

CGAA Main Board Meeting Minutes
Sunday, January, 12th 2014

Start Time: 7:10 p.m.

End Time: 8:50 p.m. MSP Dan, Kim. Discussion: none.

To Do:

- Mary will provide a list of all gambling payments due to divisions
- Convert all divisions to main checking account and close out old accounts
- Put something in place regarding number of raffles and timing for each division
- Create a policy regarding members who have outstanding balance in divisions

Attendance:

- Dan Harrison, President [Baseball Division]
- Justin Langbehn, Vice President [Treasurer Football]
- Dan Smoot [President, Football Division]
- Tina Clark [Bookkeeper]
- Gerri Sutton [President, Volleyball Division]
- Kim DeVaan, Treasurer
- Brad Strom [President, Softball Division]
- Jim Bollback [President, CGU Soccer Division]
- Mary Perren [Gambling Director]
- Eric Folsom [President, Hockey]
- Dave Weidner [President, Baseball]

Absent:

- Verna Witzany [Secretary]
- Dave Blumberg [President, Basketball Division]

Guest:

- Phil Kuemmel Update
 - Girls basketball player Sydney Lamberty set the new single game scoring record for Park Wolfpack Girls Basketball with 43 points against Cretin-Derham Hall. She now holds the record for most points and assists within a game.
 - Boys wrestling current standings are 6-0. They beat Forest Lake last week which is one of their toughest competitors.
 - Currently looking for a new Volleyball coach. Hoping to work with the CGAA Volleyball to find the right fit.
- Jay Moser (Park High School Boys Hockey Coach) Update
 - Boys are having a tuff year this year. They are struggling to get a conference win. SCC is a really hard division however the boys do well outside of the conference. They just went down to Rochester for a tournament and had several wins.
 - There are currently only 2 juniors playing at the varsity level. The high school level is really being hurt by the number of boys who dropped out of hockey for that age level. Hoping to work more closely with the association to insure we don't lose any more players. We need to do a better job of keeping the kids at Park versus Eastridge. The growth area in CG is all happening on the Eastridge boundaries therefore we need to retain the kids we do have.
 - Hoping to get more involved in the association. Would like to provide more consistency between the associations and high school approach. Would also like the players to be more involved however it is very difficult for the both coaches and players to be involved because the season is happing at the same time.

Old Business:

- Reviewed Code of Conduct. This is a CGAA minimum. If you have a USA Hockey or other organizational standard that requires more rules, you will still have follow. This way across the board we will be the same.
- Final Conflict of Interest draft reviewed. This will protect the parent, Coach and player. Every member is given the same punishments.

MSP: Jim Bollback, Eric Folsom. Accept Code of Conduct and Conflict of Interest policies.
Discussion: Minor Edits on first page, missing the word to between the words spectator and accept.

Please publish this out to the websites as it has been adopted by the association.

New Business:

- Ben Abram [Presidential Assistant Main] is moving to Pittsburg for work and will no longer be able assist with the Main board. The position will remain open at this time.

Secretary: (Verna Witzany)

MSP: Jim Bollback, Dan Smoot. Accept November 2013 meeting minutes. Discussion: None

MSP: Dan Smoot, Eric Folsom. Accept December 2013 meeting minutes. Discussion: None

Gambling: (Mary Perren) ** Numbers have been updated since Meeting. Pease note Discrepancies.

CGAA BOARD MEETING	Jan-14
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LOCATION	Estimated gambling expenses for:		February 2014	
	AMSBG	FRANKE'S	PARK PLACE	CLOVERLEAF
RENT	\$1,750.00	\$3,000.00	\$2,000.00	\$2,500.00
PAYROLL	\$6,000.00	\$2,000.00	\$2,000.00	\$2,000.00
MISC EXP	\$2,500.00	\$2,000.00	\$2,000.00	\$2,000.00
OTHER	\$1,000.00	\$500.00	\$1,000.00	\$500.00
SITE TOTAL	\$11,250.00	\$7,500.00	\$7,000.00	\$7,000.00

COMBINED SITE TOTAL	\$32,750.00
STATE TAX	\$6,500.00
MONTHLY REGULATORY FEE	\$250.00
TOTAL ESTIMATED EXPENSES	\$39,500.00

Motion that these estimated expenses be approved.

