier I team and has no room on its Tier I team.

For the purpose of this rule the following will apply:

1. A new member organization or member team will be on probation during the first year of membership and will not participate in the PNAHA State tournament.
2. The following players will be exempt from the 5 player rule
 - a. Players who move their legal residency into PNAHA or within PNAHA
 - b. Players from associations that no longer exist
 - c. Players moving back to a home association after playing for a team their home association did not offer the previous year

Any Association may petition the Executive Board by November 1, for consideration of a waiver of this rule. The PNAHA President will establish an Evaluation Committee to review the waiver petition and will report to the Executive Board regarding the appropriate level of play for the team. The evaluation will consider games played to date, the team roster and may include observation of the team by qualified individuals selected by the Evaluation Committee. The final decision will be made before the District declaration date.