



Red Wing Booster Club Grant Request Form

The mission of the Red Wing Booster Club is to support Red Wing School athletics both financially and by increasing Winger Pride in our schools and community.

Winger Pride: As in years past, the Booster Club will sell Winger Pride gear before all home football games and host a Booster Day/Night for each team (where we will have prizes and anyone wearing purple will get in free). We will also continue our Winger Pride Campaign and provide support for the Letter Winners Dinner next May, if requested.

Financial support: This year's budget was made possible by the many fundraising projects the Booster Club pursues: Boosters, Corporate Advertising Campaign, and Winger Open Golf Tournament.

Attached you will find the grant request form for this season. Please fill out the form completely and return to the Activities Director's office as soon as possible. Grant requests will be processed at our August board meeting. Upon review of all submissions, you will be notified if your request is granted in full or partial, denied, or if more information is needed by September 1st.

The Booster Club Board of Directors and Athletic Director will carefully consider each request and generally focus on those needs that will impact the greatest number of kids or those requests that fill a significant need not met through the normal school budget or by team fundraising efforts.

3 easy steps to make your grant request:

1. Fill out the request form completely (include shipping costs if needed). Be as detailed as possible.
2. Submit to the Red Wing High School Activities Director's Office for approval.
3. The Activities Director will review and forward to the Booster Club for consideration.

When a request is approved, a purchase order or an invoice must be submitted to the Booster Club in order to receive the funds. The Booster Club will pay the vendor directly so if there are multiple vendors, separate invoices are needed from each. ***Approved items should be purchased as soon as possible, but no later than June 30th of the school year they are requested. Please note, continually not using awarded funds may impact future awards***

If you have questions, please contact Athletic Director Paul Hartmann at pmhartmann@rwps.org / 651.385.4691 or Booster President Tonya Quade at tonya.quade@carlsoncap.com / 507.319.8859.

Thank you for your commitment to the kids in Red Wing. **Go Wingers!**

Red Wing Booster Club Board of Directors

Red Wing Booster Club - Grant Application

Athletic Team: _____ Date: _____

Head Coach: _____ Cell: _____

Email Address: _____

Section A: Items Requested (attach additional information if necessary)

	Item Requested: (include vendor)	Cost of Item	Amount Requested
1			
2			
3			
4			

Section B: Q & A

Q: How will this request benefit your program?

A:

Q: How many seasons would you expect to get out of this request?

A:

Q: Are there any other groups that will utilize and / or potentially help fund this request?

(Ex: Community Education & Recreation, Youth or Association Teams, Phys-Ed Classes)

A:

Q: What fundraising has your program done in the past year or plan to do this season?

A:

Q: If the item(s) you are requesting requires regular maintenance or care, what is your plan?

A:

Section C: Approval Process

Red Wing High School Activities Director Action

I approve the request in the amount of: _____

RWHS Athletic Director Signature

Date

Notes:

Red Wing Booster Club Action

Request Approved: No Yes Amount: _____

Notes:

RWBC President Signature

Date

RWBC Treasurer Signature

Date

Coach Contacted: _____ Initial _____ Date _____

Request Paid: _____ Initial _____ Date _____

Check # _____ Vendor _____

Check # _____ Vendor _____