TAX RETURN FOR MONTH & YEAR:	December 2013
Electronic Bingo Receipts	\$430.75
Electronic Bingo Prizes	\$301.53
Electronic Bingo Net	\$129.22
Electronic Pull Tabs Receipts	\$7,979.50
Electronic Pull Tab Prizes	\$7,344.00
Electronic Pull Tabs Net Receipts	\$635.50
Gross Pull Tab Receipts	\$164,661.00
Pull Tab Prizes Paid	\$139,970.00
Net Pull Tab Receipts	\$24,691.00
Net Receipts	\$25,455.72
Combined Receipts Tax	\$5,742.49
Board Fee .01% of Gross Profit	\$173.07
Total Taxes Paid this month	\$0.00
Gross Profit After Taxes	\$5,915.56
Total Allowable Expenses	\$15,697.08
Total expenses for month	\$21,612.64
Profit	\$3,843.08
Lawful Purpose Expenditures	\$1,747.07
Profit for AMSBG	\$2,639.25
Profit for Franke's	\$1,203.83

Motion to pay:	State of MN	\$5,915.56
Motion to pay:	City of Cottage Grove	\$263.92
Motion to pay:	Youth Services Bureau not to exceed	\$1,441.19
Motion to pay:	Century Link not to exceed	\$70.00

MSP: Mary Perren, Dan Smoot. Motion that these estimated expenses be approved @ \$38,250.00. Discussion: What drives rent expense? Deposits less prizes. Franke's is higher due to the Bar running versus Motor Sports is employed through the association.

MSP: Mary Perren, Brad Strom. Motion to pay the State of MN State tax on the G-1 not to exceed \$5,300. Discussion: None

MSP: Mary Perren, Jim Bollback. Motion to pay rent for CGAA office space not to exceed \$1,500 for September 2013. Discussion: none.

MSP: Mary Perren, Dan Smoot. Motion to pay Century-Link not to exceed \$ 70.00 for January 2014. Discussion: none

MSP: Mary, Dan Smoot. Motion to pay Dart Transit \$96.41 for container storage unit rent. Discussion: none

- Two more locations have now agreed to sell CGAA pull tabs. Park Place and Clover Leaf will start selling tickets on Feb 1st. Jacki Ott will be hired to help service the new locations. Park Place is open to a lot of fundraiser events. Is willing to help anyway they can.
- 50/50 Raffle tickets can now be sold through the association. We have a buyer for one of the blower and boards in the basement (throwing in a few other bingo item as well). VFW in Fergus Falls is willing to buy for \$500. Looking into other potential buyers for the remaining equipment.

Treasurer: Kim DeVaan

MSP: Kim DeVaan, Gerri Sutton. Motion to pay \$2,500.00 payment of expenses. Discussion: none.

- Had Treasurers meeting and went through all the G/L account listings. Overall things will remain similar with minor changes to the categories.
- New check request forms and process was reviewed. Treasurers no longer have to sign the request form. Excel format will be on the website to be able to send in the information electronically. Checks will be signed by the main board and sent out twice a week (Tuesday/Friday). Make sure the divisions name is on each deposit.
- We hope to finish up moving over all divisions to the main account before next meeting. Still waiting on a few follow ups from EZ Checking in order to support our check load.
- Check cards have all arrived and were issued to each division. These cards hold a limit of \$1,000 per day.

President: Dan Harrison

- Would like these meetings to be more about the division budgets and actual spend. The idea is if one division goes under, we all go under. We need to know about all divisions standings and what the expectation is each month. Tina will provide combined total P&L by each division monthly that will be reviewed during the meetings.
- Monthly Financial Review:
 - Hockey: Good. Ice bills still need to be paid.
 - Baseball: Good. This does not include the CD. Registration for tournaments just started.
 - Basketball: Ok, talked about getting a CD as a reserve. Have some gym bills to come in.
 - Football: Good
 - Soccer: Balanced now. Has concern about March as far as cash flow goes. Made an error during registrations and overpaid on Jersey's. Doing a review on player fees and cost related to each group now.
 - Softball: Good. Kicking off registrations in the next few weeks.
 - Volleyball: Good
- Gambling still has some money for other divisions. Mary will provide a list of all payments due on monthly gambling reports. Need to come up with some kind of payment plan and start making a dent in the balance.
- Downstairs storage space. YSB wants to know if we want more space downstairs. Soccer is the only division we have not heard back from. Jim – The equipment at the pool will not get ruined.

Access to the building is a bigger concern. We would need keys for all of the facility managers as well. Mary – will talk with YSB about issues with additional keys being distributed. Need to make a decision soon before they lease the space to someone else.